# CONGRESSIONAL DISTRICTS

CA25 CA27 CA28 CA29 CA30 CA31 CA32 CA33 CA34 CA35 CA36 CA37 CA39 CA46

## **Standard Applicant Information**

## **Project Information**

		Proposed Project End Date
OPS Hiring ProgramLAPD: Hiring for Community	10/1/21	9/30/26
olicing	Applicant Estimated Funding (Non-Federal	Program Income Estimated Funding
ederal Estimated Funding (Federal Share)	Share)	0.00
500000.00	6980209.00	
otal Estimated Funding		
480209.00		

Areas Affected by Project (Cities, Counties, States, etc.)

Los Angeles City

## **Type Of Applicant**

Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

## **Application Submitter Contact Information**

Application POC Prefix Name		
Application POC First Name Barbra Ann	Application POC Middle Name B.	Application POC Last Name Montesquieu
Application POC Suffix Name		
Organizational Affiliation Los Angeles Police Department	Title Sr. Management Analyst	Email ID n3202@lapd.online
Phone Number	Fax Number	
ORINumber		

## **Executive Order and Delinquent Debt Information**

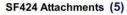
Is Application Subject to Review by State Under Executive Order 12372? \*

a. This application was made available to the State under the Executive Order 12372 Process for review on: State Review Available Date

06/15/2021

Is the Applicant Delinquent on Federal Debt?

No





Name manifest.txt



Name Form SF424 3 0-V3.0.pdf

Date Added 6/13/21 Date Added

6/13/21

Date Added 6/13/21

**Date Added** 

**Date Added** 

6/13/21

6/13/21

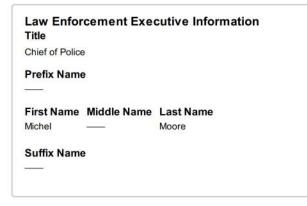
Name SF424\_3\_0-1234-Congressional Districts.docx



Load More

N

## **Authorized Representative**



Governme Title	ent Executiv	e Information
Mayor		
Prefix Name	e	
First Name	Middle Name	Last Name
Eric		Garcetti
Suffix Name	e	

## Verify Legal Name, Doing Business As, and Legal Address Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

I confirm this is the correct entity.

### Signer Name

BarbraAnn Montesquieu

## **Certification Date / Time**

06/22/2021 08:51 PM

- 2. If the information displayed does not accurately represent the legal entity applying for federal assistance:
  - a. Contact your Entity Administrator.
  - b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application Grants.gov with using the correct DUNS/SAM profile.

### **Proposal Abstract**

## **Data Requested with Application**

### CHP Solicitation FY2021

AGENCY ELIGIBILITY INFORMATION

Type of Agency (select one)

Law Enforcement

From the list below, please select the type of agency which best describes the applicant. Law Enforcement Entities:

Municipal Police

(Please specify)

Please indicate if your jurisdiction is primarily considered rural, urban or suburban.

#### Urban

Instructions: We will ask you several questions about your law enforcement agency operations and authority to determine your eligibility to apply for a COPS Hiring Program (CHP) award. Please note that CHP applicants must have a police department that is operational by the close of this solicitation, or receive services through a new or existing contract for law enforcement services. Applicants must also maintain primary law enforcement authority for the population to be served. In addition, if funds under this program are to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's department to receive services), the government agency wishing to receive law enforcement services must be the legal applicant in this application (although we will ask you to supply some information about the contract service provider later). A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.

Is your agency established and currently operational?

Yes

Which of the following best describes your agency (check one)?

Will your law enforcement agency be operational as of the closing date of this solicitation?

Has your jurisdiction passed legislation which authorizes the creation of a new law enforcement agency?

If awarded, does your agency plan to use funds awarded under this award to establish or supplement a written contract for law enforcement services (e.g., a town contracting for services with a nearby sheriff's department)?

No

Instructions: An agency may apply for funds under this program to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's department to receive services). However, the agency wishing to receive law enforcement services must be the legal applicant in this application (although we will ask you to supply some information about the contract service provider later). Important Note: Two entities involved in a contracting relationship may not separately apply for funding to support the same officer position(s). For more information about contracting arrangements, please view the COPS Hiring Program Application Guide.

Is the legal applicant listed in this COPS Hiring Program (CHP) application and on the SF-424 the entity that will be receiving law enforcement services?

What is the legal name of the law enforcement agency that will be providing law enforcement services to your jurisdiction?

Instructions: An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only: respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support or only some combination of these.

Based on the definition above, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]

Yes

#### GENERAL AGENCY INFORMATION

Please select your U.S. Attorney's District Office from the below drop-down options.

#### California, Central

Enter the Fiscal Year Budgeted Sworn Force Strength for the current fiscal year below. The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, or locally funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers. Number of officers funded in agency's current fiscal year budget:

Full-Time

9752

Part-Time

0

Enter the number of civilian positions funded in agency's current fiscal year budget. Number of civilian positions funded in agency's current fiscal year budget:

Full-Time

2619

Part-Time

130

## EXECUTIVE/CONTACT INFORMATION

Instructions for Law Enforcement Agencies: The Law Enforcement Executive is the highest ranking official in the jurisdiction (Chief of Police, Sheriff, or equivalent) and must be assigned the role: "Authorized Representative 1" in JustGrants.

Title

6/22/2021

nue.

Chief of Police

First Name: Michel

Last Name:

Moore

Phone:

213-486-0150

Email Address:

grants@lapd.lacity.org

Instructions for Government Agencies: This is the highest ranking government official within your jurisdiction (e.g., Superintendent, Mayor, City Administrator, or equivalent) and must be assigned the role: "Authorized Representative 2" in JustGrants.

Title:

Mayor

First Name:

Eric

Last Name:

Garcetti

Phone: 213-486-0150

Email Address:

mayor.garcetti@lacity.org

Instructions for Application Contact: Enter the application contact's name and contact information.

Title:

Mrs.

First Name:

Barbra Ann

Last Name:

Phone:

Email Address: n3202@lapd.online

#### COPS HIRING PROGRAM OFFICER REQUEST

Instructions: Number of actual sworn officers employed by your agency as of the date of this application. The actual number of sworn officer positions is the actual number of sworn positions employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.

Full-Time:

9444

Grant Package

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#### 2021

## Grant Package

0

Fait-IIIIe.

Instructions: Number of budgeted sworn officers employed by your agency as of the date of this application.

Full-Time:

9752

Part-Time:

0

Instructions: Number of contract sworn officers employed by your agency as of the date of this application.

Full-Time:

0

Part-Time:

0

Instructions: Number of budgeted civilian positions employed by your agency as of the date of this application.

Full-Time:

3479

Part-Time:

130

What is the actual population your department serves as the primary law enforcement entity? 3979537

This may or may not be the same as your census population. For example, a service population may be the census population minus incorporated towns and cities that have their own police department within your geographic boundaries or estimates of ridership (e.g., transit police) or visitors (e.g., park police). An agency with primary law enforcement authority is defined as having first responder responsibility to calls for service for all types of criminal incidents within its jurisdiction.

Instructions: Apply for the number of officer positions necessary to support their proposed community policing strategy. Please keep in mind that there is a minimum 25 percent local cash match and a 12-month retention requirement for each officer position funded. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations. If your agency requests officers to be deployed as school resource officers (SRO), please do not request more officer positions than your agency can expect to deploy in this capacity. A "school resource officer" is a career law enforcement officer, with sworn authority, who is engaged in community policing activities and is assigned by the employing agency to work in collaboration with schools. There must be an increase in the level of community policing activities performed in and around primary or secondary schools in the agency's jurisdiction as a result of the award. The time commitment of the funded officers must be above and beyond the amount of time that the agency devoted to the schools before receiving the award. Recipients using CHP funding to hire or deploy school resource officers into schools must submit to the COPS Office a signed memorandum of understanding (MOU) between the law enforcement agency and the school partner(s) before obligating or drawing down funds under this award. An MOU is not required at time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment in the section of the application titled "MOUs and other Supporting Documents". The MOU must contain the following; the purpose of the MOU, clearly defined roles and responsibilities of the school district and the law enforcement agency focusing officers' roles on safety, information sharing, supervision responsibility, and chain of command for the SRO and signatures. If awarded, a recipient must submit an MOU to the COPS Office within 90 days from the date shown on the award congratulatory letter. Implementation of the COPS Hiring Program award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation. CHP award funds cover 75 percent of the approved entry-level salary and fringe benefits of each newly-hired and/or rehired, full-time sworn career law enforcement officer for three years (36 months) up to \$125,000 per officer position. CHP award funding will be based on your agency's current entry level salaries and fringe benefits for full-time sworn officers. Request the number of officer positions necessary to support your proposed community policing strategy. Please keep in mind, there is a minimum 25 percent local cash match and a 12 month retention period for each officer position funded. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

Is your agency requesting that all or some of these officer positions will be deployed as school resource officers (SROs)?

No

If Yes, how many of your requested positions in this application will be deployed as school resource officers (SROs)?

#### 20

Instructions: IMPORTANT: Next, your agency must allocate the number of positions requested under each of the three hiring categories described below based on your agency's ability to fill and retain the officer positions awarded, while following your agency's established hiring policies and procedures. CHP awards will be made for officer positions requested in each of the three hiring categories, and recipients are required to use awarded funds for the specific categories awarded. It is imperative that your agency understand that the COPS Office statutory nonsupplanting requirement mandates that award funds may only be used to supplement (increase) a recipient's law enforcement budget for sworn officer positions and may not supplant (replace) state, local, or tribal funds that a recipient otherwise would have spent on officer positions if it had not received an award. This means that if your agency plans to: (a) Hire new officer positions (including filling existing vacancies that are no longer funded in your agency's budget): It must hire these new additional positions on or after the official award start date, above its current budgeted (funded) level of sworn officer positions, and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual. (b) Rehire officers who have been laid off by any jurisdiction as a result of state, local, or tribal budget reductions: It must rehire the officers on or after the official award start date, maintain documentation showing the date(s) that the positions were laid off and rehired, and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual. (c) Rehire officers who are (at the time of application) currently scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or tribal budget reductions: It must continue to fund the officers with its own funds from the award start date until the date of the scheduled lay-off (for example, if the CHP award start date is September 1 and the lay-offs are scheduled for November 1, then the CHP funds may not be used to fund the officers until November 1, the date of the scheduled lay-off); identify the number and date(s) of the scheduled lay-off(s) in this application (see below); maintain documentation showing the date(s) and reason(s) for the lay-off; and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual. [Please note that as long as your agency can document the date that the lay-off(s) would occur if CHP funds were not available, it may transfer the officers to the CHP funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual officer.] Documentation that may be used to prove that scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of CHP award funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual officers regarding the date(s) of the lay-offs; or budget documents ordering departmental or jurisdiction-wide budget reductions. These records must be maintained with your agency's CHP award records during the award period and for three years following the date of the submission of the final expenditure report in the event of an audit, monitoring, or other evaluation of your award compliance. If your agency's request is funded, your agency will have the opportunity after the award announcement to request an award modification to move awarded funding into the category or categories that meet your agency's law enforcement needs at that time (including updating the dates of future scheduled lay-offs).

Category A: New, additional officer positions (including filling existing vacancies no longer funded in your agency's budget).

Category A Request:

20

Category B: Rehire officers laid off (from any jurisdiction) as a result of state or local budget reductions.

Category B Request:

0

Category C: Rehire officers scheduled to be laid off (at the time of the application) on a specific future date as a result of state or local budget reductions.

Category C Request:

0

Instructions: We also need some information about when the layoff of officers in this category is scheduled to occur. In the space below, please indicate when the officer(s) specified in this category are scheduled to be laid off.

Number of Officers:

0

Date these officers are scheduled to be laid off:

Number of Officers:

0

Date these officers are scheduled to be laid off:

Number of Officers:

0

### Grant Package

Date these officers are scheduled to be laid off-

Number of Officers:

0

Date these officers are scheduled to be laid off:

Since your agency plans to use CHP funds to rehire officers who are currently scheduled to be laid off on a future date (under Category C above), please certify (by checking the appropriate boxes) to the following Certification:

My agency has and will maintain documentation showing the date(s) of the scheduled lay-off(s) and demonstrating that the scheduled lay-off(s) is/are occurring for fiscal reasons that are unrelated to the availability or receipt of CHP award funds.

My agency will use its own funds to continue funding these officers until the scheduled date(s) of the lay-off(s) and will use CHP funds to rehire these officers only on or after the scheduled date of the lay-off(s).

My agency recognizes that the CHP program provides funding based on our entry-level salary and benefits package and that any additional costs for rehired officers beyond entry-level are our responsibility to pay with other sources of funding.

Instructions: Although hiring military veterans as new hires is not an award requirement, applicants who commit to hiring or rehiring at least one military veteran will receive additional consideration for CHP funding. If your agency checks "yes" to the question below, your agency will be required to maintain documentation that it made every effort possible (consistent with your internal procedures and policies) to hire at least one military veteran. Under this solicitation, a military veteran is defined as a person who served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable.

Does your agency commit to hire and/or rehire at least one military veteran (as defined in the Application Guide) for the officer position(s) you have requested?

Yes

My agency will commit to hire post-September 11, 2001 veterans.

true

If selected, how many position(s)?

1

Instructions: The following questions will help Congress and the U.S. Department of Justice identify potential gaps in training. On average how many hours of IN-SERVICE (non-recruit) training (e.g. FTO, continuing professional education, roll call, standard) are required annually for each of your agency's officers/deputies in the following categories (if none, please indicate 0 hours)?

Use of force (hours):

8

De-escalation of conflict (hours):

9

Evidence-based cultural sensitivity training (hours):

2

Racial and ethnic bias that includes elements of implicit/unconscious bias (hours):

2

Gender bias in response to domestic violence and sexual assault (hours):

2

Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours):

Community engagement (e.g.,	community policing and	problem solving) (hours):
2		

Does your agency administer a police training academy?

Yes

2

Instructions: How many total hours of basic/recruit ACADEMY training are required for each of your agency's officer/deputy recruits in the following categories (if none, please indicate 0 hours)?

Use of force (hours):

132

De-escalation of conflict (hours):

178

Evidence-based cultural sensitivity training (hours):

84

Racial and ethnic bias that includes elements of implicit/unconscious bias (hours):

88

Gender bias in response to domestic violence and sexual assault (hours):

32

Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours):

72

Community engagement (e.g., community policing and problem solving) (hours):

55

#### ADDITIONAL BUDGET INFORMATION

Referencing the web-based budget in this solicitation, if there was increase in sworn office base salary in years 2 and 3 (check all that apply).

COLA

Step Raises

Step Raises

Change in benefit costs

Not applicable

LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Instructions for Community Policing Strategy: COPS Office funding must be used to reorient the mission and activities of law enforcement agencies through initiating community policing or enhancing their involvement in community policing with the officers hired under this award program or an equal number of veteran officers who have been redeployed to implement this plan after hiring the entry-level COPS Office-funded officers. If awarded funds, your narrative responses in the text boxes below will constitute your agency's community policing strategy under this award. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this strategy. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving and community policing implementation tools. Please note that the COPS Office funded officers) will engage in a variety of community policing activities and strategies, including participating in some or all aspects of your identified community policing strategy. Your community-policing strategy may be influenced and impacted by

others within and outside of your organization; this is considered beneficial to your community policing efforts. At any time during your award period, you should be prepared to demonstrate (1) the community policing activities engaged in prior to the award that are detailed in this application and (2) how the

award funds and award-funded officers (or an equal number of redeployed veteran officers) were specifically used to enhance (increase) or initiate community policing activities according to your community policing strategy contained in this application. Community policing needs may change during the life of your award. Minor changes to this strategy may be made without prior approval of the COPS Office; however, the recipient will be required to report on progress or changes to the community policing strategy (if any) through required progress reports. If your agency's community policing strategy changes significantly, you must submit those changes to the COPS Office for approval. Changes are significant if they deviate from the specific crime problems originally identified and approved in the community policing strategy submitted with the application. In some cases, in reviewing progress reports, the COPS Office may identify significant changes in community policing strategies that require explanation and request for approval. Applicants that choose problem areas that receive additional priority consideration will not be able to change from these problem/focus areas if awarded CHP funding. The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving. Please refer to the COPS Office web site (https://cops.usdoj.gov) for further information regarding this definition. Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem solving techniques to proactively address the immediate conditions that give rise to public safety issues, such as violent crime, non-violent crime, and fear of crime. The COPS Office has developed the following list of primary sub-elements of community policing. Please refer to the COPS Office web site Community Policing Defined publication (COPS Office: Grants and Resources for Community Policing - https://cops.usdoj.gov/RIC/ric.php? page=detail&id=COPS-P157) for further information regarding these sub-elements. Community Partnerships: Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police. Other Government Agencies Community Members/Groups Non-Profits/Service Providers Private Businesses Media Organizational Transformation: The alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem solving efforts. Agency Management Climate and culture Leadership Labor relations Decision-making Strategic planning Policies Organizational evaluations Transparency Organizational Structure Geographic assignment of officers Despecialization Resources and finances Personnel Recruitment, hiring and selection Personnel supervision/evaluations Training Information Systems (Technology) Communication/access to data Quality and accuracy of data Problem Solving: The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated. Scanning: Identifying and prioritizing problems Analysis: Analyzing problems Response: Responding to problems Assessment: Assessing problem-solving initiatives Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

Instructions for Current Organizational Commitment to Community Policing: For each of the following statements, please answer in terms of existing agency policies and practices as they relate to collaborative partnerships and problem solving activities. (check all that apply)

The agency mission statement, vision, or goals includes references to:

**Community Partnerships** 

Community Partnerships

Problem Solving Problem Solving

The agency strategic plan includes specific goals or objectives relating to:

Community Partnerships Community Partnerships

**Problem Solving** 

**Problem Solving** 

The agency recruitment, selection and hiring processes include elements relating to:

Community Partnerships Community Partnerships

Problem Solving

**Problem Solving** 

Annual line officers evaluations assess performance in:

**Community Partnerships** 

Problem Solving

- ...

Problem Solving

Line officers receive regular (at least once every two years) training in:

Community Partnerships

Community Partnerships

Problem Solving

Problem Solving

Which of the following internal management practices does your agency currently employ? (check all that apply)

Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.

Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.

Assignment of officers to geographic hot spots that are defined statistically by creating incident maps to identify geographic clustering of crime and disorder.

Assignment of officers to geographic hot spots that are defined statistically by creating incident maps to identify geographic clustering of crime and disorder.

Early Intervention Systems that help identify officers who may be showing signs of stress, personal problem, and questionable work conduct. Early Intervention Systems that help identify officers who may be showing signs of stress, personal problem, and questionable work conduct.

None of the above.

Which of the following do you count/measure to annually assess your agency's overall performance? (check all that apply)

Response times Response times

Problem solving outcomes

\_\_\_\_

Department employee satisfaction

Reduction of crime in identified hot spots Reduction of crime in identified hot spots

Social disorder/nuisance problems (e.g., graffiti, panhandling, loitering) Social disorder/nuisance problems (e.g., graffiti, panhandling, loitering)

Satisfaction with police services

Fear of crime

Victimization (i.e, non-reported crime)

Community meetings held/attended Community meetings held/attended

Use of force incidents

Use of force incidents

Meeting the priorities as identified in your agency strategic plan

My agency does not conduct annual assessments of overall performance

Through which of the following does your agency routinely share information with community members? (check all that apply)

Neighborhood, beat, and/or school meetings

Neighborhood, beat, and/or school meetings

Local media outlets Local media outlets

Agency newsletter

Neighborhood newsletters

Agency website Agency website

Social networking (Blogs, Twitter feeds, Facebook pages, etc.)

Social networking (Blogs, Twitter feeds, Facebook pages, etc.)

Citizen alert system (telephone, email, text, etc.)

Citizen alert system that is geographically targeted, based on updated hot spots

Public access television/radio

Public access television/radio

Community organization board membership Community organization board membership

Public forums with chief/sheriff/command staff Public forums with chief/sheriff/command staff

Posters, billboards, flyers

Posters, billboards, flyers

None of the above

\_\_\_\_

Through which of the following ways does your agency formally involve community members in influencing agency practices and operations? (check all that apply)

Citizen police academies Citizen police academies Volunteer activities Volunteer activities

Auxiliary police programs

Auxiliary police programs

6/22/2021

Grant Package

Civilian review boards (i.e. disciplinary review boards) Civilian review boards (i.e. disciplinary review boards)

Citizen advisory groups (i.e. informal advisory function) Citizen advisory groups (i.e. informal advisory function)

Involvement in hiring decisions (interview panels, selection boards, etc.)

Involvement in hiring decisions (interview panels, selection boards, etc.)

Involvement in contributing to annual line officer performance reviews

\_\_\_\_

Representation on promotional boards

Representation on promotional boards

Participation in accountability and performance reporting and tracking meetings

Participation in complaint resolution process (formal mediation, disciplinary boards, etc.) Participation in complaint resolution process (formal mediation, disciplinary boards, etc.)

None of the above

Instructions for Proposed Community Policing Strategy: Problem Solving and Partnerships COPS Office awards must be used to initiate or enhance community policing activities with either the newly hired officers funded by this award program or an equivalent number of veteran officers who are redeployed to implement this community policing strategy after hiring the additional entry-level officers with COPS Office award funds. In this section you will be asked to identify the crime and disorder problem or a focus area and the partners to be engaged through your requested COPS Office funding. Identifying the specific problem/focus area and partnerships that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program and to ensure that ultimately the additional award-funded officers (or equivalent number of redeployed veteran officers) will initiate or enhance your agency's capacity to implement community policing strategies and approaches. Using the following list, select a problem/focus area that will be addressed by the officers requested in this application. Please choose the option that best fits your problem. You may only select one problem/focus area to address through this award funding. When identifying a problem, it is important to think about the nature of similar incidents that taken together comprise the problem and accordingly describe it in precise, specific terms (e.g. "robbery of retail establishments", rather than just "robbery"). In doing this, it can be helpful to consider all aspects of the problem, including the likely offenders, the suitable targets/victims, and how these come together in time and space. Additional consideration will be given to applicants who propose a community-based approach to one of the four following problem/ focus areas. Applicants who choose one of the community policing problems or priority focus areas listed here must devote 100% of their funded positions to that focus area, and will not be allowed to change their choice once the award has been issued. Building Legitimacy and Trust - Applicant will deploy officers to partner and engage community stakeholders including residents, businesses, and faith-based organizations to prioritize and collectively strengthen a community's response to crime and criminal activity, and focus on enhancing and maintaining community trust and legitimacy between law enforcement and the communities they serve - to include building trust in immigrant communities. Violent Crime/Gun Violence - Applicant will employ community policing strategies to address a range of violent crime problems. Community-Based approaches to combatting gun violence that build trust in underserved communities suffering from high incidents of gun crime will receive additional consideration. Applicants requesting additional consideration for gun violence issues will be asked to describe their holistic, community-based approach and may wish to review COPS Office publications such as Group Violence Intervention: An Implementation Guide, Drug Market Intervention: An Implementation Guide, and Crime Prevention Research Review No. 6: Pulling Levers Focused Deterrence Strategies to Prevent Crime for ideas on strategies. Combating Hate and Domestic Extremism - Applicant will focus on community-based strategies that combat bias-motivated acts of violence that divide our communities, intimidate our most vulnerable citizens, and erode trust in the rule of law. Police-based Response to Persons in Crisis - Applicant will focus on deploying officers in crisis intervention teams, participation in crisis intervention teams, improving response and interaction with persons in crisis - to include efforts focused on the education, prevention, addiction and interventions related to the abuse of opioids and other substances in communities.

**Building Legitimacy and Trust** 

**Building Legitimacy and Trust** 

true

If Selected: Please specify your focus on deploying officers to partner and engage community stakeholders including residents, businesses, and faithbased organizations to prioritize and collectively strengthen a community's response to crime and criminal activity and focusing on enhancing and maintaining community trust and legitimacy between law enforcement and the communities they serve – to include building trust in immigrant communities. (500 characters or less)

Under the CSP model, community safety is a shared responsibility. Officers engaged in the CSP model spend each day walking foot-beats, working with public-private partners to provide wraparound programming, and meeting with stakeholders to understand the community's needs. Their consistent presence and availability to community members serves to deepen trust. This trust is the foundation for meaningful community contributions to safety strategies and the increased legitimacy to carry them out.

Violent Crime Problems

#### Grant Package

**Gun Violence** 

false

If Selected: Please specify your gun violence problem: for example, drug related gun violence, etc. (500 characters or less).

Please include the number of aggravated assaults with a firearm in your jurisdiction during the last calendar year:

Please include the number of reported shootings in your jurisdiction during the last two years (2019 and 2020).

Number of Reported Shootings (2019):

Number of Reported Shootings (2020):

Please also describe how you will address this issue using a holistic, community based approach that builds trust in underserved communities suffering from high incidents of gun crime Applicants may review COPS Office publications such as Group Violence Intervention: An Implementation Guide. Drug Market Intervention: An Implementation Guide, and Crime Prevention Research Review No. 6: Pulling Levers Focused Deterrence Strategies to Prevent Crime for ideas on strategies. (2,000 characters or less)

Assault

false

If Selected: Please specify your assault problem; for example, assaults in and around bars, gang violence, etc. (500 characters or less).

Homicide

false

If Selected: Please specify your homicide problem; for example, gun homicide by serious previous offenders, gang related homicide, domestic homicides, etc. (500 characters or less).

Rape

false

If Selected: Please specify your rape problem; for example, acquaintance rape, rape in college dorm rooms, child or domestic rape, etc. (500 characters or less).

Robbery

false

If Selected: Please specify your robbery problem; for example, robbery of convenience stores, robbery of taxi drivers, bank robbery, etc. (500 characters or less).

**Domestic Violence** 

false

If Selected: Please specify your domestic/family violence problem; for example, domestic violence, stalking, child abuse, elder abuse, etc. (500 characters or less).

Human Trafficking

false

If selected: Please specify your focus on Investigating and Prosecuting Human Trafficking Crimes (500 characters or less).

https://justgrants.usdoj.gov/prweb/PRAuth/app/JGITS\_/3yZ6Bxij\_pDExTOT4XnAjzjAXmVNewW\*/!TABTHREAD4?pyActivity=PrintWork&Prompt=false&Print... 14/35 Protecting and Serving Youth in America

. .

#### false

If Selected: Please specify your focus on: engaging youth through strategies that encourage positive interactions with law enforcement and discourage youth violence; addressing child sexual predators and internet safety; or addressing children exposed to violence.

Please explain in 500 characters or less:

**Criminal Gangs** 

## false

If Selected: Please specify your criminal gang's problem (500 characters or less).

Drug Manufacturing, Drug Dealing, Drug Trafficking

false

If Selected: Please specify your drug manufacturing, dealing, and/or trafficking problem (500 characters or less).

Other Violent Crime Problem

false

Please specify (500 characters or less).

Combating Hate and Domestic Extremism

Combating Hate and Domestic Extremism

false

If Selected: Please describe the problem and your focus on community based approaches to combat bias-motivated acts of violence (500 characters or less).

Police-based Response to Persons in Crisis

Police Based Response to Persons in Crisis false

If Selected: Please describe the problem and your focus on deploying officers to participate in crisis-intervention teams, improving response to and interactions with persons in crisis, and partnering with mental health providers (500 characters or less).

Opioid or other Substances Education, Prevention, and Intervention

#### false

If selected: Please specify your focus on Education, Prevention and Intervention (500 characters or less).

Homeland Security

Homeland Security

false

If Selected: Please specify problem and describe focus on deploying officers to strengthen partnerships or task force participation in areas impacting homeland security (500 characters or less).

Protecting critical infrastructure

. .

#### false

If Selected: Please specify problem and describe focus on deploying officers to strengthen partnerships on critical infrastructure issues impacting homeland security (500 characters or less).

Other/Innovations in Community Policing

Other/Innovations in Community Policing

false

If Selected: Please provide a detailed narrative specifying your new and promising approaches in community policing that can be advanced through the COPS Hiring Program (2,000 characters or less).

Briefly describe the problem/focus area that you will address with these award funds and your approach to the problem. Include a long-term strategy and detailed implementation plan that reflects consultation with community groups and appropriate private and public agencies. Explain how the grant will be utilized to reorient the affected law enforcement agency's mission toward community-oriented policing or enhance its involvement in or commitment to community-oriented policing (2,000 characters or less).

To combat violent crime plaguing specific neighborhoods within the City of Los Angeles, residents have endured various policing strategies designed to keep them safe through shock and awe methods. Though well-intentioned, these practices overlooked how they eroded community trust, reduced police legitimacy, and exacted a far-reaching human cost through the associated mass arrests and constant police presence. Due to this, there has been a reluctance to report crimes, limited cooperation in solving crimes and addressing quality of life concerns, and low participation in wraparound programming.

The Community Safety Partnership (CSP) model of policing, implemented by LAPD in housing developments, has demonstrated it effectively reduces epidemic levels of crime while building community capacity and increasing residents' overall feelings of safety. It is grounded in the practice of truth & reconciliation, allowing officers to address what is often a shared, multigenerational distrust of police. It is reliant on developing and implementing wraparound safety strategies with community members, council district offices, and public and private entities to focus not only on crime but also its root causes. This shifts the concept of making a community safer by reducing crime through greater enforcement and re-centers it on officers harnessing public-private partnerships to meet the community-specific needs that allowed crime to take hold when unaddressed.

The grant will fund 20 recruits to backfill the CSP officers assigned to Harvard and South Parks who will a) Work with community members and council districts to stabilize advisory councils, which coordinate with partners to develop and implement a wraparound strategic safety plan b) Seek new partnerships to meet gaps in community safety needs, as identified by the advisory councils c) Maintain a transparent reporting and accountability system to community stakeholders who may not directly participate in the advisory councils.

### PERSISTENT POVERTY

Please refer to the U.S. Census Bureau's historical county level poverty estimates tool (https://www.census.gov/library/visualizations/timeseries/demo/census-poverty-tool.html). This Excel-based tool accesses county-level poverty rates from the 1960-2000 Decennial Census as well as estimates from 2010 based on 5-year data from the ACS. Please enter your county's poverty rate for 1990, 2000, and 2010. If your agency does not service counties, please enter the state average. All figures must be rounded to the nearest whole percent.

Does your law enforcement agency serve in a COUNTY that has had 20 percent or more of its population living in poverty over the past 30 years?

No

Please enter your county's poverty rate for 1990, 2000, and 2010. If your agency does not service counties, please enter the state average. All figures must be rounded to the nearest whole percent.

Poverty Rate (1990):

20

Poverty Rate (2000): 20

Poverty Rate (2010): 20

Grant Package Does your agency collect data on the number of officer suicides in your agency? Yes In the past 12 months, how many officer suicides have you recorded in your agency? 1 Does your agency have a suicide prevention training program? Yes Does your agency track officers that have been exposed to 'critical incidents' such as murder, suicide, and domestic violence? Yes Does your community experience high rates of youth suicide (For the purposes of this question, high is defined as 10 suicides per 100,000 residents aged 10-19)? No COMMUNITY-BASED OFFICER HIRE AND RELOCATION Does your law enforcement agency have a written policy that requires that new officers/deputies reside within the jurisdiction they serve? No Does your law enforcement agency have a written policy that encourages new or existing officers to relocate to areas characterized by fragmented relationships between police and residents of the community, or where there are high incidents of crime? No Check all that apply: Reimbursed for moving expenses

Sign-on bonus

\_\_\_\_

Consideration for choice of shift or district

Other - Please specify

### Other

Which of the following information sources did you use to prioritize this problem/focus area as a problem/focus area to address through this award program (check all that apply):

Police department data (e.g. police reports, calls for service, crime data, citizen complaints) Police department data (e.g. police reports, calls for service, crime data, citizen complaints)

Agency personnel (e.g. officer feedback, command staff priorities)

Other local non-law enforcement government agency data

Community based organizations (e.g. faith based, non-profits, social service providers) Community based organizations (e.g. faith based, non-profits, social service providers)

Local businesses

Local businesses

Individual community members/community meetings Individual community members/community meetings

Community survey Community survey

Local government officials

Local government officials

None of the above

If awarded funds, my agency will improve our understanding of this problem/focus area by examining (check all that apply):

Routinely collected law enforcement data/information related to the problem (e.g. arrest, incident reports, calls for service) Routinely collected law enforcement data/information related to the problem (e.g. arrest, incident reports, calls for service)

The location and/or time aspects of the problem/focus area (e.g. mapping) The location and/or time aspects of the problem/focus area (e.g. mapping)

The conditions and environmental factors related to the problem/focus area The conditions and environmental factors related to the problem/focus area

The strengths and limitations of current responses to the problem/focus area The strengths and limitations of current responses to the problem/focus area

Non-law enforcement data/information related to the problem/focus area (e.g. insurance crash data, other government agency data, census data, survey data)

Non-law enforcement data/information related to the problem/focus area (e.g. insurance crash data, other government agency data, census data, survey data)

Existing research and best practices related to the problem/focus area

Existing research and best practices related to the problem/focus area

Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, non-profit community service organizations)

Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, non-profit community service organizations)

Information about offenders contributing to the problem/focus area (e.g. offender interview, arrest records)

Information about victims affected by the problem/focus area (e.g. crime reports, victim interviews) Information about victims affected by the problem/focus area (e.g. crime reports, victim interviews)

Strengths and weaknesses of previous responses to the problem/focus area

Strengths and weaknesses of previous responses to the problem/focus area

None of the above

If awarded funds my agency will use the following information sources to assess our response to this problem/focus area to determine whether the response was implemented and achieved the desired outcomes (check all that apply):

Routinely collected law enforcement data/information related to the problem/focus area (e.g. arrests, incident reports, calls for service) Routinely collected law enforcement data/information related to the problem/focus area (e.g. arrests, incident reports, calls for service)

Data/information regarding whether the response was implemented as planned Data/information regarding whether the response was implemented as planned

Police data collected for this specific problem/focus area (e.g. problem-specific surveys, field interview contact cards)

Police data collected for this specific problem/focus area (e.g. problem-specific surveys, field interview contact cards)

Non-police data/information related to the problem/focus area(e.g. insurance crash data, other government agency data, census data, survey data)

Non-police data/information related to the problem/focus area(e.g. insurance crash data, other government agency data, census data, survey data)

Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, non-profit community service organizations)

Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, non-profit community service organizations)

Information about offenders contributing to the problem/focus area (e.g. offender interview, arrest records, probation/parole data)

\_\_\_\_\_

Information about victims and/or stake holders affected by the problem/focus area (e.g. crime reports, victim interviews) Information about victims and/or stake holders affected by the problem/focus area (e.g. crime reports, victim interviews)

None of the above

To the best of your ability at this time, please select from the below list what your primary goals are in responding to your selected problem/focus area (select up to 3):

Reducing the number of incidents

Increasing public trust in your agency

Increasing public trust in your agency

Reducing the seriousness of the incidents or the amount of harm

Reducing the number of victims and repeat victims

Reducing the number of offenders and repeat offenders

\_\_\_\_

Getting other agencies and stake holders to assume responsibility for the problem/focus area

Getting other agencies and stake holders to assume responsibility for the problem/focus area

Improving the response to the problem/focus area (i.e. more comprehensive and coordinated way of dealing with the problem/focus area, providing better services to victims, or greater efficiency in dealing with the problem/focus area)

Improving the response to the problem/focus area (i.e. more comprehensive and coordinated way of dealing with the problem/focus area, providing better services to victims, or greater efficiency in dealing with the problem/focus area)

Improving citizen perceptions of the problem/focus area

None of the above

\_\_\_\_

An important part of a comprehensive community policing strategy is the formation of partnerships, such as working with other public agencies, private organizations, or participation in regional law enforcement partnerships. If awarded funds, will your agency and the award funded officers (or an equivalent number of redeployed veteran officers) initiate or enhance a partnership with an external group/organization to develop responses to this problem/focus area?

Yes

5

If yes, how many external groups/organizations will your agency initiate or enhance a partnership with to develop responses to this problem/focus area?

Name the most important external groups/organizations that your agency will initiate or enhance a partnership with to develop responses to this problem/focus area (maximum of three partners). Note: you may attach optional letters of this support from any or all of these prospective partners. You will be limited to licting no more than three partners per public safety problem/focus area.

Partner Name1:

Los Angeles City Attorney's Office (Children Exposed to Gun Violence)

For this partner, please indicate the statement that best characterizes this partner:

Local government agencies (non-law enforcement, e.g., probation/parole, parks and recreation, code enforcement)

Partner Name2:

**Urban Peace Institute** 

For this partner, please indicate the statement that best characterizes this partner:

Community based organizations (e.g., faith based, community redevelopment groups, social service providers, resident associations)

Partner Name3:

For this partner, please indicate the statement that best characterizes this partner:

Instructions for Proposed Community Policing Strategy: Organizational Transformation COPS Office awards must be used to initiate or enhance community policing activities. In this section you will be asked to identify the organizational change(s) that your agency plans to focus on through your requested COPS Office funding. Identifying the specific organizational change(s) that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program, and to ensure that ultimately the use of these funds will initiate or enhance your agency's capacity to implement community policing approaches. If awarded funds, will your agency initiate or enhance any of the following internal changes to personnel management that will be addressed with these award funds.)

Flexibility in officer shift assignments to facilitate addressing specific problems.

false

Please explain.

Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.

true

Please explain.

The LAPD will deploy 20 dedicated Community Safety Partnership (CSP) police officers in South Park and Harvard Park who will liaise with the residents and community-based organizations. These officers will patrol the area, working with residents and partners to solve problems in the community, such as reducing crime and fear and improving quality of life. Supervisors will ensure that CSP officers are deployed throughout an entire 24-hour day, at times of high need, in targeted locations.

Recruitment and hiring practices that reflect an orientation towards problem solving and community engagement.

true

Please explain.

CSP officers will be recruited for their experience in building relationships with the communities and their problem-solving skills by leveraging relationships and knowledge, sharing information, and evaluating the suitability and sustainability of solutions. They have a proven track record of efficiently and effectively communicating and developing successful partnerships and have been trained in the principles and practices of effective community policing and problem solving.

In-service training for officers on basic and advanced community policing principles.

false

Please explain.

Field training officer (FTO) programs that teach and test problem solving, community engagement, and critical thinking skills.

false

Please explain.

#### Grant Package

Measure and include non-enforcement proactive community engagement efforts as part of officer performance evaluations.

false

Please explain.

Provide de-escalation training to sworn personnel and promote de-escalation as an important strategy to diffuse potentially volatile situations. false

Please explain.

Early intervention systems that help identify officers who may be showing early signs of stress, personal problems, and questionable work conduct. false

Please explain.

Career development and/or promotional processes (i.e. sergeant exams) that reinforce problem solving and community engagement.

false

Please explain.

Implement specific programs to improve the safety and wellness of personnel throughout your organization.

false

Please explain.

None of the above.

false

If awarded funds, will your agency initiate or enhance any of the following internal changes to agency management? (Select up to 2 internal changes to agency management that will be addressed with these award funds.)

Agency strategic plan that outlines the goals and objectives around community policing and other departmental priorities.

true

Please explain.

One of the main goals of LAPD's 2019-2021 Strategic Plan is to engage the community through building community trust, expanding youth programming, enhancing response to community, reinvigorating the volunteer program, and refining procedural justice principles for first responders. The LAPD is continually seeking new ways to expand the channels of outreach and will gauge trust through customer satisfaction surveys and build relationships through advisory boards and safety partnerships. Enhancing volunteer and youth programs will allow citizens to gain a better understanding of LAPD, its culture, and the complexity of the law enforcement profession.

Organizational performance measurement systems that include community policing metrics, and conduct annual assessments of agency performance.

true

Please explain.

The LAPD's Strategic plan calls for the measurement and enhancement of community confidence, customer satisfaction, and public sentiment toward the Department. The LAPD has conducted public sentiment surveys and used data to address public concerns. It plans to develop additional strategies to address public concerns and improve surveys. The LAPD is committed to ongoing assessments throughout the department via its Compstat process where commanding officers from all divisions are required to report directly on crime reduction and community engagement efforts.

Technology systems that provide officers, analysts, and the community better and more timely access to data and information.

false

Please explain.

Mediation strategies to resolve citizen complaints.

Please explain.

Collection, analysis, and use of crime data and information in support of problem solving goals. false

Please explain.

Formal accreditation process.

false

Please explain.

System to capture and track problem solving and partnership efforts and activities.

false

Please explain.

An organizational assessment of community policing. false

Please explain.

None of the above.

false

Did your agency consult with any of the following groups/organizations on the development of this community policing strategy? (check all that apply)

Local government agencies (non-law enforcement, e.g. probation/parole, parks and recreation, code enforcement) Local government agencies (non-law enforcement, e.g. probation/parole, parks and recreation, code enforcement)

Community based organizations (e.g. faith based, community redevelopment groups, social service providers, resident associations) Community based organizations (e.g. faith based, community redevelopment groups, social service providers, resident associations)

Businesses operating in the community Businesses operating in the community

Tribal law enforcement agencies (outside your jurisdiction)

\_\_\_\_

Other Federal, state, or local law enforcement agencies

Multi-jurisdictional or regional task forces/partnerships

Local educational institutions (schools/colleges/universities)

Local government officials

Local government officials

Individual stakeholders residing, working or with an interest in the community and/or problem Individual stakeholders residing, working or with an interest in the community and/or problem

None of the above

To what extent are there related governmental and/or community initiatives that complement your agency's proposed community policing strategy? There are a significant number of related initiatives

To what extent is there community support in your jurisdiction for implementing the proposed community policing strategy? High level of support

If awarded funds, to what extent will the community policing strategy impact the other components of the criminal justice system in your jurisdiction? Potentially increased impact

#### NEED FOR FEDERAL ASSISTANCE

All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below. [Please limit your response to a maximum of 1,000 characters.]

The City of LA anticipates a net reduction of \$524.8 million from its projected \$6.69 billion revenue for FY 2020-21. The shortfall is attributed entirely to the pandemic, which also impacted revenue sources not typically categorized as economy-sensitive such as departmental receipts and parking fines. The LAPD is projecting a year-end shortfall of approximately \$13.4 million in its sworn and civilian salary accounts and is experiencing higher than normal attrition rates, subsequently increasing potential payouts for sick, vacation, and overtime. Initiatives to balance the budget include reducing ongoing costs of workforce and pension reform efforts. The shortfall hinders expansion of police services to a community with expanding needs while maintaining the high quality of current law enforcement and police services. This grant will enable us to cost-effectively strengthen enforcement and community policing efforts in the toughest LA neighborhoods with a strong emphasis on developing relationships with the community, identifying and solving problems together, and evaluating the effectiveness of crime reduction and crime prevention solutions.

Enter the total population of the government entity applying for this award using the latest census estimate available in the American Fact Finder at http://FactFinder2.census.gov.

39795374

Check here if the population of the entity applying for this award is not represented by U.S. Census figures (e.g., colleges, special agencies, school police departments, etc.).

false

If the population of the entity applying for this award is not represented by U.S. Census figures, please indicate the size of the population as of the latest available estimate.

Please indicate the source of this population estimate (e.g., website address).

If applicable, please explain why the service population differs from the census population.

### N/A

#### FISCAL HEALTH AND UCR DATA

Instructions: Enter your law enforcement agency's total operating budget for the current AND the previous fiscal year. Please note: All figures must be rounded to the nearest whole dollar.

CURRENT FISCAL YEAR (2021):

1857330549

PREVIOUS FISCAL YEAR (2020):

1733838124

Instructions: The U.S. Census Bureau American Community Survey (ACS) provides multi-year poverty rate estimates for communities. Please go to the U.S. Census Bureau (https://data.census.gov/cedsci/) to determine the percentage of individuals in poverty in your jurisdiction. For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable." Please note: All figures must be rounded to the nearest whole percent.

Percentage of Individuals in Poverty

17

Grant Package

Not Applicable

false

Instructions: The Bureau of Labor Statistics' Local Area Unemployment Statistics (LAUS) program provides monthly estimates of unemployment for communities. Please go to the Bureau of Labor Statistics' LAUS website (http://www.bls.gov/lau/data.htm) to find detailed instructions for looking up your local area's unemployment rate. It may be necessary to select the nearest best match to your jurisdiction (for example, a city of fewer than 25,000 people may report their county level rate). For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable". Please note: All figures must be rounded to the nearest whole percent.

Percentage (%) unemployed for for October 2020:

12

Not Applicable

false

Since January 1, 2021, has your agency taken on additional law enforcement duties and responsibilities resulting from an agency merger or the disbanding of a neighboring law enforcement agency (which did not result in a new or supplemented funded contract to provide these law enforcement services)?

No

Instructions: In addition to the data collected elsewhere in this application, the COPS Office would like to capture information from jurisdictions that may have faced an unanticipated catastrophic event that had a significant impact on the delivery of law enforcement services or have experienced an unusually large increase in the number of homicides in the past year. Examples of unanticipated catastrophic events include mass shootings, terrorist attacks, natural disasters, or other events leading to mass casualties that would not necessarily be reflected in the UCR crime statistics previously reported. Please note that if your jurisdiction is faced with an unanticipated catastrophic event (e.g., mass shooting, terrorist attack, other mass casualty event) after submission of this application, but before the application closing date, you should contact the COPS Office immediately at 800-421-6770 to update your application to include this information.

Check the box if your agency experienced a major disaster or catastrophic event in the time period from January 1, 2020 to present.

true

Description of event (including number of casualties) Type of event (major disaster, mass shooting, bombing, etc.) Impact of the event on delivery of law enforcement services Duration of the event (how long will law enforcement services be impacted by the event until recovery) Law enforcement response and recovery efforts

Please specify (Please limit your response to a maximum of 2,000 characters.).

In March 2020, the World Health Organization declared the COVID-19 outbreak a global pandemic. The United States led the world in COVID-19 cases with California having the highest number of cases and deaths in the nation and Los Angeles being the epicenter. On March 15, 2020, the city of Los Angeles closed all non-essential places of business and on March 19, the Mayor officially announced the "Safer at Home Order" to restrict non-essential travel by residents of the City. Starting on March 22, the LAPD began to shift its focus towards COVID-19 in terms of personnel management and police response. In LAPD, more than 2,700 employees contracted COVID-19. Personnel reassignments, remote work conditions, the suspension of training, and the absence of key personnel due to COVID-19 caused a substantial impact on service levels.

After the approval of COVID-19 vaccines and the inoculation of the majority of the City population in 2021, COVID-19 cases significantly decreased, and Los Angeles is starting to re-open in June and return to pre-pandemic activities.

The loss of revenue during the pandemic has had a major impact on the Department budget and operations. The City and LAPD are addressing these changes through re-imagining how the core functions of the Department are performed, concentrating on patrol and community policing, prioritizing public and officer safety, and using technology and employee innovation to address inevitable increases in workload backlog. This will include assessment of current tasks performed by the Department and reducing or eliminating services that are no longer possible with the Department's diminished workforce.

Property/Violent Crime: Please select at least one statement below:

My agency can report crime data for both years

Instructions: Using UCR crime definitions, enter the actual number of incidents reported to your agency in the previous two calendar years (2020 and 2019) for the following crime types. Note that only those incidents for which your agency had primary response authority should be provided. Please enter 0 (zero) to indicate no incidents in a particular year/type.

Criminal Homicide (2020):

363

Please check here if the data is unavailable.

false Criminal Homicide (2019): 274 Please check here if the data is unavailable. false Forcible Rape (2020): 2037 Please check here if the data is unavailable. false Forcible Rape (2019): 2328 Please check here if the data is unavailable. false Robbery (2020): 8185 Please check here if the data is unavailable. false Robbery (2019): 9846 Please check here if the data is unavailable. false Burglary (2020): 13937 Please check here if the data is unavailable. false Burglary (2019): 13952 Please check here if the data is unavailable. false Aggravated Assault (2020): 53776 Please check here if the data is unavailable. false Aggravated Assault (2019): 57820 Please check here if the data is unavailable. false Motor Vehicle Theft (2020): 21638 Please check here if the data is unavailable. false

Motor Vehicle Theft (2019):

6330
------

Please check here if the data is unavailable.

false

Larceny (except motor vehicle theft) (2020):

51455

Please check here if the data is unavailable.

false

Larceny (except motor vehicle theft) (2019): 66935

00935

Please check here if the data is unavailable.

false

If awarded funds, will your agency commit to regularly collect, analyze and report incidents of hate crimes to the FBI as part of their annual Uniform Crime Reporting?

Yes

Instructions: Agency Profile Questions (these questions are for information purposes only and will not be scored):

Does your agency have a wellness policy or program for officers?

Yes

Does your agency report crime data to the National Incident-Based Reporting System (NIBRS)?

No

Does your agency utilize the National Integrated Ballistic Information Network (NIBIN)?

Yes

Does your agency have a dedicated or specific investigator to investigate reported hate crimes? Yes

....

### CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

Instructions for the Continuation of Project after Federal Funding Ends: Applicants must plan to retain all sworn officer positions awarded under your COPS Office hiring award for a minimum of 12 months at the conclusion of 36 months of federal funding for each position. The retained COPS Office-funded positions should be added to your agency's law enforcement budget with state and/or local funds at the end of award funding, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. These additional position(s) must be retained using state, local, or other nonfederal funding only. The retention period may begin during the five year period of performance of the award, and may extend beyond the end date of the award. You may not use funds awarded by other federal awards to cover the costs of retention. At the time of award application, applicants must affirm that they plan to retain the positions and identify the planned source(s) of retention funding. We understand that your agency's source(s) of retention funding or other evaluation of your award compliance. Please refer to the frequently asked questions on retention which can be found here https://cops.usdoj.gov/chp. Note: Agencies that do not plan to retain all the positions awarded under this award are ineligible to receive CHP funding.

Will your agency plan to retain any additional positions awarded under this award for a minimum of 12 months at the conclusion of federal funding for each position?

Yes

Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention: (check all that apply)

General funds

General funds

Raise bond/tax issue

Private sources/donations

6/22/2021

### Grant Package

Nonfederal asset forfeiture funds (subject to approval from the state or local oversight agency)

Fundraising efforts

State, local, or other nonfederal award funding

Other

If other, please provide a brief description of the source(s) of funding not to exceed 500 characters.

If your agency received CHP funding prior to October 1, 2018, please certify that your agency has or is retaining any CHP-funded officers for the required 12 month retention period.

Has or Is Retaining

### OFFICIAL PARTNER(S) CONTACT INFORMATION

Instructions: An official "partner" under the award may be a governmental, private, school district, or other applicable entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the award.

Partner 1 Title:

First Name:

Last Name:

Name of Partner Agency (e.g., Smithville Community Center):

Type of Partner Agency (e.g., School District):

Street1:

Street2:

\_\_\_\_

City:

\_\_\_\_

State:

Zip/Postal Code:

Phone:

Email Address.	

Partner 2 Title:

First Name:

\_\_\_\_

\_\_\_\_

Last Name:

2220 22 22 22

Name of Partner Agency (e.g., Smithville Community Center):

Type of Partner Agency (e.g., School District):

Street1:

\_\_\_\_

Street2:

\_\_\_\_

City:

State:

\_\_\_\_

Zip/Postal Code:

\_

Phone:

Email Address:

Partner 3 Title:

First Name:

\_\_\_\_

Last Name:

Name of Partner Agency (e.g., Smithville Community Center):

Type of Partner Agency (e.g., School District):

Street1:

\_\_\_\_

Street2:

City:

State:

Zip/Postal Code:

Phone:

Email Address:

#### 28 CFR PART 23 (CRIMINAL INTELLIGENCE)

REVIEWS AND CERTIFICATIONS Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems: Please review the Application Resource Guide for additional information.

Please check one of the following, as applicable to your agency's intended use of this award:

No, my agency will not use these COPS Office funds (if awarded) to operate an interjurisdictional criminal intelligence system.

#### CERTIFICATION OF REVIEW AND REPRESENTATION

By checking the box, the applicant indicates he or she understands that the signatures of the Law Enforcement Executive / Agency Executive, Government Executive / Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent to the COPS Office that: 1. the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Grant Application Guide, the COPS Office award owner's manual, the DOJ Financial Guide, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars; 2. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source; and 3. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission. true

### ACKNOWLEDGEMENT OF ELECTRONIC SIGNATURE

By checking the box, the applicant indicates that he or she understands that the use of typed names in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form, constitute electronic signatures and that the electronic signatures are the legal equivalent of handwritten signatures. I understand.

true

## **Proposal Narrative**

## **Budget and Associated Documentation**

Base Salary and Fringe Benefits for Sworn Officer

#### **20 Police Officers**

Position Position Title 20 Police Officers

Position Description The LAPD will recruit 20 police officers to backfill 20 positions that will be assigned to the Community Safety Partnership Program.

> Salary

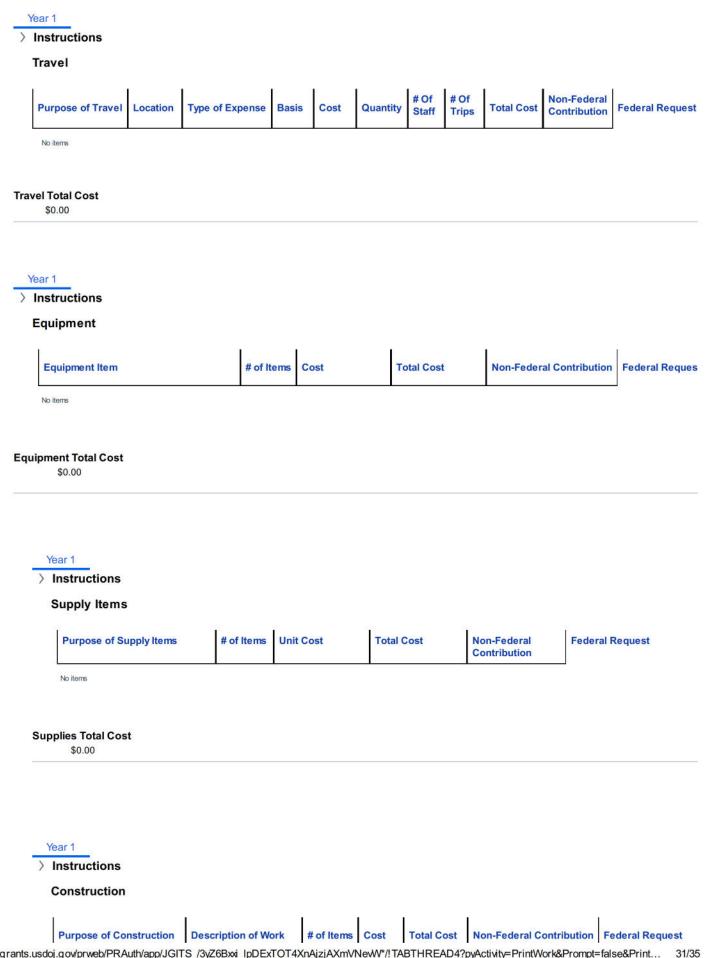
Fringe Benefits

## Grant Package

	Year 1	Year 2	Year 3
Social Security			
Exempt	\$0.00	\$0.00	\$(
0.00%			
Medicare			
Fixed Rate	\$1,155.85	\$1,397.92	\$1,65:
1.53%			
Health Insurance			
Fixed Rate	\$10,599.10	\$12,818.79	\$15,160
	14.03%	14.03%	14.0
Life Insurance			
Exempt	\$0.00	\$0.00	\$(
	0.00%	0.00%	0.(
Vacation		1200007	
Included in Salary? Hours Yes 0	\$0.00	\$0.00	\$1
Sick Leave			
Included in Salary? Hours Yes 0	\$0.00	\$0.00	\$1
Retirement			
Fixed Rate	\$0.00	\$0.00	\$1
Workers Compensation			
Fixed Rate	\$6,398.75	\$7,738.78	\$9,15:
	8.47%	8.47%	8.4
Unemployment Insurance			
Fixed Rate	\$0.00	\$0.00	\$1
	0.00%	0.00%	0.0
Other Benefit			
	\$35,378.19	\$42,787.17	\$50,60:
Pension Plan	46.83%	46.83%	46.1
Other Benefit	AL 150 10		<b>6</b> ( <b>6</b> )
Nees	\$1,153.49	\$1,395.05	\$1,64!
None	1.53%	1.53%	1.(
Other Benefit	\$0.00	\$0.00	\$(
None			
$\sim$ Summary Totals			
	Year 1	Year 2	Year 3
Benefits	\$54,685.38	\$66,137.71	\$78,21
Salary	\$75,546.00	\$91,367.00	\$108,05
Total	\$130,231.38	\$157,504.71	\$186,27
Number of Positions			
20			
Total Salary and Benefits			
\$9,480,209.00			

**Total Salary and Benefits** 

```
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6/22/2021		T	Gran	nt Package	I <sup>°</sup>	I
	No items					
	Construction Total Cost \$0.00					
	Year 1 <ul> <li>Instructions</li> <li>Subawards (Subgr</li> </ul>	ants)				

Country State/U.S. Territory

No items

Description

Purpose

Consultant

Subawards Total Cost \$0.00 Add Consultant Travel

Year 1

> Instructions Procurement Contracts

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
No items								

City Total Cost Non-Federal Contribution Federal Request

Do you need Consultant Travel? Yes Procurement Cost \$0.00

**Consultant Travel** 

COMPUTE THE COST OF EACH TYPE OF EXPENSE X THE NUMBER OF PEOPLE TRAVELING

Purpose of TravelLocationType of ExpenseCostDuration or Distance# of StaffTotal CostNon-Federal Contribution	Federal Request
--	-----------------

No items

Consultant Travel Total Cost

0.00

Procurement Total Cost

Instructions								
Other Costs								
Description	Quantity	Basis	Costs	Length of T	Fime Total	Costs	Non-Federal Contribution	Federal Request
No items								
ner Costs Total Cost \$0.00								
Year 1 Instructions								
Indirect Costs		e.			29			
Description		E	Base Ind	irect Cost Rate	Total Cost	Non-Fee	deral Contribution	Federal Reques
No items								_
lirect Costs Total Cost \$0.00								
ditional Narrative								
dget Summary								
							· · ·	

Dudger outegory		
Sworn Officer Positions	\$9,480,209.00	
Civilian or Non-Sworn Personnel	\$0.00	
Travel	\$0.00	
Equipment	\$0.00	
Supplies	\$0.00	
SubAwards	\$0.00	
Procurement Contracts	\$0.00	
Other Costs	\$0.00	
Indirect Costs	\$0.00	
Total Project Costs	\$9,480,209.00	

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Federal Funds:	\$2,500,000.00	26.3
Match Amount:	\$6,980,209.00	73.€
Program Income:	\$0.00	0.0

## **Budget Detail Summary View**

Budget Category
Sworn Officer
Civilian Personnel
Travel
Equipment
Supplies
SubAwards
Procurement Contracts
Other Costs
Indirect Costs

## **Local Match Details**

## Local Match Progression Table

As part of the local match requirement for the COPS Hiring Program, grantees must assume a progressively larger share of the cost of the grant with local funds over the three-year grant period. This means that your local match must increase each year, while the federal share must decrease.

Please project in the chart below how your agency plans to assume a progressively larger share of the grant cost during each year of the program. The chart is only projection of your plans. While your agency may deviate from these specific projects during the grant period, it must still ensure that the federal share decreases ar the local share increases.

	Year 1	Year 2	Year 3	т
Local Match	\$1,741,558	\$2,292,193	\$2,946,458	\$6,980,2
Federal Share	\$840,000	\$830,000	\$830,000	\$2,500,(
Total	\$2,581,558	\$3,122,193	\$3,776,458	\$9,480,2

## Waiver of Local Match

The COPS Office may waive some or all of a grantee's local match requirement based on severe fiscal distress. During the application review process your agency's waiver request will be evaluated based on the availability of funding, a demonstration of sever fiscal distress as reflected through the fisc health data provided in the application, and a comparison of your fiscal health data with that of the overall applicant pool.

Enter the maximum Local Match you would be able to contribute, if any. \$0.00

Should we continue to consider the application if the waiver request is not granted? Yes

## **Budget / Financial Attachments**

## Additional Attachments

No documents have been uploaded for Additional Attachments

# Created by

Application Number Date Added



Name

Category

2

## **Additional Application Components**

## Letters of Support

No documents have been uploaded for Letters of Support

**Additional Attachments** 

No documents have been uploaded for Additional Attachments

## Other

No documents have been uploaded for Other

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Application Name: L	W0 Hiring for Community Folking		
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From:	<u>Default</u>
Sent:	Wednesday, June 23, 2021 1:16 AM
То:	Barbra Ann Montesquieu
Subject:	Notice of Application Submitted to FY 21 COPS Office Hiring Program Solicitation

ATTENTION: This email originated outside of LAPD. Do not click on links or open attachments unless you recognize the sender and know the content is safe.



Your application GRANT13392034 has been successfully submitted for FY 21 COPS Office Hiring Program Solicitation on 06-22-2021 06:06 PM

For more information go to www.justicegrants.usdoj.gov JustGrants is operated under the U.S. Department of Justice Intergovernmental Review of Federal Programs

<u>Login</u>

# Home

The State Clearinghouse (SCH) serves as the state's Single Point of Contact for the submission of Federal assistance applications pursuant to Presidential Executive Order No. 12372 and SAM Section 0912. With the signing of Assembly Bill 1348 the State Clearinghouse is responsible for reporting on all federal grants applied for and received in California regardless if they fall under Executive Order 12372. We have developed the new on-line database to assist with that reporting.

These applications must be provided to the SCH, which in turn publishes this information for review by State and local elected officials. The SCH does not administer grant programs or offer any grant funding. Please visit Grants.gov for funding opportunities.

#### Federal Assistance Application

To apply for a federal assistance program, please upload a copy of your application cover form (Standard Form 424) to the SCH. DO NOT send your full application package or any other supplemental information.

In the appropriate box on Form 424, mark that the federal assistance application was made available for state review under the Executive Order 12372 process before submitting your federal assistance application to the federal funding agency.

#### \* Organization Name

City of Los Angeles - Los Angeles Police Department

#### \* Email Address

n3202@lapd.online

#### \* Catalogue of Federal Domestic Assistance (CFDA)

16.710

#### \* Name of Federal Agency

Community Oriented Policing Services

Primary Place of Performance
The address where the predominant performance of the award will be accomplished.
\* Is this a statewide project? (An email will be sent out to all registrants.)

Yes
No
\* Street Line 1

100 West First Street

Street Line 2		
* City/Town		
Los Angeles		
* County		
Los Angeles		 
State		
California		

6/21/2021

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United States of America			
oposed Project Start Date	* P	Proposed Project End Date	
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# Fact Sheet

cops.usdoj.gov

# 2021 COPS Hiring Program

Strengthening Community Policing by Hiring Officers

**The FY 2021 COPS Hiring Program (CHP)** is designed to advance public safety through community policing by addressing the full-time sworn officer needs of state, local, and tribal law enforcement agencies nationwide. CHP provides funds directly to law enforcement agencies to hire new or rehire additional career law enforcement officers and to increase their community policing capacity and crime-prevention efforts.

The FY 2021 CHP award program is an open solicitation. All local, state, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

 WHEN: Deadline for first part of application in Grants.gov is June 15, 2021, at 7:59 p.m. ET. Deadline for completed application in JustGrants is June 22, 2021, at 7:59 p.m. ET.

**Start EARLY.** This is more than a one-day process.

- WHERE: 1. Register at <u>www.grants.gov</u>.
  - Complete the application in <u>https://justicegrants.</u> usdoj.gov.
- **HOW:** Online only. No hard copies sent by U.S. Mail or electronic copies sent via email.

#### Supporting Local Law Enforcement in Advancing Community Policing so Communities can Thrive

More than 25 years after its establishment by the Violent Crime Control and Law Enforcement Act of 1994, the COPS Office continues to support the efforts of law enforcement agencies across the country to develop creative and innovative ways to meet long-standing challenges in their communities. To date, the COPS Office has funded the addition of more than 13,000 state, local, and tribal law enforcement agencies to fund the hiring and redeployment of more than 134,000 officers.

COPS Office hiring programs like CHP assist law enforcement agencies in advancing public safety by enhancing their community policing efforts. In a changing economic climate, these programs help state, local, and tribal law enforcement agencies maintain sufficient sworn personnel levels to keep their communities safe.

#### **Funding Provisions**

FY 2021 CHP awards will provide up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year period. There is a minimum 25 percent local cash match (cost share) requirement unless a waiver is approved. The maximum federal share per officer position is \$125,000 over the three-year period unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency.

Funding under this program will support three years of officer or deputy salaries within a five-year period of performance to accommodate the training and recruitment time frame. Agencies must retain each CHP-funded position for 12 months following the three-year funding for that position. The additional officer positions should be added to your agency's law enforcement budget with state or local funds (or both) over and above the number of locally funded officer positions that would have existed in the absence of the award. Absorbing CHP-funded positions through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement.

Funding under this program may be used to do the following: (1) hire new officers (including filling existing officer vacancies that are no longer funded in an agency's budget); (2) rehire officers already laid off (at the time of application) as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions unrelated to the receipt of award funding; or (3) rehire officers scheduled to be laid off (at the time of application) on a specific future date as a result of state, local, or BIA budget reductions unrelated to the receipt of award funding. CHP applicants may request funding in one or more of these three hiring categories.

In FY 2021, agencies may request the number of officer positions necessary to support their proposed community policing strategy. Please keep in mind that there is a minimum 25 percent local cash match and a 12-month retention period for each officer position funded. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

The COPS Office may grant a waiver of some or all of an applicant's local match requirement. During the application review process, waiver requests will be evaluated based on a demonstration of severe fiscal distress. The COPS Office statutory nonsupplanting requirement mandates that CHP funds must be used to supplement (increase) state, local, or BIA funds that would have been dedicated toward sworn officer positions if federal funding had not been awarded. CHP award funds must not be used to supplant (replace) local funds that agencies otherwise would have devoted to sworn officer hiring. The hiring or rehiring of officers under CHP must be in addition to, and not in lieu of, officers who otherwise would have been hired or rehired with state, local, or BIA funds.

CHP awards provide funding for three years (36 months) of entry-level salary for each position awarded. The award period of performance is five years (60 months) to accommodate the hiring process.

Retained CHP-funded positions should be added to the recipient's law enforcement budget with state or local funds to increase the number of locally funded sworn officer positions that would have existed in the absence of the award.

Applicants are required to affirm in their CHP award application that their agency plans to retain any additional officer positions funded following the expiration of the award and identify their planned sources of retention funding.

#### Highlights of FY 2021 CHP

Additional consideration in the application review process will be given to applicants that propose a community-based approach to the following problem/focus areas: Building Legitimacy and Trust, Violent Crime (particularly gun violence), Police-Based Response to Persons in Crisis, and Combating Hate and Domestic Extremism. If awarded CHP funding, recipients that chose any of these specific community policing problem areas will not be allowed to change the problem area post-award.

Under FY 2021 CHP, new-hire officer positions are not required to be military veterans. However, because the COPS Office supports the priority to hire military veterans whenever possible, applicants who commit to hiring or rehiring at least one military veteran under CHP will receive additional consideration for FY 2021 CHP funding. These military veterans may be in any of the three hiring categories described under "Funding Provisions," not just new hires.

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Additional consideration will be provided to agencies that commit to hiring officers from the communities in which they will serve and to agencies that commit to hiring officers willing to relocate to areas characterized by fragmented relations between police and community residents or areas of high crime. Additional consideration may also be provided to applicants who experienced an unanticipated catastrophic event. All agencies that report that they have experienced a catastrophic event will be required to submit an attachment documenting the event or incident as part of their application. Additional consideration will also be provided to agencies in states with certain anti-human trafficking laws that treat minors engaged in commercial sex as victims (referred to as "safe harbor" laws) or permit individuals to vacate arrest or prosecution records for nonviolent offenses as a result of being trafficked. Additional consideration will also be provided to agencies from rural areas, agencies that did not receive a CHP award in FY20, agencies in counties with persistent poverty, and agencies that require evidence-based culture sensitivity training for officers.

CHP recipients who use CHP funding to deploy school resource officers (SRO) will also be required to submit a memorandum of understanding (MOU) between the law enforcement agency and the school partners. In addition, all applicants who receive FY 2021 CHP funding for SROs will be required to send each awarded SRO position to a regionally based training sponsored and subsidized by the COPS Office. Additional information about this training requirement will be provided to recipients at the time of award or shortly thereafter.

#### How to Apply

**Step 1**. Obtain a DUNS (Data Universal Numbering System) number or confirm your existing DUNS number.

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**Step 2.** Register with the SAM (System of Award Management) database or confirm or renew your existing SAM registration.

**Step 3.** Confirm your entity's electronic business point of contact (E-Biz POC) in SAM.

**Step 4.** Register with Grants.gov or confirm your existing registration.

**Step 5.** Submit the first part of your application in Grants.gov. **Deadline to complete this step is June 15, 2021**, at 7:59 p.m.

**Step 6**. Onboard your agency to the JustGrants Justice Grants System.

**Step 7.** Complete and submit the second part of your application in JustGrants (<u>https://www.justicegrants.usdoj.gov</u>).

Further instructions and explanations of the application process can be found on the COPS Office website at <a href="https://cops.usdoj.gov">https://cops.usdoj.gov</a>.

Complete application packages for the FY 2021 CHP solicitation are due by June 22, 2021, at 7:59 p.m. ET.

#### **Contact the COPS Office**

For more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office website at <u>https://cops.usdoj.gov</u>.





# 2021 COPS Hiring Program (CHP) Resource Guide

# Award Terms and Conditions and Additional Requirements

This application resource describes the award terms and conditions, and additional requirements that applicants should be aware of before applying to COPS Office programs. Table 1 on page 2 indicates which of the award terms and conditions are applicable to the program for which you are applying. Please review each section carefully prior to submitting the application, to ensure that your agency will be able to comply with all legal and administrative requirements that govern the applicant for acceptance.

# Contents

Award Terms and Conditions	2
Additional National and Administrative Requirements	13
Appendices	16



U.S. Department of Justice Office of Community Oriented Policing Services 145 N Street NE Washington, DC 20530

Visit the COPS Office online: www.cops.usdoj.gov

April 2021

# **Award Terms and Conditions**

#### Table 1. Award terms and conditions

Key: Y = Yes; N = No

I. U.S. Department of Justice Certified Standard Assurances       Y         II. U.S. Department of Justice Certifications Regarding Lobbying; Debarment, Suspension, and       Y         Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and       Y         Community Policing       Y	
Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing	
Community Policing	
III. Disclosure of Lobbying Activities Y (if applicable)	
IV. Supplementing, Not Supplanting Y	
V. Procurement and Sole Source Justification N	
VI. Criminal Intelligence Systems N	
VII. Certification to Mitigate Possible Adverse Health Safety and Environment Impacts N	
VIII. Community Policing Self-Assessment Tool (CP-SAT) N	
IX. System for Award Management (SAM) and Universal Identifier Requirements Y	
X. Federal Funding Accountability and Transparency Act (FFATA)—Reporting Subaward and Y	
Executive Compensation	
XI. Contract Provisions Y	
XII. Prior Approval Planning and Reporting of Conference/Meeting/Training Costs N	
XIII. Curriculum Development N	
XIV. Restriction on Internal Confidentiality Agreements Y	
XV. Mandatory Disclosure Y	
XVI. Debarment and Suspension Y	
XVII. Recipient Integrity and Performance Matters Y	
XVIII. False Statements Y	
XIX. Duplicative Funding Y	
XX. Additional High-Risk Recipient Requirements Y	
XXI. Modification Y	
XXII. Evaluations Y	
XXIII. Allowable Costs Y	
XXIV. Local Match Y	
XXV. Equal Employment Opportunity Plan Y	
XXVI. Employment Eligibility Y	
XXVII. Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information Y	
XXVIII. Federal Civil Rights Y	
XXIX. Conflict of Interest Y	
XXX. Reports/Performance Goals Y	
XXXI. Extensions Y	
XXXII. Computer Network Requirement N	
XXXIII. Award Monitoring Activities Y	
XXXIV. Community Policing Y	
XXXV. Retention Y	
XXXVI. Contracts and/or MOUs with Other Jurisdictions Y	
XXXVII. Travel Costs N	
XXXVIII. State Information Technology Point of Contact Y	
XXXIX. Public Release Information N	
XL. News Media Y	
XLI. Paperwork Reduction Act N	
XLII. Copyright N	

FY 2021 Program	СНР
XLIII. Human Subjects Research	Ν
XLIV. Officer Background Investigation	Υ
XLV. Career Law Enforcement Officer	γ
XLVI. Domestic Preferences in Procurements	Ν
XLVII. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment	Ν
XLVIII. Termination	γ
XLIX. School Resource Officer (SRO) Training Requirement	Υ
L. Award Owner's Manual	Υ
Special Award Conditions – applicable to some CHP awards	
Advancing Department of Justice Priority Crime Problem Awards	Y (if applicable)
Memorandum of Understanding Requirement School-based Policing through School Resource	Y (if applicable)
Officers Focus Area	

I. & II. Assurances and Certifications (also refer to U.S. Department of Justice Certified Standard Assurances and U.S. Department of Justice Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements, Law Enforcement and Community Policing in the appendices of this application resource).

Applicants to COPS Office programs are required to accept the standard Assurances and Certifications forms in JustGrants. Accepting these documents assures the COPS Office that you have read and understood and that you accept the terms and conditions as outlined in the Assurances and Certifications. Please read these documents carefully, as acceptance of these documents are treated as material representation of fact upon which reliance will be placed when the U.S. Department of Justice determines to make an award.

#### III. Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subrecipient or prime federal recipient, at the initiation or receipt of a covered federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. § 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with a covered federal action. Complete all items that apply for both the initial filing and material change reports. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

If this applies to your agency, you are required to complete the disclosure form when initiating the application in grants.gov. If you need to complete and submit additional forms, please complete and submit them as attachments to your application online.

Please be advised that all recipients and subrecipients must comply with the provisions of 2 C.F.R. § 200.450, as appropriate, regarding unallowable costs under the Federal award associated with lobbying or influencing activities. Additional restrictions in 2 C.F.R. § 200.450(c) are applicable to nonprofit organizations and institutions of higher education.

# IV. Supplementing, Not Supplanting

The COPS Office nonsupplanting requirement mandates that award funds not be used to replace state or local funds (or, for tribal recipients, Bureau of Indian Affairs funds) that would, in the absence of federal aid, be made available for the purpose of the award. Instead, award funds must be used to increase the total amount of funds that would otherwise be made available for the award purposes. 34 U.S.C. § 10384(a).

Funds budgeted to pay for sworn officer positions irrespective of the award may not be reallocated to other purposes or refunded as a result of receiving a CHP award. Nonfederal funds must remain available for and devoted to that purpose, with COPS Office funds supplementing or increasing those nonfederal funds.

Awarded funding cannot be obligated or expended until on or after the award start date. This means that CHP funds cannot be applied to any agency cost prior to the award start date. In addition, all recipients will be expected to take active and timely steps pursuant to their standard procedures to fully fund law enforcement costs already budgeted as well as to fill all locally funded vacancies resulting from attrition during the life of the award.

Under CHP, the nonsupplanting requirement means that an award recipient receiving CHP award funds to hire a new officer position, including filling an existing officer vacancy that is no longer funded in the recipient's local budget, must hire the additional position on or after the official award start date, above its current budgeted (funded) level of sworn officer positions.

The nonsupplanting requirement also means that an award recipient that receives CHP award funds to rehire an officer who has already been laid off (at the time of application) as a result of state, local, or BIA budget reductions must rehire the officer on or after the official award start date. The award recipient must maintain documentation showing the date(s) that the position(s) was/were laid off and rehired in its CHP award file.

In addition, the nonsupplanting requirement means that an award recipient that receives CHP award funds to rehire an officer who is (at the time of application) currently scheduled to be laid off on a specific future date as a result of state, local, or BIA budget reductions must continue to fund the officer with its own funds through the award start date until the date of the scheduled layoff. [For example, if the award start date is September 1 and the layoff is scheduled for November 1, then the CHP funds may not be used to fund the officer until November 1, the date of the scheduled layoff.]. An agency must identify the date(s) of the scheduled layoffs and the number of officers to be laid off in its application. If a CHP award is awarded, an award recipient must maintain documentation showing the date(s) and reason(s) for the layoffs, the number of officers laid off, the number of officers rehired, and dates the officers were rehired. [Please note that as long as your agency can document that the layoffs would occur on the identified dates if the CHP award funds were not available, it may transfer the officers to the CHP funding on or immediately after the date of the layoff without formally completing the administrative steps associated with a layoff for each individual officer.]

Documentation that may be used to prove that scheduled layoffs are occurring for local economic reasons that are unrelated to the availability of CHP award funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the layoffs; notices provided to the individual officers regarding the date(s) of the layoffs; and/or budget documents ordering departmental and/or jurisdiction-wide budget reductions. These records must be maintained with your agency's CHP award records during the award period and for three years following the official closeout of the CHP award in the event of an audit, monitoring, or other evaluation of your award compliance. For additional information on the COPS nonsupplanting requirement as it applies to CHP, please refer to the Frequently Asked Questions (FAQ) information sheet at <a href="https://www.cops.usdoj.gov/chp">https://www.cops.usdoj.gov/chp</a>.

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V. Procurement and Sole Source Justification — Not applicable under CHP

VI. Criminal Intelligence Systems/28 C.F.R. Part 23 compliance — Not applicable under CHP

VII. Certification to Mitigate Possible Adverse Health, Safety, and Environmental Impacts — Not applicable under any FY21 COPS Office programs

VIII. Community Policing Self-Assessment Tool (CP-SAT) — Not applicable under any FY21 COPS Office programs

# IX. System for Award Management (SAM) and Universal Identifier Requirements

Unless exempted from this requirement under 2 C.F.R. § 25.110, the recipients must maintain the currency of their information in the SAM until submission of the final financial report required under this award or receipt of the final payment, whichever is later. This requires recipients to review and update the information at least annually after the initial registration and more frequently if required by changes in information or other award term.

To review the System for Award Management and Universal Identifier Award Term, please see the appendices of this application resource.

# X. Federal Funding Accountability and Transparency Act (FFATA) — Reporting Subaward and Executive Compensation Information

The Federal Funding Accountability and Transparency Act of 2006 (FFATA) requires, among other things, that information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is <u>www.USASpending.gov.</u>

Applicants should note that all recipients of awards of \$30,000 or more under this solicitation, consistent with FFATA, will be required to report award information on any first-tier subawards totaling \$30,000 or more and, in certain cases, to report information on the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients. If applicable, the FFATA Subaward Reporting System (FSRS), accessible via the Internet at **www.fsrs.gov**, is the reporting tool recipients under this solicitation will use to capture and report subaward information and any executive compensation data required by FFATA.

The subaward information entered in FSRS will then be displayed on **www.USASpending.gov**, associated with the prime award, furthering federal spending transparency.

Each applicant entity must ensure that it has the necessary processes and systems in place to comply with the applicable reporting requirements should it receive funding.

To review the FFATA Reporting Subaward and Executive Compensation Award Term, please see the appendices of this application resource.

### XI. Contract Provision under Federal Award

All contracts made by the recipients under the Federal award must contain the provisions required under 2 C.F.R. part 200, Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.

For the full text of 2 C.F.R. Appendix II to Part 200, please refer to the appendices of this application resource.

# XII. Prior Approval, Planning, and Reporting of Conference/Meetings/Training Costs — Not applicable under CHP

#### XIII. Curriculum Development — Not applicable under CHP

#### XIV. Restrictions on Internal Confidentiality Agreements

Recipients, subrecipients, or entities that receive a contract or subcontract with any funds under this award, may not require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts the lawful reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. Consolidated Appropriations Act, 2021, Public Law 116-260, Division E, Title VII, Sec 742.

#### XV. Mandatory Disclosure

Under 2 C.F.R. § 200.113, recipients and subrecipients are required to timely disclose in writing to the COPS Office or passthrough entity, as applicable, all federal criminal law violations involving fraud, bribery, or gratuity that may potentially affect the awarded federal funding. Recipients agree to report certain civil, criminal, or administrative proceedings in SAM if they received an award with the Term and Condition for Recipient Integrity and Performance Matters as outlined in 2 C.F.R. Part 200, Appendix XII to Part 200. Failure to make required disclosures can result in any of the remedies, including suspension and debarment, described in 2C.F.R. § 200.339.

#### XVI. Debarment and Suspension

Recipients agree not to award federal funds under this program to any party which is debarred or suspended from participation in federal assistance programs. 2 C.F.R. Part 180 (Government-wide Debarment and Suspension), and 2 C.F.R. Part 2867 (DOJ-specific requirements).

#### XVII. Recipient Integrity and Performance Matters

Recipients that receive \$500,000 or more in a federal award, agree to comply with the terms and conditions outlined in 2 C.F.R. Part 200, Appendix XII to part 200 - Term and Condition for Recipient Integrity and Performance Matters.

For the full text, please see the appendices of this application resource.

### XVIII. False Statements

False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, or debarment from participating in federal awards or contracts, and/or any other remedy available by law.

# XIX. Duplicative Funding

Recipients agree to notify the COPS Office if they receive, from any other source, funding for the same item(s) or service(s) also funded under this award.

### XX. Additional High-Risk Funding Recipient Requirements

Recipients agree to comply with any additional requirements that may be imposed during the award performance period if the awarding agency determines that the recipient is a high-risk recipient (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. § 200.208.

#### XXI. Modifications

Award modifications are evaluated on a case-by-case basis in accordance with 2 C.F.R. § 200.308(f). For federal awards in excess of \$250,000, any modification request involving the reallocation of funding between budget categories that exceed or are expected to exceed 10 percent of the total approved budget requires prior written approval by the COPS Office. Regardless of the federal award amount or budget modification percentage, any reallocation of funding is limited to approved budget categories. In addition, any budget modification that changes the scope of the project requires prior written approval by the COPS Office. The COPS Office will not approve any modification request that results in an increase of federal funds.

#### XXII. Evaluations

The COPS Office may conduct monitoring or sponsor national evaluations of COPS Office award programs. Recipients agree to cooperate with the monitors and evaluators. 34 U.S.C. § 10385 (b).

#### XXIII. Allowable Costs

The funding under this award is for the payment of approved costs identified in the Financial Clearance Memorandum (FCM).

#### XXIV. Local Match

COPS Hiring Program award recipients are required to contribute a local match of at least 25 percent towards the total cost of the approved award project, unless waived in writing by the COPS Office. The local match must be a cash match from funds not previously budgeted for law enforcement purposes and must be paid during the award period. The local match contribution must be made on an increasing basis during each year of the three-year award period, with the federal share decreasing accordingly. 34 U.S.C. § 10381(g).

# XXV. Equal Employment Opportunity Plan

Recipients agree to comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan 28 C.F.R. Part 42 subpart E.

# XXVI. Employment Eligibility

Recipients agree to complete and keep on file, as appropriate, the Department of Homeland Security, U.S. Citizenship and Immigration Services (USCIS) Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States. See Immigration Reform and Control Act of 1986 (IRCA), Public Law 99-603.

# XXVII. Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information

Recipients agree not to discharge, demote, or otherwise discriminate against an employee as reprisal for the employee disclosing information that he/she reasonably believes is evidence of gross mismanagement of a federal contract or award, a gross waste of federal funds, an abuse of authority relating to a federal contract or award, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or award. Recipients also agree to provide to their employees in writing (in the predominant native language of the workforce) of the rights and remedies provided in 41 U.S.C. § 4712. Please see the appendices of this application resource for a full text of the statute.

# XXVIII. Federal Civil Rights

The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition—

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform

Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

#### XXIX. Conflict of Interest

Recipients must disclose in writing to the COPS Office or pass-through entity, as applicable, any potential conflict of interest affecting the awarded federal funding in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. § 200.112.

### XXX. Reports/Performance Goals

Recipients are responsible for submitting semi-annual programmatic progress reports that describe project activities during the reporting period and quarterly Federal Financial Reports using Standard Form 425 (SF-425). 2 C.F.R. § 200.328; and 2 C.F.R. § 200.329. The progress report is used to track recipient's progress toward implementing community policing strategies and to collect data to gauge the effectiveness of increasing your agency's community policing capacity through COPS Office funding. The Federal Financial Report is used to track the expenditures of the recipient's award funds on a cumulative basis throughout the life of the award.

#### XXXI. Extensions

Recipients may request an extension of the award period to receive additional time to implement your award program. Such extensions do not provide additional funding. Only recipients that can provide a reasonable justification for delays will be granted no-cost extensions. Reasonable justifications may include change in administration, staff turnover of key award/award-funded personnel, training delays, hiring and recruitment delays or other circumstances that interrupt the award period of performance. Extension requests must be received prior to the end date of the award.

#### XXXII. Computer Network Requirement — Not applicable under CHP

#### XXXIII. Award Monitoring Activities

Federal law requires that recipients receiving federal funding from the COPS Office must be monitored to ensure compliance with their award conditions and other applicable statutes and regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing.

Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Award monitoring activities conducted by the COPS Office include site visits, office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is subject to agency review throughout the life of the award, during the close-out process and for three-years after the submission of the final expenditure report. 34 U.S.C. § 10385(a) and 2 C.F.R. §§ 200.334 & 200.337.

# XXXIV. Community Policing

Community policing activities to be initiated or enhanced by recipients were identified and described in their award application. Recipients develop a community policing plan for the award with specific reference to a crime or disorder problem and the following elements of community policing: a) problem solving—a recipient's plan to assess and respond to the problem identified; b) community partnerships and support, including related governmental and community initiatives that complement a recipient's proposed use of funding; and c) organizational transformation—how a recipient will use the funds to reorient its mission to community policing or enhance its involvement in and commitment to community policing. Throughout the award period recipients are required to implement the community policing plan they set forth in the award application. 34 U.S.C. § 10382 (c)(10).

#### XXXV. Retention

Recipients commit to retain all sworn officer positions funded under the award with state and/or local funds for a minimum of 12 months following the conclusion of 36 months of federal funding for each position, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. Recipients cannot satisfy the retention requirement by using COPS Office-funded positions to fill locally-funded vacancies resulting from attrition. 34 U.S.C. § 10382 (c)(8).

## XXXVI. Contracts and/or MOUs with Other Jurisdictions

Sworn law enforcement officer positions awarded must be used for law enforcement activities or services that benefit your agency and the population that it serves. The items funded under the CHP award cannot be utilized by other agencies unless the items benefit the population that your agency serves. Your agency may use items funded under the CHP award to assist other law enforcement agencies under a resource sharing, mutual aid, or other agreement to address multi-jurisdictional issues as described in the agreement.

## XXXVII. Travel Costs — Not applicable under CHP

## XXXVIII. State Information Technology Point of Contact

Recipients agree to ensure that the appropriate State Information Technology Point of Contact receives written notification regarding any information sharing or technology project funded by a COPS Office award. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these award funds. In addition, recipients agree to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to

http://it.ojp.gov/default.aspx?area=policyAndPractice&page=1046.

## XXXIX. Public Release Information — Not applicable under CHP

#### XL. News Media

Recipients agree to comply with the COPS Office policy on contact with the news media. The policy establishes the COPS Office Communications Division as the principal point of contact for the news media for issues relevant to the COPS Office and/or parameters of the award. Recipients agree to refer all media inquiries on these topics directly to the COPS Office Communications Division at 202.514.9079.

# XLI. Paperwork Reduction Act — Not applicable under CHP

## XLII. Copyright — Not applicable under CHP

## XLIII. Human Subjects Research — Not applicable under CHP

# XLIV. Officer Background Investigation

Recipients agree to ensure that each officer(s) hired with CHP funding will be subject to a background investigation, notify the COPS Office upon completion of the background investigation for each officer hired under the CHP award, and cooperate with the COPS Office and provide updates on the status of background investigations upon request. 2 C.F.R. § 200.208

If the COPS Office determines that CHP funds are being used to pay the salary and fringe benefits of an officer who has not undergone a background investigation, the COPS Office may temporarily suspend grant funds in accordance with 2 C.F.R. §200.339 until the agency can demonstrate the background investigation has been completed.

## XLV. Career Law Enforcement Officer

Officer hiring funds may only be used to pay entry-level salaries and fringe benefits for full-time "career law enforcement officers" for 36 months. The COPS Office's statute defines a "career law enforcement officer" as "a person hired on a permanent basis who is authorized by law or by a State or local public agency to engage in or supervise the prevention, detection, or investigation of violations of criminal laws." 34 U.S.C. §10389(1). A recipient agency may use officer hiring funds to pay the salary and benefits of recruits while in academy training to become "career law enforcement officers" if it is the standard practice of the agency to do so with locally funded recruits. The State of Alaska, and any Indian tribe or tribal organization in that State, may also use officer hiring funds for a "village public safety officer" defined as "an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670." Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).

## XLVI. Domestic Preferences for Procurements — Not applicable under CHP

# XLVII. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment — Not applicable under CHP

#### XLVIII. Termination

The award may be terminated, in whole or in part, to the extent such termination is authorized by law for the reasons set forth in 2. C.F.R. § 200.340 including, but not limited to, failure to comply with award terms and conditions or when the award no longer effectuates program goals or agency priorities.

# XLIX. School Resource Officer (SRO) Training Requirement

COPS Office–funded SRO(s) are required to complete an SRO 40-hour basic training course from any of a list of COPS Office approved provider(s). Training must be completed no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date, whichever comes first. If a COPS Office–funded SRO leaves the recipient agency after completing the training, the recipient agrees to pay for the new SRO who is assigned to backfill this

position to attend the 40-hour basic training course. The new SRO must complete the training no later than nine months after being placed in the school. If the officer has completed the 40-hour basic training within the last 12 months prior to the award date, the condition has been fulfilled. Any gap longer than 12 months will require the officers to retake the course. The agency must coordinate with the training provider if they want funds to cover registration and travel costs.

#### L. Award Owner's Manual

If awarded funding, the recipient agrees to comply with the terms and conditions in the Award Owner's Manual; DOJ Grants Financial Guide; COPS Office statute (34 U.S.C. § 10381, et seq.); 2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards); 48 C.F.R. Part 31 (Contract Cost Principles and Procedures) as applicable; the Cooperative Agreement as applicable; representations made in the application; and all other applicable requirements.

#### Special Award Conditions Applicable to some CHP Awards

#### 1. Advancing Department of Justice Priority Crime Problem Awards

Agencies which select certain priority problem/focus areas in their application must agree to:

- implement the one specific community policing plan identified in the CHP award application;
- address its specific priority crime problem throughout the entire CHP award period;
- implement any organizational changes identified in its CHP award;
- cooperate with any award monitoring by the COPS Office to ensure that it is initiating or enhancing its community
  policing efforts to address its priority crime problem, which may include your agency having to respond to additional or
  modified reporting requirements.

#### 2. Memorandum of Understanding Requirement -- School-based Policing through School Resource Officers Focus Area

Recipients using CHP funding to hire and/or deploy School Resource Officers into schools agree to:

- Submit a signed Memorandum of Understanding (MOU) between the law enforcement agency and the school partner(s) to the COPS Office before obligating or drawing down funds under this award. The MOU must be submitted to the COPS Office within 90 days of the date shown on the award congratulatory letter.
- The MOU must contain the following information:
  - The purpose of the MOU
  - Clearly defined roles and responsibilities of the school district and the law enforcement agency, focusing officers' roles on safety
  - Information sharing
  - Supervision responsibility and chain of command for the SRO
  - Signatures

Note: Please refer to the MOU Fact Sheet for a detailed explanation of the requirements under each of the bullets. Implementation of the CHP award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation.

# Additional National and Administrative Requirements

The following section describes the additional requirements applicants should be aware of before applying to COPS Office programs. Please review each section carefully. The submission of the application assures the COPS Office that your agency will comply with all legal and administrative requirements that govern the award.

## False Claim Act

Under the False Claim Act, any credible evidence that a person has submitted a false claim or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving COPS Office funds may be referred to the Office of Inspector General (OIG). The OIG may be contacted at **<u>oig.hotline@usdoj.gov</u>**, or 800-869-4499.

## Remedies for noncompliance

Under 2 C.F.R. § 200.339, if recipient fails to comply with award terms and conditions, the Federal awarding agency may impose additional condition or take one or more of the following actions, as appropriate in the circumstances:

- (a) Temporarily withhold cash payments pending correction of the deficiency by the non-Federal entity or more severe enforcement action by the Federal awarding agency or pass-through entity.
- (b) Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.
- (c) Wholly or partly suspend or terminate the Federal award.
- (d) Initiate suspension or debarment proceedings as authorized under 2 CFR part 180 and Federal awarding agency regulations (or in the case of a pass-through entity, recommend such a proceeding be initiated by a Federal awarding agency).
- (e) Withhold further Federal awards for the project or program.
- (f) Take other remedies that may be legally available.

Prior to imposing sanctions, the COPS Office will provide reasonable notice to the recipient of its intent to impose sanctions and will attempt to resolve the problem informally. Appeal procedures will follow those in the U.S. Department of Justice regulations in 28 C.F.R. Part 18.

Awards terminated due to noncompliance with the federal statutes, regulations, or award terms and conditions will be reported to the integrity and performance system accessible through SAM (currently FAPIIS).

False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and any other remedy available by law.

Please be advised that recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

## Financial management and system of internal controls

Award recipients must, as set out in the Uniform Guidance at 2 C.F.R. 200.303:

- (a) Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the recipient is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- (b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
- (c) Evaluate and monitor the recipient's compliance with statutes, regulations, and the terms and conditions of Federal awards.
- (d) Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- (e) Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency designates as sensitive or the recipient considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

### Audit requirement

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. Part 200, Subpart F - Audit Requirements, available at <u>https://www.ecfr.gov/cgi-bin/text-</u>

<u>idx?tpl=/ecfrbrowse/Title02/2cfr200\_main\_02.tpl</u>, establish the requirements for organizational audits that apply to COPS Office recipients. Recipients must arrange for the required organization-wide (not award-by-award) audit in accordance with the requirements of Subpart F.

# **Civil Rights**

All recipients are required to comply with nondiscrimination requirements contained in various federal laws. A memorandum addressing federal civil rights statutes and regulations from the Office for Civil Rights, Office of Justice Programs will be included in the award package for recipients. All applicants should consult the Assurances form to understand the applicable legal and administrative requirements.

Please be advised that a hold may be placed on this application if it is deemed that the applicant agency is not in compliance with federal civil rights law and/or is not cooperating with an ongoing federal civil rights investigation.

# Freedom of Information Act and Privacy Act (5 U.S.C. § 552 and 5 U.S.C. § 552a)

All applications submitted to the COPS Office (including all attachments to applications) are subject to the federal Freedom of Information Act (FOIA) and to the Privacy Act. By law, DOJ may withhold information that is responsive to a request if DOJ determines that the responsive information is protected from disclosure under the Privacy Act or falls within the scope of one or more of the nine statutory exemptions under FOIA. DOJ cannot agree in advance of a request pursuant to the FOIA not to release some or all portions of an application/award file.

#### 2021 COPS Hiring Program (CHP) Resource Guide

In its review of records that are responsive to a FOIA request, the COPS Office will withhold information in those records that plainly falls within the scope of the Privacy Act or one of the statutory exemptions under FOIA. (Some examples include certain types of information in budgets, and names and contact information for project staff other than certain key personnel.) In appropriate circumstances, the COPS Office will request the views of the applicant/recipient that submitted a responsive document.

For example, if the COPS Office receives a request pursuant to the FOIA for an application submitted by a nonprofit organization, for-profit organization, or an institution of higher education, or a request for an application that involves research, the COPS Office typically will contact the applicant/recipient that submitted the application. The COPS Office ask the applicant/recipient to identify—quite precisely—any particular information in the application that the applicant/recipient believes falls under a FOIA exemption, the specific exemption it believes applies, and why. After considering the submission by the applicant/recipient, the COPS Office makes an independent assessment regarding withholding information.

### Section 508 of the Rehabilitation Act

If you are an applicant using assistive technology and you encounter difficulty when applying please contact: COPS Office Response Center U.S. Department of Justice, COPS Office AskCopsRC@usdoj.gov

The department is committed to ensuring equal access to all applicants and will assist any applicant who may experience difficulties with assistive technology when applying for awards using the COPS Office online system.

# Appendices

# Appendix A. U.S. Department of Justice Certified Standard Assurances

Below is the text of the U.S. Department of Justice Certified Standard Assurances, which the applicant will review and accept electronically in JustGrants as part of the application process.

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- 1. I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- 2. I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- 3. I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
  - A. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
  - B. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
  - C. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- 4. The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
  - A. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
  - B. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
  - C. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
  - D. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

- 5. The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).
- I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).
- 7. I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.
- 8. I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--
  - A. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
  - B. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
- 9. If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self- Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).
- 10. If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

# Appendix B. U.S. Department of Justice Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing

Below are the texts of certifications which the applicant will be expected to review and accept electronically as appropriate.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and
- (c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.
- 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS
  - A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals—
    - (a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

- (b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;
- (c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
- (d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.
- B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

#### 3. FEDERAL TAXES

- A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).
- B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

#### 4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

- A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by—
  - (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  - (b) Establishing an on-going drug-free awareness program to inform employees about-
    - (1) The dangers of drug abuse in the workplace;
    - (2) The Applicant's policy of maintaining a drug-free workplace;
    - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
    - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

- (c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will—
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction.
   Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530; For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph
   (d)(2), with respect to any employee who is so convicted:
  - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
- 5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

- (a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and
- (b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

#### For detailed information on this certification requirement, see <u>https://cops.usdoj.gov/SafePolicingEO</u>.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity

seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C.§§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

# Appendix C. 2 C.F.R. Part 200, Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-

Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. (I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.323.

(K) See §200.216.

(L) See §200.322.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014; 85 FR 49577, Aug. 13, 2020]

# Appendix D. 2 C. F. R. Part 200, Appendix XII to Part 200—Award Term and Condition for Recipient Integrity and Performance Matters

#### A. Reporting of Matters Related to Recipient Integrity and Performance

#### 1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

#### 2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;

b. Reached its final disposition during the most recent five-year period; and

c. Is one of the following:

(1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;

(2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;

(3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or

(4) Any other criminal, civil, or administrative proceeding if:

(i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;

(ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and

(iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

#### 3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

#### 4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

#### 5. Definitions

For purposes of this award term and condition:

a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (*e.g.,* Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere. c. Total value of currently active grants, cooperative agreements, and procurement contracts includes-

- (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
- (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

B. [Reserved]

[80 FR 43310, July 22, 2015, as amended at 85 FR 49582, Aug. 13, 2020]

# Appendix E. 41 U.S.C. § 4712 - Enhancement of contractor protection from reprisal for disclosure of certain information

#### (a) Prohibition of reprisals.--

(1) In general.--An employee of a contractor, subcontractor, grantee, or subgrantee or personal services contractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in paragraph (2) information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

(2) Persons and bodies covered.--The persons and bodies described in this paragraph are the persons and bodies as follows:

(A) A Member of Congress or a representative of a committee of Congress.

(B) An Inspector General.

(C) The Government Accountability Office.

(D) A Federal employee responsible for contract or grant oversight or management at the relevant agency.

(E) An authorized official of the Department of Justice or other law enforcement agency.

(F) A court or grand jury.

(G) A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

(3) Rules of construction.--For the purposes of paragraph (1)--

(A) an employee who initiates or provides evidence of contractor, subcontractor, or grantee misconduct in any judicial or administrative proceeding relating to waste, fraud, or abuse on a Federal contract or grant shall be deemed to have made a disclosure covered by such paragraph; and

**(B)** a reprisal described in paragraph (1) is prohibited even if it is undertaken at the request of an executive branch official, unless the request takes the form of a non-discretionary directive and is within the authority of the executive branch official making the request.

#### (b) Investigation of complaints.--

(1) Submission of complaint.--A person who believes that the person has been subjected to a reprisal prohibited by subsection (a) may submit a complaint to the Inspector General of the executive agency involved. Unless the Inspector General determines that the complaint is frivolous, fails to allege a violation of the prohibition in subsection (a), or has previously been addressed in another Federal or State judicial or administrative proceeding initiated by the complainant, the Inspector General shall investigate the complaint and, upon completion of such investigation, submit a report of the findings of the investigation to the person, the contractor or grantee concerned, and the head of the agency.

#### (2) Inspector General action.--

(A) Determination or submission of report on findings.--Except as provided under subparagraph (B), the Inspector General shall make a determination that a complaint is frivolous, fails to allege a violation of the prohibition in subsection (a), or has previously been addressed in another Federal or State judicial or administrative proceeding initiated by the complainant or submit a report under paragraph (1) within 180 days after receiving the complaint.

**(B) Extension of time.**--If the Inspector General is unable to complete an investigation in time to submit a report within the 180-day period specified in subparagraph (A) and the person submitting the complaint agrees to an extension of time, the Inspector General shall submit a report under paragraph (1) within such additional period of time, up to 180 days, as shall be agreed upon between the Inspector General and the person submitting the complaint.

(3) Prohibition on disclosure.--The Inspector General may not respond to any inquiry or disclose any information from or about any person alleging the reprisal, except to the extent that such response or disclosure is--

(A) made with the consent of the person alleging the reprisal;

(B) made in accordance with the provisions of <u>section 552a of title 5</u> or as required by any other applicable Federal law; or

(C) necessary to conduct an investigation of the alleged reprisal.

(4) Time limitation.--A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.

#### (c) Remedy and enforcement authority.--

(1) In general.--Not later than 30 days after receiving an Inspector General report pursuant to subsection (b), the head of the executive agency concerned shall determine whether there is sufficient basis to conclude that the contractor or grantee concerned has subjected the complainant to a reprisal prohibited by subsection (a) and shall either issue an order denying relief or shall take one or more of the following actions:

(A) Order the contractor or grantee to take affirmative action to abate the reprisal.

**(B)** Order the contractor or grantee to reinstate the person to the position that the person held before the reprisal, together with compensatory damages (including back pay), employment benefits, and other terms and conditions of employment that would apply to the person in that position if the reprisal had not been taken.

**(C)** Order the contractor or grantee to pay the complainant an amount equal to the aggregate amount of all costs and expenses (including attorneys' fees and expert witnesses' fees) that were reasonably incurred by the complainant for, or in connection with, bringing the complaint regarding the reprisal, as determined by the head of the executive agency.

(2) Exhaustion of remedies.--If the head of an executive agency issues an order denying relief under paragraph (1) or has not issued an order within 210 days after the submission of a complaint under subsection (b), or in the case of an extension of time under paragraph (b)(2)(B), not later than 30 days after the expiration of the extension of time, and there is no showing that such delay is due to the bad faith of the complainant, the complainant shall be deemed to have exhausted all administrative remedies with respect to the complaint, and the complainant may bring a de novo action at law or equity against the contractor or grantee to seek compensatory damages and other relief available under this section in the appropriate district court of the United States, which shall have jurisdiction over such an action without regard to the amount in controversy. Such an action shall, at the request of either party to the action, be tried by the court with a jury. An action under this paragraph may not be brought more than two years after the date on which remedies are deemed to have been exhausted.

(3) Admissibility of evidence.--An Inspector General determination and an agency head order denying relief under paragraph (2) shall be admissible in evidence in any de novo action at law or equity brought pursuant to this subsection.

(4) Enforcement of orders.--Whenever a person fails to comply with an order issued under paragraph (1), the head of the executive agency concerned shall file an action for enforcement of such order in the United States district court for a district in which the reprisal was found to have occurred. In any action brought under this paragraph, the court may grant appropriate relief, including injunctive relief, compensatory and exemplary damages, and attorney fees and costs. The person upon whose behalf an order was issued may also file such an action or join in an action filed by the head of the executive agency.

(5) Judicial review.--Any person adversely affected or aggrieved by an order issued under paragraph (1) may obtain review of the order's conformance with this subsection, and any regulations issued to carry out this section, in the United States court of appeals for a circuit in which the reprisal is alleged in the order to have occurred. No petition seeking such review may be filed more than 60 days after issuance of the order by the head of the executive agency. Review shall conform to chapter 7 of title 5. Filing such an appeal shall not act to stay the enforcement of the order of the head of an executive agency, unless a stay is specifically entered by the court.

(6) Burdens of proof.--The legal burdens of proof specified in <u>section 1221(e) of title 5</u> shall be controlling for the purposes of any investigation conducted by an Inspector General, decision by the head of an executive agency, or judicial or administrative proceeding to determine whether discrimination prohibited under this section has occurred.

(7) Rights and remedies not waivable.--The rights and remedies provided for in this section may not be waived by any agreement, policy, form, or condition of employment.

(d) Notification of employees.--The head of each executive agency shall ensure that contractors, subcontractors, and grantees of the agency inform their employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

**(e) Construction.**--Nothing in this section may be construed to authorize the discharge of, demotion of, or discrimination against an employee for a disclosure other than a disclosure protected by subsection (a) or to modify or derogate from a right or remedy otherwise available to the employee.

(f) Exceptions.--(1) This section shall not apply to any element of the intelligence community, as defined in section 3(4) of the National Security Act of 1947 (50 U.S.C. 401a(4)).

(2) This section shall not apply to any disclosure made by an employee of a contractor, subcontractor, or grantee of an element of the intelligence community if such disclosure--

(A) relates to an activity of an element of the intelligence community; or

(B) was discovered during contract, subcontract, or grantee services provided to an element of the intelligence community.

(g) Definitions.--In this section:

(1) The term "abuse of authority" means an arbitrary and capricious exercise of authority that is inconsistent with the mission of the executive agency concerned or the successful performance of a contract or grant of such agency.

(2) The term "Inspector General" means an Inspector General appointed under the Inspector General Act of 1978 and any Inspector General that receives funding from, or has oversight over contracts or grants awarded for or on behalf of, the executive agency concerned.

(h) Construction.--Nothing in this section, or the amendments made by this section, shall be construed to provide any rights to disclose classified information not otherwise provided by law.

## [(i) Repealed by Pub.L. 114-261, § 1(a)(3)(A)(ii), Dec. 14, 2016, 130 Stat. 1362]

# Appendix F. Intergovernmental Review Process, Points of Contact by State

Executive Order 12372 requires applicants from state and local units of government or other organizations or individuals providing service within a state to submit a copy of the application to the state single point of contact (SPOC), if one exists and if this program has been selected for review by the state. Before the application due date, you must contact your state SPOC to find out if this program has been selected for review and comply with the state's process under Executive Order 12372. The Catalog of Federal Domestic Assistance reference for this program is number 16.710, "Public Safety and Community Policing Grants."

A current list of state SPOCs is available at <u>https://www.whitehouse.gov/omb/office-federal-financial-</u> <u>management/</u> States that are not listed have chosen not to participate in the intergovernmental review process and therefore do not have an SPOC.

## Appendix G. Federal Funding Accountability and Transparency Act (FFATA)—Reporting Subaward and Executive Compensation Award Term

2 C.F.R. Part 170, Appendix A to Part 170—Award term

## I. REPORTING SUBAWARDS AND EXECUTIVE COMPENSATION

## a. Reporting of first-tier subawards.

Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).

## 2. Where and when to report.

i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to *http://www.fsrs.gov.* 

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. What to report. You must report the information about each obligating action that the submission instructions posted at *http://www.fsrs.gov specify.* 

b. Reporting total compensation of recipient executives for non-Federal entities.

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—

i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;

ii. in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at *http://www.sec.gov/answers/execomp.htm.*)

2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at *https://www.sam.gov*.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—

i. in the subrecipient's preceding fiscal year, the subrecipient received-

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at *http://www.sec.gov/answers/execomp.htm.*)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.,* between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions.

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

i. Subawards, and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).

2. Non-Federal *entity* means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;

ii. A foreign public entity;

iii. A domestic or foreign nonprofit organization; and,

iv. A domestic or foreign for-profit organization

3. Executive means officers, managing partners, or any other employees in management positions.

4. Subaward:

i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. *Subrecipient* means a non-Federal entity or Federal agency that:

i. Receives a subaward from you (the recipient) under this award; and

ii. Is accountable to you for the use of the Federal funds provided by the subaward.

6. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

[85 FR 49526, Aug. 13, 2020]

# Appendix H. System for Award Management (SAM) and Universal Identifier Award Term

2 C.F.R. Part 200, Appendix A to Part 25—Award Term

## I. SYSTEM FOR AWARD MANAGEMENT AND UNIVERSAL IDENTIFIER REQUIREMENTS

## A. Requirement for System for Award Management

Unless you are exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain current information in the SAM. This includes information on your immediate and highest level owner and subsidiaries, as well as on all of your predecessors that have been awarded a Federal contract or Federal financial assistance within the last three years, if applicable, until you submit the final financial report required under this Federal

award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another Federal award term.

B. Requirement for Unique Entity Identifier

If you are authorized to make subawards under this Federal award, you:

1. Must notify potential subrecipients that no entity (*see* definition in paragraph C of this award term) may receive a subaward from you until the entity has provided its Unique Entity Identifier to you.

2. May not make a subaward to an entity unless the entity has provided its Unique Entity Identifier to you. Subrecipients are not required to obtain an active SAM registration, but must obtain a Unique Entity Identifier.

C. Definitions

For purposes of this term:

1. *System for Award Management (SAM)* means the Federal repository into which a recipient must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM internet site (currently at *https://www.sam.gov*).

2. Unique Entity Identifier means the identifier assigned by SAM to uniquely identify business entities.

3. *Entity* includes non-Federal entities as defined at 2 CFR 200.1 and also includes all of the following, for purposes of this part:

a. A foreign organization;

b. A foreign public entity;

- c. A domestic for-profit organization; and
- d. A domestic or foreign for-profit organization; and

e. A Federal agency.

- 4. Subaward has the meaning given in 2 CFR 200.1.
- 5. *Subrecipient* has the meaning given in 2 CFR 200.1.

[85 FR 49525, Aug. 13, 2020]



## FY 21 COPS Office Hiring Program Solicitation

Assistance Listing #:	16.710		
Grants.gov Opportunity Number:	O-COPS-2021-9	O-COPS-2021-97003	
Solicitation Release Date:	May 07, 2021	8:30 AM	
Grants.gov Deadline:	June 15, 2021	7:59 PM	
Application JustGrants Deadline:	June 22, 2021	7:59 PM	

### Overview

The U.S. Department of Justice, Office of Community Oriented Policing Services (COPS Office, <u>www.cops.usdoj.gov</u>) announces a competitive solicitation for applications for the COPS Office FY 2021 COPS Hiring Program (CHP). This program furthers the COPS Office's goal of advancing public safety through community policing by funding additional full-time career law enforcement positions to meet law enforcement agencies' community policing strategies.

#### **Eligible Applicants:**

City or township governments, County governments, Native American tribal governments (Federally recognized), State governments

### Other

Eligible applicants are limited to local, state, and tribal law enforcement agencies that have primary law enforcement authority. See additional eligibility details under the Eligibility section of this solicitation.

## **Contact Information**

Applications must be submitted through both Grants.gov and the JustGrants system.

For technical assistance with Grants.gov, call the Grants.gov customer service hotline at 800-518-4726, send questions via email to **support@Grants.gov**, or consult the Grants.gov Organization Applicant User Guide at <a href="https://www.grants.gov/help/html/help/index.htm">https://www.grants.gov/help/html/help/index.htm</a>.

For technical support with JustGrants, please contact JustGrants Support via e-mail at: JustGrants.Support@usdoj.gov or by phone 833–872–5175.

For programmatic assistance with the requirements of this program please call the COPS Office Response Center at 800-421-6770 or send questions via email to **AskCopsRC@usdoj.gov**.

#### **Submission Information**

The complete application package (this solicitation, including links to additional documents) is available on Grants.gov and on the COPS website <u>https://cops.usdoj.gov/</u>.

#### **General Information**

Completing an application under this program is a two-step process. Applicants must first register via www.grants.gov and complete an SF 424, the government wide standard application form for federal assistance and the SF-LLL Lobbying Certification Form. The remainder of the application will be completed through the JustGrants System at <a href="https://justicegrants.usdoj.gov/">https://justicegrants.usdoj.gov/</a>. See **How to Apply** and **Submission Dates and Times** on page 13.

Applicants are strongly recommended to register immediately on <u>www.grants.gov</u>. Any delays in registering with Grants.gov or submitting the SF-424 may result in insufficient time for processing your application through JustGrants. For technical assistance with submitting the SF-424, please contact the Grants.gov Customer Service Hotline at 800-518-4726, email **support@grants.gov**, or consult the Grants.gov Applicant User Guide at <a href="https://www.grants.gov/help/html/help/index.htm">https://www.grants.gov/help/html/help/index.htm</a>.

For any attachments, please use appropriately descriptive file names (e.g., Program Narrative, Budget Narrative, Memoranda of Understanding, etc.).

See instructions on JustGrants for information on allowable file types for uploading (e.g., .pdf, .doc).

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## **Program Description**

The Office of Community Oriented Policing Services (COPS Office) is the component of the U.S. Department of Justice responsible for advancing the practice of community policing by the nation's state, local, territorial, and tribal law enforcement agencies through information and grant resources. The COPS Office has invested more than \$14 billion to advance community policing, including grants awarded to more than 13,000 state, local and tribal law enforcement agencies to fund the hiring and redeployment of more than 134,000 officers. COPS Office information resources, covering a wide range of community policing topics such as school and campus safety, violent crime, and officer safety and wellness, can be downloaded via the COPS Office's home page, www.cops.usdoj.gov.

The goal of the COPS Hiring Program (CHP) is to provide funding directly to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. Anticipated outcomes of COPS Hiring Program awards include engagement in planned community partnerships, implementation of projects to analyze and assess problems, implementation of changes to personnel and agency management in support of community policing, and increased capacity of agency to engage in community policing activities.

Applicants will be expected to describe their community policing strategy and request the number of newly hired and/or rehired full- time sworn career law enforcement officer positions necessary to support that strategy. COPS Office funding must be used to reorient the mission and activities of law enforcement agencies toward the community or enhance their involvement in community policing.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as nonviolent crime, violent crime, and fear of crime.

The Department of Justice is committed to advancing work that promotes civil rights, increases access to justice, supports crime victims, protects the public from crime and evolving threats, and builds trust between law enforcement and the community. Law enforcement plays a vital role in each of these areas, through developing and maintaining meaningful relationships with all segments of their communities, and working in partnership with those communities to provide effective crime prevention, intervention, and response services and resources. For all Fiscal Year 2021 COPS Office grant solicitations, applicants should consider these priorities when applying for COPS Office funding to advance community policing, and address these strategic planning priorities within their applications as applicable.

FY 2021 CHP awards will cover up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year period, based on the applicant's current entry level salary levels for full-time officers. There is a minimum 25 percent local cash match (cost share) requirement, unless a waiver is approved. The maximum federal share per officer position is \$125,000 over the three-year period, unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency.

Funding under this program will support three years of officer or deputy salaries within a five-year period of performance to accommodate time needed for recruitment and hiring. Agencies must retain each CHP-funded position for 12 months following the three years of funding for that position. The additional officer positions should be added to your agency's law enforcement budget with state and/or local funds over and above the number of locally funded officer positions that would have existed in the absence of the award. Absorbing CHP-funded positions through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement.

The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

Funding under this program may be used to do the following:

- Hire new officers, which includes filling existing officer vacancies that are no longer funded in your agency's budget. These positions must be in addition to your current budgeted (funded) level of sworn officer positions, and the officers must be hired on or after the official award start date on the notice of award.
- Rehire officers laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions. The rehired officers must be rehired on or after the official award start date on the notice of award. Documentation must be maintained showing the date(s) that the positions were laid off and rehired.
- Rehire officers who are (at the time of application) currently scheduled to be laid off by your jurisdiction on a specific future date as a result of state, local, or BIA budget reductions. Recipients will be required to continue funding the positions with local funding until the date(s) of the scheduled layoffs. The dates of the scheduled layoffs and the number of positions affected must be identified in the CHP application. The recipient may rehire the officers with CHP funding on or immediately after the date of the scheduled layoff. Unless required by a recipient jurisdiction, the agency is not required to formally complete the administrative steps associated with the layoff of the individual officers it is seeking to rehire so long as the agency can document that a final, approved budget decision was made to lay off those individual officers on the identified layoff date. Documentation must be maintained detailing the dates and reason(s) for the layoffs. Furthermore, agencies awarded will be required to maintain documentation that demonstrates that the scheduled layoffs are occurring for local economic reasons unrelated to the availability of CHP award funds; such

documentation may include local council meeting minutes, memoranda, notices, or orders discussing the layoffs, budget documents ordering jurisdiction-wide budget reductions, and/or notices provided to the individual officers regarding the layoffs.

An applicant may request funding in one or more of the above-referenced hiring categories under CHP. If an application is approved for funding, the notice of award will specify the number of positions approved in each category. Once awarded, recipient agencies may not move funded positions between the hiring categories without receiving written prior approval from the COPS Office.

An applicant may not reduce its existing current fiscal year budget for sworn officers just to take advantage of the CHP award. Any budget cut must be unrelated to the receipt of CHP award funds to avoid a violation of the COPS Office statutory nonsupplanting requirement.

## Type of award

This is a competitive, discretionary program.

#### **Statutory Authority**

This program is authorized under the Omnibus Crime Control and Safe Streets Act of 1968 as amended by the Violent Crime Control and Law Enforcement Act of 1994, Title I, Part Q, Public Law 103-322, 34 U.S.C. § 10381 et seq.

#### **Federal Award Information**

Awards, Amounts and Durations

**Anticipated Number of Awards** 

200

**Anticipated Maximum Dollar Amount of Awards** 

\$50,000,000.00

#### Period of Performance Start Date

10/1/21 12:00 AM

#### Period of Performance Duration (Months)

60

#### Anticipated Total Amount to be Awarded Under Solicitation

\$140,000,000.00

#### **Federal Award Information**

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. This solicitation is expected to be very competitive. The COPS Office may elect to fund applications submitted under the FY 2021 CHP solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and on the availability of funding.

#### Length of award

The award period of performance is five years (60 months) to allow time for recruitment and hiring.

#### Cost sharing or match

A minimum 25 percent local match (cost share) is required. However, in some cases, this requirement may be waived. See Budget and Associated Documentation section for information on cost share waivers.

#### **Eligibility Information**

Local, state, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply. An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within the jurisdiction served. CHP applicants must have a law enforcement entity (to include other agencies such as Sheriff's Office, Department, etc.) that is operational by the close of this application or receive services through a new or existing contract for law enforcement services. If funds under this program are to be used as part of a written contracting agreement for law enforcement services (e.g., a town that contracts with a neighboring sheriff's department to receive services), the agency wishing to receive law enforcement services must be the legal applicant in this application.

To advance Executive Order 13929 Safe Policing for Safe Communities, as of October 28, 2020, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be allocated FY 2021 DOJ discretionary grant funding, as either a recipient or a subrecipient. For detailed information on this new certification requirement, please visit https://cops.usdoj.gov/SafePolicingEO.

#### **Application and Submission Information**

#### Address to Request Application Package

The complete application package (this solicitation, including links to additional documents) is available on Grants.gov and on the COPS website <u>https://cops.usdoj.gov/</u>.

#### **General Information**

Completing an application under this program is a two-step process. Applicants must first register via <u>www.grants.gov</u> and complete an SF 424, the government wide standard application form for federal assistance and the SF-LLL Lobbying Certification Form. The remainder of the application will be completed through the JustGrants System at <a href="https://justicegrants.usdoj.gov/">https://justicegrants.usdoj.gov/</a>.

#### See How to Apply and Submission Dates and Times on page 13.

Applicants are strongly recommended to register immediately on <u>www.grants.gov</u>. Any delays in registering with Grants.gov or submitting the SF-424 may result in insufficient time for processing your application through JustGrants. For technical assistance with submitting the SF-424, please contact the Grants.gov Customer Service Hotline at 800-518-4726, email <u>support@grants.gov</u>, or consult the Grants.gov Applicant User Guide at <u>https://www.grants.gov/help/html/help/index.htm</u>.

For any attachments, please use appropriately descriptive file names (e.g., Program Narrative, Budget Narrative, Memoranda of Understanding, etc.).

#### **Content and Form of Application**

The application in JustGrants consists of a series of questions, as well as a budget worksheet. Below is a summary of the questions that applicants will be required to complete. Applicants are encouraged to read through the online application questions in advance to ensure sufficient time to prepare answers to the questions.

- Agency Eligibility: See Eligibility section to ensure that your agency meets eligibility requirements.
- Law Enforcement Agency Sworn force information: Applicants will enter information regarding budgeted sworn force strength and actual sworn force strength employed at the time of application.
- Civilian Staff: The number of full- and part-time civilian positions funded in your agency's annual budget.
- COPS-funded Officer Request:
  - Applicants will be asked to enter the number of newly hired and/or rehired entry-level officer positions necessary to support the proposed community policing strategy. CHP awards are subject to the restrictions described in the Program Description below and the Budget Worksheet section, including but not limited to: \$125,000 maximum over three years, 25 percent match requirement (unless waived), 12-month retention requirement for each officer hired, and non-supplanting requirements.
  - Applicants should base requests on the current needs in the three hiring categories (new hire, rehire of previously laid-off, and rehire of officers scheduled for lay-off), keeping in mind that once awarded, positions cannot be moved between the categories without prior written approval from the COPS Office.
  - Although hiring military veterans as new hires is not an award requirement, applicants who commit to hiring or rehiring at least one military veteran will receive additional consideration for CHP funding. Under this solicitation, a military veteran is defined as a person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable. The COPS Office recommends that applicants examine their internal hiring practices to ensure that an officer funded by a CHP award would meet the veteran requirement.
- Law Enforcement and Community Policing Strategy: COPS Office funding must be used to reorient the mission and activities of law enforcement agencies toward the community or enhance their involvement in community policing. The COPS Office definition of community policing emphasizes the primary components of community partnerships, organizational transformation, and problem solving: Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as nonviolent crime, violent crime, and fear of crime. The COPS Office developed a list of primary sub-elements of community policing. Please refer to the COPS Office web site Community Policing Defined publication (COPS Office: Grants and Resources for Community Policing (usdoj.gov))) for further information regarding these sub-elements.

Through a series of detailed questions requiring a narrative response, CHP applicants are required to describe how hiring additional officers will assist the applicant in implementing and/or enhancing community policing strategies. The first set of questions will examine the current policies and practices within the agency as they relate to community policing. The second set of questions will assess the proposed community policing strategy as it relates to the three primary elements of community policing.

Applicants will identify and describe one specific problem/focus area from the list below. Selection of certain problem areas will require additional narrative descriptions.

Note that selection of some problem focus areas may result in **additional consideration** for funding (see Application Review Information.) Applicants that select those funding areas will not be allowed to change the problem areas/focus area of community policing strategies after the award is issued.

- **Building Legitimacy and Trust** Applicant will deploy officers to partner and engage community stakeholders including residents, businesses, and faith-based organizations to prioritize and collectively strengthen a community's response to crime and criminal activity, and focus on enhancing and maintaining community trust and legitimacy between law enforcement and the communities they serve to include building trust in immigrant communities.
- Violent Crime/Gun Violence Applicant will employ community policing strategies to address a range of violent crime problems. Community-Based approaches to combatting gun violence that build trust in underserved communities suffering from high incidents of gun crime will receive additional consideration. Applicants requesting additional consideration for gun violence issues will be asked to describe their holistic, community-based approach and may wish to review COPS Office publications such as Group Violence Intervention: An Implementation Guide, Drug Market Intervention: An Implementation Guide, and Crime Prevention Research Review No. 6: Pulling Levers Focused Deterrence Strategies to Prevent Crime for ideas on strategies.
- **Combating Hate and Domestic Extremism** Applicant will focus on community-based strategies that combat biasmotivated acts of violence that divide our communities, intimidate our most vulnerable citizens, and erode trust in the rule of law.
- Police-based Response to Persons in Crisis Applicant will focus on deploying officers in crisis intervention teams, participation in crisis intervention teams, improving response and interaction with persons in crisis to include efforts focused on the education, prevention, addiction and interventions related to the abuse of opioids and other substances in communities.
- **Homeland Security** Building strong relationships with the community can prove vital to preventing acts of terror from domestic and foreign actors. This effort includes the thoughtful deployment of officers to strengthen relationships across the community spectrum as well as practical partnerships and task force participation to protect public infrastructure and enhance security at ports of entry.
- **Other/Innovations in Community Policing** Applicants should describe new and promising approaches in community policing that can be advanced through the COPS Hiring Program.
- Agencies that do not meet a minimum community policing score will not be considered for funding. The minimum community policing score reflects a basic existing commitment to community policing and a strategy to enhance or build community policing capacity.

If awarded CHP funding, your organization should be prepared to demonstrate (1) the community policing activities engaged in prior to the award that are detailed in the application, and (2) how the award funds and award-funded officers (or an equal number of redeployed veteran officers) were specifically used to enhance or initiate community policing activities according to your community policing strategy contained in the question set of this application.

Community policing needs may change during the life of your award. Minor changes to this strategy may be made without prior approval of the COPS Office; however, the recipient will be required to report on progress or changes to the community policing strategy (if any) through required progress reports. If your agency's community policing strategy changes significantly, you must submit those changes to the COPS Office for approval. Changes are significant if they deviate from the specific crime problems originally identified and approved in the community policing strategy submitted with the application. In some cases, in reviewing progress reports, the COPS Office may identify significant changes in community policing strategies that require explanation and request for approval. Applicants that choose certain problem/focus areas will not be able to change from these problem/focus areas if awarded CHP funding.

- Need for Federal Assistance: All applicants are required to explain their inability to address the needs identified in this application without federal assistance. Applicants will answer a series of questions about their service population and about the fiscal health of their area, including operating budget, poverty and unemployment rates, and other indicators of fiscal health.
- Property/Violent Crime Rates: Applicants will be asked to enter crime data information for the previous two years, using Uniform Crime Reporting crime definitions.

Continuation of Project after Federal Funding Ends: All applicants are required to affirm that their agency plans to retain all officer positions awarded, following three years of federally funded salary, for at least 12 months, and to identify their planned

source(s) of retention funding. The retention period may begin during the five-year period of performance of the award, and may extend beyond the end date of the award. Agencies that do not plan to retain all officer positions under this award program at the time of application are ineligible to apply for CHP funding.

The retention requirement cannot be satisfied through attrition. The retained CHP-funded officer positions should be added to your agency's law enforcement budget with state and/or local funds for at least 12 months over and above the number of locally funded officer positions that would have existed in the absence of the award.

At the conclusion of federal funding, agencies that fail to retain the additional officer positions awarded under the CHP award for a period of 12 months may be ineligible to receive future COPS Office awards for a period of one to three years.

#### Information to Complete the Application for Federal Assistance (SF-424)

The applicant's SF-424 must be submitted online via <u>www.grants.gov</u> using the information provided on that site.

Note: Intergovernmental Review (SF-424 Question 19): This solicitation is subject to Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs. Applicants must check the Office of Management and Budget's website for the names and addresses of Single Points of Contact (SPOC) under Intergovernmental Review: <u>https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf</u>. If the applicant's state appears on the SPOC list, the applicant must contact the state SPOC to find out about, and comply with, the state's process under E.O. 12372. In completing the SF-424, such an applicant is to make the appropriate selection in response to question 19 once the applicant has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the following response: "Program is subject to E.O. 12372 but has not been selected by the state for review."

#### **Disclosure of Lobbying Activities**

Applicants must complete and submit the Disclosure of Lobbying Activities (SF-LLL) form in Grants.gov. Applicants that expend any funds for lobbying activities must provide the information requested on the SF-LLL. Applicants that do not expend any funds for lobbying activities should enter "N/A" in the required highlighted fields.

#### Standard Applicant Information (JustGrants 424 and General Agency Information)

Applicants must complete this web-based form in JustGrants, which is pre-populated with the SF-424 data submitted in Grants.gov. Applicants are required to confirm the two Authorized Representatives, verify the legal name and address, and enter the ZIP code(s) for the areas affected by the project.

In order for applicant to complete this section, the two Authorized Representatives – the Law Enforcement Executive and the Government Executive, must have established accounts in JustGrants after the Grants.gov portion of the application is submitted.

The Law Enforcement Executive is the highest-ranking official in the jurisdiction (chief of police, sheriff, etc.) and must be assigned the role: "Authorized Representative 1" in JustGrants.

The Government Executive is the highest-ranking government official in the jurisdiction (mayor, board president, etc.) and must be assigned the role "Authorized Representative 2" in JustGrants.

#### **Data Requested with Application**

Applicants will be required to respond to the questions at the end of the solicitation.

#### **Budget and Associated Documentation**

Applicants must complete the web-based budget worksheet form in JustGrants. No separate budget narrative is required. It is important to enter accurate information in the budget worksheet, as the information provided will be used to determine the amount of your CHP award, if awarded.

#### **Budget Worksheet and Budget Narrative Form**

Budget requests may be made in the following categories:

- Personnel
- Fringe Benefits

Recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

Non-supplanting requirement: Requests may be made only for positions that are not otherwise budgeted with state, local, or BIA funds and that would not be funded in the absence of the CHP award.

See below for non-exhaustive list of allowable and unallowable costs, as well as guidance for completing each budget category.

#### **Allowable Costs: Fundable requests**

The only allowable costs under CHP are the approved full-time, entry-level salaries and fringe benefits of newly hired or rehired sworn career law enforcement officers who are hired or rehired on or after the award start date. A "career law enforcement officer" is a person hired on a permanent basis who is authorized by law or by a state, local, or tribal agency to engage in or oversee the prevention, detection, or investigation of violations of criminal laws. 34 U.S.C. §10389(1). The State of Alaska, and any Indian tribe or tribal organization in that State, may also use hiring funds for village public safety officers defined as "an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670. Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).

An agency seeking to rehire officers scheduled to be laid off on a specific future date with CHP funds must continue to fund them with local funds through the award date until the date of the scheduled layoff. Officers previously employed by your agency who have been (or are currently scheduled to be) laid off as a result of budget reductions may be rehired using CHP award funds, but funding requests must be limited to your agency's entry-level salaries and fringe benefits for full-time officers. Agencies will be responsible for paying any costs that exceed entry-level salaries and fringe benefits with local funds.

**Salaries:** Funding requests must be based on the current entry-level salary and fringe benefits of full-time sworn officer. CHP awards are subject to the restrictions described in the Program Description, including but not limited to: \$125,000 maximum over three years and 25% match requirement (unless waived). Applicants budgeting for an increase in salaries and/or fringe benefits over the life of the award are required to provide an explanation.

**Fringe Benefits:** Fringe benefits typically covered the applicant agency, as specified in agency personnel and salary policies or contractual agreements, and allowable under 2 CFR 200, will be covered. Examples of allowable fringe benefits include Social Security, Medicare, insurance (life, health, dental, etc.), shift differential, retirement plans, and holiday pay.

The following are considered unallowable costs under the CHP program: overtime costs, training, equipment (e.g., uniforms, weapons, or vehicles), severance pay, and hazard pay. If your agency pays those benefits for locally funded officer positions, your agency will be required to use local funds to do so for CHP-funded officer positions.

For agencies that do not include fringe benefits (e.g., vacation, holiday, shift differential) as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included with personnel costs. Any fringe benefits that are already included as part of the agency's base salary should not be repeated in the separate fringe listing.

Shift differential pay is a premium hourly rate paid for those hours that are not considered normal day work hours as defined by your agency. Typically, shift differential pay is for the hours worked outside of normal day work hours, where the majority of hours worked are from 3:00 p.m. of one day until 8:00 a.m. of the following day. This would include the evening shift, midnight shift, overlap shift or power shift, or any other designated shift between those hours that would qualify for the shift differential pay as defined by your agency and/or a contractual or union agreement. Overtime beyond any defined shift work hours is an unallowable cost under 2021 CHP.

#### Unallowable Costs: Requests will NOT be funded

All items other than entry-level personnel costs (salaries and fringe benefits) as described in the preceding section are considered unallowable under CHP. Therefore, requests for equipment, training, uniforms, vehicles, and indirect costs are not permitted under CHP.

In addition, the following personnel costs are unallowable:

- Salaries and fringe benefits of existing locally-funded officers, unless those officers are currently scheduled to be laid off on a specific future date
- Salaries and fringe benefits over and above an agency's entry-level salary and fringe benefits for officers
- Salaries and fringe benefits for civilian or nonsworn personnel
- Salaries and fringe benefits for part-time officer positions
- Salaries and fringe benefits for furloughed officers
- Overtime costs, severance pay, hazard pay

This is not an inclusive list, and items not listed above will be reviewed on a case-by-case basis. The COPS Office reserves the right to deny funding for items that may not be included on this list. Agencies are expected to request items that show a direct link between the requested item and the applicant's CHP project. All requests must contribute directly to the specific purpose of the award project and relate to the appropriations language enacted for FY 2021.

#### Federal/Local Share of Cost

The applicant will be required to indicate the total salary and benefits for the three-year salary period and the required local share. The minimum local match requirement is 25 percent of the total project cost, and the cap on the amount of funding that can be requested per officer position is \$125,000 over three years (36 months). Any additional cost above the local match and officer funding cap will be the responsibility of the recipient agency. Recipients are also required to pay a progressively larger

share of the cost of the award with local funds over the award period. The applicant will also be asked for a projection of the planned federal and local shares of the total project costs over the three years of funding for each position. While your agency may deviate from these specific projections during the award period, it must still ensure that the federal share decreases and the local share increases.

Budget summary: The budget summary will automatically calculate total project costs based on the figures provided in the budget worksheet and the number of officer positions requested in the application. It will also calculate the amount of the local match requirement.

#### Waiver/Local Match (Cost share)

The COPS Office may waive some or all of an applicant's local match requirement. During the application review process, your agency's waiver request will be evaluated based on the availability of funding, a demonstration of severe fiscal distress as supported by the fiscal health data provided in this application, and comparison of your fiscal health data with that of the overall CHP applicant pool. If your agency wishes to be considered for a waiver, you must respond to the applicable question. The question will ask you to indicate the maximum local share (dollar amount) your agency would be able to contribute to the total project cost in order to implement the award. Please indicate whether the COPS Office should continue to consider your application if the waiver request is not granted or whether it should be removed from consideration if the waiver is not granted. If a full or partial waiver is granted, and your application is funded for a reduced number of officer positions, the percentage of local share provided will be applied to the total project cost of the awarded officers.

#### Budget Worksheet and Budget Narrative (Web-based Form)

#### **Budget and Associated Documentation**

Applicants must complete the web-based budget worksheet form in JustGrants. No separate budget narrative is required. It is important to enter accurate information in the budget worksheet, as the information provided will be used to determine the amount of your CHP award, if awarded.

#### **Budget Worksheet and Budget Narrative Form**

Budget requests may be made in the following categories:

- Personnel
- Fringe Benefits

Recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

Non-supplanting requirement: Requests may be made only for positions that are not otherwise budgeted with state, local, or BIA funds and that would not be funded in the absence of the CHP award.

See below for non-exhaustive list of allowable and unallowable costs, as well as guidance for completing each budget category.

#### Allowable Costs: Fundable requests

The only allowable costs under CHP are the approved full-time, entry-level salaries and fringe benefits of newly hired or rehired sworn career law enforcement officers who are hired or rehired on or after the award start date. A "career law enforcement officer" is a person hired on a permanent basis who is authorized by law or by a state, local, or tribal agency to engage in or oversee the prevention, detection, or investigation of violations of criminal laws. 34 U.S.C. §10389(1). The State of Alaska, and any Indian tribe or tribal organization in that State, may also use hiring funds for village public safety officers defined as "an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670. Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).

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**Fringe Benefits:** Fringe benefits typically covered the applicant agency, as specified in agency personnel and salary policies or contractual agreements, and allowable under 2 CFR 200, will be covered. Examples of allowable fringe benefits include Social Security, Medicare, insurance (life, health, dental, etc.), shift differential, retirement plans, and holiday pay.

The following are considered unallowable costs under the CHP program: **overtime costs, training, equipment (e.g., uniforms, weapons, or vehicles), severance pay, and hazard pay**. If your agency pays those benefits for locally funded officer positions, your agency will be required to use local funds to do so for CHP-funded officer positions.

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Shift differential pay is a premium hourly rate paid for those hours that are not considered normal day work hours as defined by your agency. Typically, shift differential pay is for the hours worked outside of normal day work hours, where the majority of hours worked are from 3:00 p.m. of one day until 8:00 a.m. of the following day. This would include the evening shift, midnight shift, overlap shift or power shift, or any other designated shift between those hours that would qualify for the shift differential pay as defined by your agency and/or a contractual or union agreement. Overtime beyond any defined shift work hours is an unallowable cost under 2021 CHP.

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This is not an inclusive list, and items not listed above will be reviewed on a case-by-case basis. The COPS Office reserves the right to deny funding for items that may not be included on this list. Agencies are expected to request items that show a direct link between the requested item and the applicant's CHP project. All requests must contribute directly to the specific purpose of the award project and relate to the appropriations language enacted for FY 2021.

#### Federal/Local Share of Cost

The applicant will be required to indicate the total salary and benefits for the three-year salary period and the required local share. The minimum local match requirement is 25 percent of the total project cost, and the cap on the amount of funding that can be requested per officer position is \$125,000 over three years (36 months). Any additional cost above the local match and officer funding cap will be the responsibility of the recipient agency. Recipients are also required to pay a progressively larger share of the cost of the award with local funds over the award period. The applicant will also be asked for a projection of the planned federal and local shares of the total project costs over the three years of funding for each position. While your agency may deviate from these specific projections during the award period, it must still ensure that the federal share decreases and the local share increases.

Budget summary: The budget summary will automatically calculate total project costs based on the figures provided in the budget worksheet and the number of officer positions requested in the application. It will also calculate the amount of the local match requirement.

#### Waiver of Local Match (Cost Share)

The COPS Office may waive some or all of an applicant's local match requirement. During the application review process, your agency's waiver request will be evaluated based on the availability of funding, a demonstration of severe fiscal distress as supported by the fiscal health data provided in this application, and comparison of your fiscal health data with that of the overall CHP applicant pool. If your agency wishes to be considered for a waiver, you must respond to the applicable question. The question will ask you to indicate the maximum local share (dollar amount) your agency would be able to contribute to the total project cost in order to implement the award. Please indicate whether the COPS Office should continue to consider your application if the waiver request is not granted or whether it should be removed from consideration if the waiver is not granted. If a full or partial waiver is granted, and your application is funded for a reduced number of officer positions, the percentage of local share provided will be applied to the total project cost of the awarded officers.

#### Memoranda of Understanding (MOUs) and Other Supportive Documents

As applicable, applicants will attach any memoranda of understanding or partner agreements in this section.

School Resource Officer (SRO) MOU (If applicable): Recipients awarded CHP funding to hire and/or deploy SRO(s) into schools will be required to submit to the COPS Office a signed Memorandum of Understanding (MOU) between the law

enforcement agency and the school partner(s) within 90 days of the start date of the award, and before expending or drawing down funds under the award. An MOU is not required at time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment under the Section in JustGrants titled "MOUs and Other Supporting Documents".

The MOU must contain the following: the purpose of the MOU; clearly defined roles and responsibilities of the school district and the law enforcement agency focusing officers' roles on safety, information sharing, supervision responsibility, and chain of command for the SRO; and signatures. The MOU is an agreement among parties that defines the roles and responsibilities of the individuals and partners involved, including SROs, school administrators, law enforcement and education departments, students, and parents. The MOU should explicitly state the proposed programs and daily activities that the SRO will develop and/or administer. It should also address the policies and procedures and the extent to which information will be shared between the law enforcement agency and school or school district partners throughout the course of the award. The MOU should be signed by the law enforcement executive and designated representative for the school or school district who has general educational oversight within that jurisdiction.

Please refer to the MOU fact sheet at https://cops.usdoj.gov/chp for a full description of the MOU requirements.

#### School Resource Officer Official Partner Contact Information (if applicable)

Applicants requesting funding for SROs should enter in contact information for each school partner where the SROs will be deployed, if known at time of application. This information is not required at the time of application, but will be required for any agency awarded CHP funding for officers to be deployed as SROs.

#### **Additional Application Components**

**Catastrophic incident** (if applicable – required for all applicants claiming major disaster or catastrophic incident)—Applicants that are claiming major disaster or catastrophic incident must describe the incident in the question set in JustGrants, outlining:

- Type of event (major disaster, mass shooting, bombing, etc.)
- Impact of the event on delivery of law enforcement services
- Duration of the event (how long will law enforcement services be impacted by the event until recovery)
- Law enforcement response and recovery efforts

#### Letters of Support

As applicable, applicants will attach letters of support.

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. All other attachments—such as letters of support and résumés—should use descriptive file names identified on the attachment(s) such as "[Applicant] Resume." Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats. If an applicant submits multiple versions of the same document, the COPS Office will review only the most recent system-validated version submitted.

#### **Disclosures and Assurances**

#### **DOJ Certified Standard Assurances**

The applicant must review, complete and submit all disclosures, assurances, and certifications as described below. The full text of the Certifications is available in the *Application Resource Guide*. An application may not be funded or, if awarded, a hold may be placed on this application if it is deemed that the applicant is not in compliance with federal civil rights laws, is not cooperating with an ongoing federal civil rights investigation, or is not cooperating with a U.S. Department of Justice award review or audit.

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants. Full text of the Certified Standard Assurances is available in the Application Resource Guide.

#### **Disclosure of Lobbying Activities**

Applicants must complete the SF-LLL Disclosure of Lobbying Activities in Grants.gov prior to beginning the application process in JustGrants.

#### **DOJ Certified Standard Assurances**

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants. Full text of the Certified Standard Assurances is available in the Application Resource Guide.

#### Applicant Disclosure of Duplication in Cost Items

#### Applicant Disclosure of Duplication in Costs, Applications, and/or current awards

Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that support the same or similar activities or services for which award funding is being requested under this application. As a general rule, COPS Office award funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate.

To aid the COPS Office in the prevention of awarding potentially duplicative funding, the applicant must indicate whether your agency has a pending application and/or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application.

Instructions: if applicable, upload to the application section titled "Memorandum of Understanding and other Supporting Documents" information in table form summarizing current or proposed non-COPS Office awards that support the same or similar activities.

Include:

- Name of Federal Awarding Agency, or State Agency for Subawarded Federal Funding
- Award Number
- Program Name
- Award Start and End Dates
- Award Amount
- Description of how this project differs from the application for COPS Office funding

#### DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing

Applicants must read and acknowledge these DOJ certifications in JustGrants. Full text of the Certified Standard Assurances is available in the Application Resource Guide.

#### How to Apply

Applications must be submitted electronically through Grants.gov and JustGrants. See Submission Dates and Times below for a list of steps for registering with all required systems and deadlines for completing each step.

#### **Submission Dates and Times**

#### All completed applications must be submitted in Grants.gov by June 15 and in JustGrants by June 22.

After applicants obtain their DUNS number and register with SAM, they can begin the Grants.gov registration process. The applying organization must complete the Grants.gov registration process prior to beginning an application for a federal grant. The E-Business Point of Contact (E-Biz POC) must register the applicant organization with Grants.gov. The E-Biz POC oversees the applicant's Grants.gov transactions and assigns the Authorized Representative. The Authorized Organization Representative (AOR) submits the application to Grants.gov and must register with Grants.gov as well. In some cases the E-Biz POC is also the AOR for the applicant. Complete instructions can be found at <a href="https://www.Grants.gov">www.Grants.gov</a>.

In JustGrants, each applying entity will have an assigned Entity Administrator who is responsible for managing entity-level information and assigning roles in the system. The Entity Administrator is also the E-Biz POC designated in SAM.gov. For more information on registering with JustGrants, see <a href="https://justicegrants.usdoj.gov/">https://justicegrants.usdoj.gov/</a>.

It is the applicant's responsibility to ensure that the application is complete and submitted by the deadline. Failure to meet the submission deadline will result in an application not being considered for funding. Applicants should refer to the list below to ensure that all required steps and deadlines are met. Failure to begin registration or application submission by the deadlines stated in the list below is not an acceptable reason for late submission.

#### Applicant Actions with Required Dates/Deadline

- 1. Obtain a DUNS number. Apply for a DUNS number at https://www.dnb.com or call 1-866-705-5711.
- 2. Register with SAM. Access the SAM online registration through the SAM homepage at https://www.sam.gov/SAM and follow the online instructions for new SAM users. If the applicant already has the necessary information on hand, the online registration takes approximately 30 minutes to complete, depending upon the size and complexity of the business or organization. Organizations must update or renew their SAM registration at least once a year to maintain an active status.

- 3. Register with Grants.gov. Once the SAM registration is active, the applicant will be able to complete the Grants.gov registration.
- 4. Download updated version of Adobe Acrobat before the Grants.gov deadline. Applicants are responsible for ensuring that the most up-to-date version of Adobe Acrobat is installed on all computers that may be used to download the solicitation and to submit the SF-424 and SF-LLL on Grants.gov. To verify that the Adobe software version is compatible with Grants.gov, visit the following link: <u>http://www.grants.gov/web/grants/applicants/adobe-software-compatibility.html</u>.
- 5. Begin application submission process in Grants.gov as early as possible, but no later than 24-48 hours prior to the Grants.gov deadline. Applicants may find this funding opportunity on Grants.gov by using the CFDA number, Grants.gov opportunity number, or the title of this solicitation, all of which can be found on the cover page. Applicants will submit two forms in Grants.gov (SF-424 and SF-LLL).
- 6. The Grants.gov Workspace Status will change from "In Progress" to "Submitted" once the application has been successfully submitted in Grants.gov. Within 48 hours after submitting the application in Grants.gov, the applicant should receive four notifications from Grants.gov (i.e., submission receipt, validation receipt, grantor agency retrieval receipt, and agency tracking number assignment). (Note: It is possible to first receive a message indicating that the application is received, and then receive a rejection notice a few minutes or hours later.)
- 7. Within 24 hours AFTER receiving a confirmation email from Grants.gov, the Application Submitter will receive an email from JustGrants with instructions to complete the rest of the application in JustGrants. If the applicant is a new user in JustGrants, the email will include instructions on registering with JustGrants.
- 8. Upon receipt of this email, register with JustGrants (if necessary), invite additional users including Authorized Representatives, and begin to develop the application. Some of the application components will be entered directly into JustGrants, and others will require uploading attached documents. Therefore, applicants will need to allow ample time before the JustGrants deadline to prepare each component and to submit the complete application package at least 24 48 hours prior to the deadline. Applicants may save their progress in the system and revise the application as needed prior to hitting the Submit button at the end of the application in JustGrants.
- 9. Confirm application receipt: Applicants should closely monitor their email and JustGrants accounts for any notifications from Grants.gov or JustGrants about a possible failed submission. The user who is authorized to submit applications on behalf of the organization is the one who will receive these notifications. The COPS Office does not send out these notifications, nor does the COPS Office receive a copy of these notifications. It is the applicant's responsibility to notify the COPS Office of any problems with the application submission process. Submitting the application components at least 48 hours the deadline will enable the applicant to receive notice of a failed submission and provide an opportunity to correct the error before the applicable deadline.

**Late Submissions**: The COPS Office will review on a case-by-case basis requests for late submission due to unforeseen technical issues or extraordinary events such as extreme weather emergencies or mass casualty events. Applicants must provide notice <u>prior</u> to the close of the solicitation in Grants.gov. If the Grants.gov portion was submitted on time, notification must be made <u>prior</u> to the close of the solicitation in JustGrants. No late submission requests will be considered once the application closes.

Extension of deadlines is rare and is not guaranteed. To be considered for an extension, applicants must contact the COPS Office Response Center at 800-421-6770 to create a record of the issue, or send an email to **AskCopsRC@usdoj.gov**. The subject line should read "FY21 CHP Extraordinary Circumstances: DUNS number, Agency Name, Application ID"; with your DUNS number and organization name included in the subject line. The message should include the nature of the disaster/issue and how it affected the applicant's ability to submit an application on time.

The COPS Office will respond to each applicant as soon as possible with an approval and instructions for submission, or a rejection. If the technical issues you reported cannot be validated, the application will be rejected.

The following conditions are *not* valid reasons to request an extension: (1) failure to begin the registration process in sufficient time; failure to follow instructions on Grants.gov or JustGrants; (3) failure to follow all of the instructions in the CHP solicitation; (4) failure to register or update information on the SAM website; and (5) failure to register or complete SF-424 in grants.gov.

## **Application Review Information**

The COPS Office is committed to ensuring a fair and open merit review process. Applications that meet eligibility and basic minimum requirements will be subject to a merit review and ranking process. The merit review will consist of both a programmatic and financial review, and will be conducted by COPS Office staff or in collaboration with other subject matter experts. The review will also assess whether costs are reasonable, necessary, allowable, and allocable under applicable federal cost principles, agency regulations, and the program.

Additional consideration will be given to applicants who propose a community-based approach the following four problem/ focus areas. Applicants who choose one of the community policing problems or priority focus areas listed here must devote 100% of their funded positions to that focus area, and will not be allowed to change their choice once the award has been issued.

- Building Legitimacy and Trust
- Violent Crime/Gun Violence
- Combating Hate and Domestic Extremism
- Police-based Response to Persons in Crisis

Additional consideration will also be given to applicants that meet any of the following criteria:

- Persistent Poverty Applicants in an area with persistent poverty
- Community-based Hires Applicants that commit to recruiting officers from the community in which they will serve
- **Community-based Officer Relocation** Applicants that commit to recruiting officers who are willing to relocate to areas characterized by fragmented relations between police and community residents, or areas of high crime
- **Diversity Training** Agencies that require evidenced-based cultural sensitivity training for officers, including training on ethnic and racial bias, racial profiling, gender bias, sexual orientation and gender identity bias, cultural diversity, use of force, procedural justice, and law enforcement interaction with people with disabilities, the mentally ill, and English Language Learners
- Safe Harbor Applicants in states with certain anti-human trafficking laws that treat minors engaged in commercial sex as victims (referred to as "safe harbor" laws) and permit individuals to vacate arrest or prosecution records for non- violent offenses as a result of being trafficked
- **Catastrophic Incident** Applicants that experienced an unanticipated catastrophic event or Attorney General declared area in crime-related crisis
- Hiring Veterans Applicants that commit to hiring at least one military veteran
- **Rural Designation** Applicants from rural areas
- **Prior Year Applicant** Applicants that did not receive a CHP award in FY 2020 due to the limited availability of funding who submit a quality application in FY 2021.

Prior to award, applications for potential awards will receive a financial integrity review to evaluate the fiscal integrity and financial capability of applicants and to examine proposed costs and the extent to which the budget detail worksheet supports and explains project costs. This review will also assess whether costs are reasonable, necessary, and allocable under applicable federal cost principles and agency regulations. This financial review will be conducted by the COPS Office staff.

In addition, prior to making an award greater than the simplified acquisition threshold (currently set at \$250,000), any information about applicants that is in the designated integrity and performance system accessible through SAM will be reviewed and considered.

Applicants may review and comment on any information about them in SAM that a Federal awarding agency previously entered in the designated integrity and performance system, and such applicant comments will also be reviewed and considered.

Past performance on previous awards may be in an indicator in this review process. Financial and programmatic performance factors may be included in the past performance review.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Director of the COPS Office, who may also give consideration to factors including, but not limited to, underserved populations, population served, geographic diversity, strategic priorities, past performance, risk, and available funding when making awards.

#### **Review Process**

In the merit review selection process for CHP awards, the COPS Office will make an initial determination, balancing the applicant's need for federal assistance (as measured by economic and fiscal health questions) with crime rates, the applicant's current commitment to community policing, and the strength of their proposed community policing strategy.

Applications will be scored according to the following weighting methodology:

- Fiscal need: 33.3 percent
- Crime: 33.3 percent
- Community policing: 33.3 percent

Agencies that do not meet a minimum community policing score, reflecting a basic commitment to community policing and a strategy to continue or enhance it, will not be considered for funding.

## Federal Award Administration Information

#### **Federal Award Notices**

Award notification will be sent electronically from JustGrants. This award notification will include instruction on enrolling in Automated Standard Application for Payments (ASAP) and accepting the award. Recipients will be required to log into JustGrants to review, sign, and accept the award. The notice of award will contain details about the award including start and end dates, funding amounts, and the award conditions. The Authorized Representatives must acknowledge having read and understood all sections of the award instrument and submit the required declaration and certification to accept the award; these steps will be completed electronically in JustGrants before you will be able to draw down fund so or begin the program. By accepting the award and the COPS Office funding, your agency acknowledges that it will comply with these conditions and, if applicable, additional special conditions specific to your agency.

In limited circumstances, your award may be subject to special conditions that prevent your agency from drawing down or accessing award funds until the special conditions are satisfied as determined by the COPS Office. Any special conditions will be included with your award.

All applicants will be notified of funding decisions by September 30, 2021.

#### Administrative and National Policy Requirements

If selected for funding, in addition to implementing the funded project consistent with the approved project proposal and budget, the recipient must comply with award terms and conditions, and other legal requirements including, but not limited to, OMB, DOJ, or other federal regulations that will be included in the award or incorporated into the award by reference or are otherwise applicable to the award.

The COPS Office strongly encourages applicants review applicable requirements and terms and conditions prior to submitting an application.

Terms and conditions for COPS Office awards are available in the Application Resource Guide. Terms and conditions are subject to change before the award is issued. The Application Resource Guide also contains additional requirements which apply to this application and award, including audit requirements.

#### Monitoring, Evaluation and Reporting Requirements

Law enforcement agencies receiving federal funding from the COPS Office will be monitored to ensure compliance with their award conditions and other applicable statutes and regulations, and track progress towards achieving the goal of advancement of community policing. Award monitoring activities conducted by the COPS Office include site visits, office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is subject to agency review throughout the life of the award, during the close-out process and for three- years after the submission of the final expenditure report.

**Evaluation:** Though a formal assessment is not required, awarded agencies are strongly encouraged to conduct an independent assessment of their respective award-funded projects. Project evaluations have proven to be valuable tools in helping departments identify areas in need of improvement, providing data of successful processes and reducing vulnerabilities. Award funding cannot be used to for evaluations.

Reporting Requirements: If awarded, recipients will be required to submit quarterly financial and semi-annual progress reports.

**Financial reporting:** Recipients will be required to electronically submit a quarterly Federal Financial Report (FFR) using the SF-425 form by the 30th day following the end of each calendar quarter, and a final report is due 120 days following the award end date.

Recipients who do not submit SF-425 reports by the due date will be unable to draw down funds.

Progress reporting: Recipients will be required to electronically submit semi-annual progress reports, and a final progress report will be due 120 days following the award end date.

## Federal Awarding Agency Contact(s)

For technical assistance with Grants.gov, call the Grants.gov customer service hotline at 800-518-4726, send questions via email to <u>support@Grants.gov</u>, or consult the Grants.gov Organization Applicant User Guide at <a href="https://www.grants.gov/help/html/help/index.htm">https://www.grants.gov/help/html/help/index.htm</a>.

For technical support with JustGrants, contact JustGrants Support at JustGrants.Support@usdoj.gov or 833-872-5175.

For programmatic assistance with the requirements of this program please call the COPS Office Response Center at 800-421-6770 or send questions via email to <u>AskCopsRC@usdoj.gov.</u>

## **COPS Other Information**

#### Public Reporting Burden - Paper Work Reduction Act Notice

The public reporting burden for this collection of information is estimated to be up to 11.3 hours per response, depending upon the COPS Office program being applied for, which includes time for reviewing instructions. Send comments regarding this burden estimate or any other aspects of the collection of this information, including suggestions for reducing this burden, to the Office of Community Oriented Policing Services, U.S. Department of Justice, 145 N Street NE, Washington, DC 20530; and to the Public Use Reports Project, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098, and the expiration date is 05/31/2021.

#### **Performance Measures**

To assist in fulfilling the U.S. Department of Justice's (DOJ) responsibilities under the Government Performance and Results Modernization Act (GPRAMA) of 2010, P.L. 111-352, recipients who receive funding from the Federal Government must measure the results of work that funding supports. GPRAMA specifically requires the COPS Office and other federal agencies to set program goals, measure performance against those goals, and publicly report progress in the form of funding spent, resources used, activities performed, services delivered, and results achieved.

Performance measures for CHP are as follows:

Objective	Performance measures
Increase the capacity of law enforcement agencies to implement community policing strategies that strengthen partnerships for safer communities and enhance law enforcement's capacity to prevent, solve, and control crime through funding for personnel, technology, equipment, and training.	Extent to which COPS Office knowledge resources (e.g., publications, podcasts, training, etc.) have increased your agency's community policing capacity?
Extent to which COPS Office award funding (e.g., officers, equipment, training, technical assistance, etc.) has increased your agency's community policing capacity?	Recipients will rate the effectiveness of the COPS Office funding in increasing community policing capacity. Data will be collected on a periodic basis through recipient progress reports.

COPS Office awards target increasing recipient capacity to implement community policing strategies within the three primary elements of community policing: (1) problem solving; (2) partnerships; and (3) organizational transformation. The COPS Office requires all CHP applicants to describe how the personnel requested will assist the applicant in implementing community policing strategies. For more information on community policing, please go to the COPS Office website at https://cops.usdoj.gov/resources#cptopics.

As part of the programmatic progress report, CHP recipients will be required to report on their progress toward implementing community policing strategies. Based on the data collected from recipients, the COPS Office may make improvements to CHP to better meet the program's objective and law enforcement agency needs.

#### **Application Checklist**

Please refer to the JustGrants DOJ Application Submission Checklist.

## **Survey Questions**

#### **CHP Solicitation FY2021**

AGENCY ELIGIBILITY INFORMATION

#### Type of Agency (select one)

From the list below, please select the type of agency which best describes the applicant. Law Enforcement Entities:

#### (Please specify)

Please indicate if your jurisdiction is primarily considered rural, urban or suburban.

#### Instructions:

We will ask you several questions about your law enforcement agency operations and authority to determine your eligibility to apply for a COPS Hiring Program (CHP) award. Please note that CHP applicants <u>must</u> have a police department that is operational by the close of this solicitation, or receive services through a new or existing contract for law enforcement services. Applicants must also maintain primary law enforcement authority for the population to be served.

In addition, if funds under this program are to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's department to receive services), the government agency wishing to <u>receive</u> law enforcement services must be the legal applicant in this application (although we will ask you to supply some information about the contract service provider later).

A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation <u>and</u> it has a current operating budget.

Is your agency established and currently operational?

Which of the following best describes your agency (check one)?

Will your law enforcement agency be operational as of the closing date of this solicitation?

Has your jurisdiction passed legislation which authorizes the creation of a new law enforcement agency?

If awarded, does your agency plan to use funds awarded under this award to establish or supplement a written contract for law enforcement services (e.g., a town contracting for services with a nearby sheriff's department)?

#### Instructions:

An agency may apply for funds under this program to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's department to receive services). However, the agency wishing to receive law enforcement services must be the legal applicant in this application (although we will ask you to supply some information about the contract service provider later).

**Important Note:** Two entities involved in a contracting relationship may not separately apply for funding to support the same officer position(s). For more information about contracting arrangements, please view the COPS Hiring Program Application Guide.

Is the legal applicant listed in this COPS Hiring Program (CHP) application and on the SF-424 the entity that will be receiving law enforcement services?

What is the legal name of the law enforcement agency that will be providing law enforcement services to your jurisdiction?

#### Instructions:

An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only: respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support or only some combination of these.

Based on the definition above, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]

#### GENERAL AGENCY INFORMATION

Please select your U.S. Attorney's District Office from the below drop-down options.

Enter the Fiscal Year Budgeted Sworn Force Strength for the current fiscal year below. The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, or locally funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers.

Number of officers funded in agency's current fiscal year budget:

Full-Time Part-Time

Enter the number of civilian positions funded in agency's current fiscal year budget.

Number of civilian positions funded in agency's current fiscal year budget:

Full-Time Part-Time

EXECUTIVE/CONTACT INFORMATION

#### Instructions for Law Enforcement Agencies:

The Law Enforcement Executive is the highest-ranking official in the jurisdiction (Chief of Police, Sheriff, or equivalent) and must be assigned the role: "Authorized Representative 1" in JustGrants.

- Title:
- First Name:
- Last Name:
- Phone:
- Email Address:

#### Instructions for Government Agencies:

This is the highest ranking government official within your jurisdiction (e.g., Superintendent, Mayor, City Administrator, or equivalent) and must be assigned the role: "Authorized Representative 2" in JustGrants.

- Title:
- First Name:
- Last Name:
- Phone:
- Email Address:

#### **Instructions for Application Contact:**

Enter the application contact's name and contact information.

- Title:
- First Name:
- Last Name:
- Phone:
- Email Address:

COPS HIRING PROGRAM OFFICER REQUEST

#### Instructions:

Number of <u>actual</u> sworn officers employed by your agency as of the date of this application. The actual number of sworn officer positions is the actual number of sworn positions employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.

Full-Time:

Part-Time:

#### Instructions:

Number of budgeted sworn officers employed by your agency as of the date of this application.

Full-Time:

Part-Time:

#### Instructions:

Number of contract sworn officers employed by your agency as of the date of this application.

Full-Time:

Part-Time:

#### Instructions:

Number of budgeted civilian positions employed by your agency as of the date of this application.

Full-Time:

Part-Time:

What is the actual population your department serves as the primary law enforcement entity?

This may or may not be the same as your census population. For example, a service population may be the census population minus incorporated towns and cities that have their own police department within your geographic boundaries or estimates of ridership (e.g., transit police) or visitors (e.g., park police). An agency with primary law enforcement authority is defined as having first responder responsibility to calls for service for all types of criminal incidents within its jurisdiction.

#### Instructions:

Apply for the number of officer positions necessary to support their proposed community policing strategy. Please keep in mind that there is a minimum 25 percent local cash match and a 12-month retention requirement for each officer position funded. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

If your agency requests officers to be deployed as school resource officers (SRO), please do not request more officer positions than your agency can expect to deploy in this capacity. A "school resource officer" is a career law enforcement officer, with sworn authority, who is engaged in community policing activities and is assigned by the employing agency to work in collaboration with schools.

There must be an increase in the level of community policing activities performed in and around primary or secondary schools in the agency's jurisdiction as a result of the award. The time commitment of the funded officers must be above and beyond the amount of time that the agency devoted to the schools before receiving the award. Recipients using CHP funding to hire or deploy school resource officers into schools must submit to the COPS Office a signed memorandum of understanding (MOU) between the law enforcement agency and the school partner(s) before obligating or drawing down funds under this award. An MOU is not required at time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment in the section of the application titled "MOUs and other Supporting Documents".

The MOU must contain the following; the purpose of the MOU, clearly defined roles and responsibilities of the school district and the law enforcement agency focusing officers' roles on safety, information sharing, supervision responsibility, and chain of command for the SRO and signatures. If awarded, a recipient must submit an MOU to the COPS Office within 90 days from the date shown on the award congratulatory letter.

Implementation of the COPS Hiring Program award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation.

CHP award funds cover 75 percent of the approved entry-level salary and fringe benefits of each newly-hired and/or rehired, fulltime sworn career law enforcement officer for three years (36 months) up to \$125,000 per officer position. CHP award funding will be based on your agency's current entry level salaries and fringe benefits for full-time sworn officers. Request the number of officer positions necessary to support your proposed community policing strategy. Please keep in mind, there is a minimum 25 percent local cash match and a 12 month retention period for each officer position funded. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

Is your agency requesting that all or some of these officer positions will be deployed as school resource officers (SROs)?

If Yes, how many of your requested positions in this application will be deployed as school resource officers (SROs)?

How many entry-level, full-time officer positions is your agency requesting in this application?

#### Instructions:

IMPORTANT: Next, your agency must allocate the number of positions requested under each of the three hiring categories described below based on your agency's current needs at the time of this application. Be mindful of your agency's ability to fill

and retain the officer positions awarded, while following your agency's established hiring policies and procedures. CHP awards will be made for officer positions requested in each of the three hiring categories, and recipients are required to use awarded funds for the specific categories awarded.

It is imperative that your agency understand that the COPS Office statutory nonsupplanting requirement mandates that award funds may only be used to supplement (increase) a recipient's law enforcement budget for sworn officer positions and may not supplant (replace) state, local, or tribal funds that a recipient otherwise would have spent on officer positions if it had not received an award. This means that if your agency plans to:

- <u>a.</u> <u>Hire new officer positions (including filling existing vacancies that are no longer funded in your agency's budget)</u>: It must hire these new additional positions on or after the official award start date, above its current budgeted (funded) level of sworn officer positions, and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual.
- <u>b.</u> Rehire officers who have been laid off by any jurisdiction as a result of state, local, or tribal budget reductions: It must rehire the officers on or after the official award start date, maintain documentation showing the date(s) that the positions were laid off and rehired, and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual.
- c. Rehire officers who are (at the time of application) currently scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or tribal budget reductions: It must continue to fund the officers with its own funds from the award start date until the date of the scheduled lay-off (for example, if the CHP award start date is September 1 and the lay-offs are scheduled for November 1, then the CHP funds may not be used to fund the officers until November 1, the date of the scheduled lay-off); identify the number and date(s) of the scheduled lay-off(s) in this application (see below); maintain documentation showing the date(s) and reason(s) for the lay-off; and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual. [Please note that as long as your agency can document the date that the lay-off(s) would occur if CHP funds were not available, it may transfer the officers to the CHP funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual officer.]

Documentation that may be used to prove that scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of CHP award funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual officers regarding the date(s) of the lay-offs; or budget documents ordering departmental or jurisdiction-wide budget reductions. These records must be maintained with your agency's CHP award records during the award period and for three years following the date of the submission of the final expenditure report in the event of an audit, monitoring, or other evaluation of your award compliance.

If your agency's request is funded, your agency will have the opportunity after the award announcement to request an award modification to move awarded funding into the category or categories that meet your agency's law enforcement needs at that time (including updating the dates of future scheduled lay-offs).

Category A: New, additional officer positions (including filling existing vacancies no longer funded in your agency's budget).

Category A Request:

**Category B:** Rehire officers laid off (from any jurisdiction) as a result of state or local budget reductions.

Category B Request:

**Category C:** Rehire officers scheduled to be laid off (at the time of the application) on a specific future date as a result of state or local budget reductions.

Category C Request:

#### Instructions:

We also need some information about when the layoff of officers in this category is scheduled to occur. In the space below, please indicate when the officer(s) specified in this category are scheduled to be laid off.

Number of Officers:

Date these officers are scheduled to be laid off: Number of Officers:

Date these officers are scheduled to be laid off:

Number of Officers:

Date these officers are scheduled to be laid off:

Number of Officers:

Date these officers are scheduled to be laid off:

Since your agency plans to use CHP funds to rehire officers who are currently scheduled to be laid off on a future date (under Category C above), please certify (by checking the appropriate boxes) to the following Certification:

#### Instructions:

Although hiring military veterans as new hires is not an award requirement, applicants who commit to hiring or rehiring at least one military veteran will receive additional consideration for CHP funding.

If your agency checks "yes" to the question below, your agency will be required to maintain documentation that it made every effort possible (consistent with your internal procedures and policies) to hire at least one military veteran. Under this solicitation, a military veteran is defined as a person who served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable.

Does your agency commit to hire and/or rehire at least one military veteran (as defined in the Application Guide) for the officer position(s) you have requested?

My agency will commit to hire post-September 11, 2001 veterans.

If selected, how many position(s)?

#### Instructions:

The following questions will help Congress and the U.S. Department of Justice identify potential gaps in training.

On average how many hours of IN-SERVICE (non-recruit) training (e.g. FTO, continuing professional education, roll call, standard) are required annually for each of your agency's officers/deputies in the following categories (if none, please indicate 0 hours)?

Use of force (hours):

De-escalation of conflict (hours):

Evidence-based cultural sensitivity training (hours):

Racial and ethnic bias that includes elements of implicit/unconscious bias (hours):

Gender bias in response to domestic violence and sexual assault (hours):

Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours):

Community engagement (e.g., community policing and problem solving) (hours):

Does your agency administer a police training academy?

#### Instructions:

How many total hours of basic/recruit ACADEMY training are required for each of your agency's officer/deputy recruits in the following categories (if none, please indicate 0 hours)?

Use of force (hours):

De-escalation of conflict (hours):

Evidence-based cultural sensitivity training (hours):

Racial and ethnic bias that includes elements of implicit/unconscious bias (hours):

Gender bias in response to domestic violence and sexual assault (hours):

Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours):

Community engagement (e.g., community policing and problem solving) (hours):

ADDITIONAL BUDGET INFORMATION

Referencing the web-based budget in this solicitation, if there was increase in sworn office base salary in years 2 and 3 (check all that apply).

LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

#### Instructions for Community Policing Strategy:

COPS Office funding must be used to reorient the mission and activities of law enforcement agencies through initiating community policing or enhancing their involvement in community policing with the officers hired under this award program or an equal number of veteran officers who have been redeployed to implement this plan after hiring the entry-level COPS Office-funded officers. If awarded funds, your narrative responses in the text boxes below will constitute your agency's community

policing strategy under this award. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this strategy. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving and community policing implementation tools. Please note that the COPS Office recognizes that your COPS Office-funded officer(s) (or an equal number of veteran officers who are redeployed after hiring the entry-level COPS Office funded officers) will engage in a variety of community policing activities and strategies, including participating in some or all aspects of your identified community policing strategy. Your community-policing strategy may be influenced and impacted by others within and outside of your organization; this is considered beneficial to your community policing efforts.

At any time during your award period, you should be prepared to demonstrate (1) the community policing activities engaged in prior to the award that are detailed in this application and (2) how the award funds and award-funded officers (or an equal number of redeployed veteran officers) were specifically used to enhance (increase) or initiate community policing activities according to your community policing strategy contained in this application.

Community policing needs may change during the life of your award. Minor changes to this strategy may be made without prior approval of the COPS Office; however, the recipient will be required to report on progress or changes to the community policing strategy (if any) through required progress reports. If your agency's community policing strategy changes significantly, you must submit those changes to the COPS Office for approval. Changes are significant if they deviate from the specific crime problems originally identified and approved in the community policing strategy submitted with the application. In some cases, in reviewing progress reports, the COPS Office may identify significant changes in community policing strategies that require explanation and request for approval.

Applicants that choose problem areas that receive additional priority consideration will not be able to change from these problem/focus areas if awarded CHP funding.

The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving. Please refer to the COPS Office web site (<u>https://cops.usdoj.gov</u>) for further information regarding this definition.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues, such as violent crime, non-violent crime, and fear of crime.

The COPS Office has developed the following list of primary sub-elements of community policing. Please refer to the COPS Office web site Community Policing Defined publication (COPS Office: Grants and Resources for Community Policing - <u>https://cops.usdoj.gov/RIC/ric.php?page=detail&id=COPS-P157</u>) for further information regarding these sub-elements.

#### **Community Partnerships:**

Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police.

Other Government Agencies Community Members/Groups

Non-Profits/Service Providers Private Businesses

Media

#### **Organizational Transformation:**

The alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

#### Agency Management

Climate and culture

Leadership

Labor relations

Decision-making

Strategic planning

Policies

Organizational evaluations

Transparency

#### **Organizational Structure**

Geographic assignment of officers

Despecialization

Resources and finances

#### Personnel

Recruitment, hiring and selection

Personnel supervision/evaluations

Training

#### Information Systems (Technology)

Communication/access to data

Quality and accuracy of data

#### **Problem Solving:**

The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.

Scanning: Identifying and prioritizing problems

Analysis: Analyzing problems

Response: Responding to problems

Assessment: Assessing problem-solving initiatives

Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

#### Instructions for Current Organizational Commitment to Community Policing:

For each of the following statements, please answer in terms of existing agency policies and practices as they relate to collaborative partnerships and problem solving activities. (*check all that apply*)

The agency mission statement, vision, or goals includes references to:

The agency strategic plan includes specific goals or objectives relating to:

The agency recruitment, selection and hiring processes include elements relating to:

Annual line officers evaluations assess performance in:

Line officers receive regular (at least once every two years) training in:

Which of the following internal management practices does your agency currently employ? (check all that apply)

Which of the following do you count/measure to annually assess your agency's overall performance? (check all that apply)

Through which of the following does your agency routinely share information with community members? (check all that apply)

Through which of the following ways does your agency formally involve community members in influencing agency practices and operations? (check all that apply)

#### Instructions for Proposed Community Policing Strategy: Problem Solving and Partnerships

COPS Office awards must be used to initiate or enhance community policing activities with either the newly hired officers funded by this award program or an equivalent number of veteran officers who are redeployed to implement this community policing strategy after hiring the additional entry-level officers with COPS Office award funds. In this section you will be asked to identify the crime and disorder **problem or a focus area** and the **partners** to be engaged through your requested COPS Office funding. Identifying the specific problem/focus area and partnerships that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program and to ensure that ultimately the additional award- funded officers (or equivalent number of redeployed veteran officers) will initiate or enhance your agency's capacity to implement community policing strategies and approaches.

Using the following list, select a problem/focus area that will be addressed by the officers requested in this application. Please choose the option that best fits your problem. **You may only select one problem/focus area** to address through this award funding.

When identifying a problem, it is important to think about the nature of similar incidents that taken together comprise the problem and accordingly **describe it in precise, specific terms** (e.g. "robbery of retail establishments", rather than just "robbery"). In doing this, it can be helpful to consider all aspects of the problem, including the likely offenders, the suitable targets/victims, and how these come together in time and space.

Additional consideration will be given to applicants who propose a community-based approach to one of the four following problem/ focus areas. Applicants who choose one of the community policing problems or priority focus areas listed here must devote 100% of their funded positions to that focus area, and will not be allowed to change their choice once the award has been issued.

- Building Legitimacy and Trust Applicant will deploy officers to partner and engage community stakeholders including residents, businesses, and faith-based organizations to prioritize and collectively strengthen a community's response to crime and criminal activity, and focus on enhancing and maintaining community trust and legitimacy between law enforcement and the communities they serve to include building trust in immigrant communities.
- Violent Crime/Gun Violence Applicant will employ community policing strategies to address a range of violent crime problems. Community-Based approaches to combatting gun violence that build trust in underserved communities suffering from high incidents of gun crime will receive additional consideration. Applicants requesting additional consideration for gun violence issues will be asked to describe their holistic, community-based approach and may wish to review COPS Office publications such as Group Violence Intervention: An Implementation Guide, Drug Market Intervention: An Implementation Guide, and Crime Prevention Research Review No. 6: Pulling Levers Focused Deterrence Strategies to Prevent Crime for ideas on strategies.
- Combating Hate and Domestic Extremism Applicant will focus on community-based strategies that combat biasmotivated acts of violence that divide our communities, intimidate our most vulnerable citizens, and erode trust in the rule of law.
- Police-based Response to Persons in Crisis Applicant will focus on deploying officers in crisis intervention teams, participation in crisis intervention teams, improving response and interaction with persons in crisis to include efforts focused on the education, prevention, addiction and interventions related to the abuse of opioids and other substances in communities.

#### **Building Legitimacy and Trust**

#### Building Legitimacy and Trust

If Selected: Please specify your focus on deploying officers to partner and engage community stakeholders including residents, businesses, and faith-based organizations to prioritize and collectively strengthen a community's response to crime and criminal activity and focusing on enhancing and maintaining community trust and legitimacy between law enforcement and the communities they serve – to include building trust in immigrant communities. (500 characters or less)

#### **Violent Crime Problems**

Gun Violence

If Selected: Please specify your gun violence problem: for example, drug related gun violence, etc. (500 characters or less).

Please include the number of aggravated assaults with a firearm in your jurisdiction during the last calendar year: Please include the number of reported shootings in your jurisdiction during the last two years (2019 and 2020). Number of Reported Shootings (2019):

#### Number of Reported Shootings (2020):

Please also describe how you will address this issue using a holistic, community based approach that builds trust in underserved communities suffering from high incidents of gun crime Applicants may review COPS Office publications such as <u>Group Violence</u> Intervention: An Implementation Guide, Drug Market Intervention: An Implementation Guide, and <u>Crime Prevention Research</u> Review No. 6: Pulling Levers Focused Deterrence Strategies to Prevent Crime for ideas on strategies. (2,000 characters or less)

#### Assault

If Selected: Please specify your assault problem; for example, assaults in and around bars, gang violence, etc. (500 characters or less).

#### Homicide

If Selected: Please specify your homicide problem; for example, gun homicide by serious previous offenders, gang related homicide, domestic homicides, etc. (500 characters or less).

#### Rape

If Selected: Please specify your rape problem; for example, acquaintance rape, rape in college dorm rooms, child or domestic rape, etc. (500 characters or less).

#### Robbery

If Selected: Please specify your robbery problem; for example, robbery of convenience stores, robbery of taxi drivers, bank robbery, etc. (500 characters or less).

#### Domestic Violence

If Selected: Please specify your domestic/family violence problem; for example, domestic violence, stalking, child abuse, elder abuse, etc. (500 characters or less).

#### Human Trafficking

If selected: Please specify your focus on Investigating and Prosecuting Human Trafficking Crimes (500 characters or less).

Protecting and Serving Youth in America

If Selected: Please specify your focus on:

- engaging youth through strategies that encourage positive interactions with law enforcement and discourage youth violence;
- addressing child sexual predators and internet safety; or
- addressing children exposed to violence.

Please explain in 500 characters or less:

#### Criminal Gangs

If Selected: Please specify your criminal gang's problem (500 characters or less).

Drug Manufacturing, Drug Dealing, Drug Trafficking

If Selected: Please specify your drug manufacturing, dealing, and/or trafficking problem (500 characters or less).

Other Violent Crime Problem

Please specify (500 characters or less).

#### **Combating Hate and Domestic Extremism**

Combating Hate and Domestic Extremism

If Selected: Please describe the problem and your focus on community-based approaches to combat bias- motivated acts of violence (500 characters or less).

#### Police-based Response to Persons in Crisis

Police Based Response to Persons in Crisis

If Selected: Please describe the problem and your focus on deploying officers to participate in crisis-intervention teams, improving response to and interactions with persons in crisis, and partnering with mental health providers (500 characters or less).

Opioid or other Substances Education, Prevention, and Intervention

If selected: Please specify your focus on Education, Prevention and Intervention (500 characters or less).

#### Homeland Security

Homeland Security

If Selected: Please specify problem and describe focus on deploying officers to strengthen partnerships or task force participation in areas impacting homeland security (500 characters or less).

#### Protecting Critical Infrastructure

If Selected: Please specify problem and describe focus on deploying officers to strengthen partnerships on critical infrastructure issues impacting homeland security (500 characters or less).

#### **Other/Innovations in Community Policing**

Other/Innovations in Community Policing

If Selected: Please provide a detailed narrative specifying your new and promising approaches in community policing that can be advanced through the COPS Hiring Program (2,000 characters or less).

Briefly describe the problem/focus area that you will address with these award funds and your approach to the problem. Include a long-term strategy and detailed implementation plan that reflects consultation with community groups and appropriate private and public agencies. Explain how the grant will be utilized to reorient the affected law enforcement agency's mission toward community-oriented policing or enhance its involvement in or commitment to community-oriented policing (2,000 characters or less).

#### PERSISTENT POVERTY

Please refer to the U.S. Census Bureau's historical county level poverty estimates tool

(https://www.census.gov/library/visualizations/time-series/demo/census-poverty-tool.html). This Excel-based tool accesses county-level poverty rates from the 1960-2000 Decennial Census as well as estimates from 2010 based on 5-year data from the ACS. Please enter your county's poverty rate for 1990, 2000, and 2010. If your agency does not service counties, please enter the state average. All figures must be rounded to the nearest whole percent.

Does your law enforcement agency serve in a COUNTY that has had 20 percent or more of its population living in poverty over the past 30 years?

Please enter your county's poverty rate for 1990, 2000, and 2010. If your agency does not service counties, please enter the state average. All figures must be rounded to the nearest whole percent.

Poverty Rate (1990):

Poverty Rate (2000):

Poverty Rate (2010):

#### POLICE AND YOUTH SUICIDE DATA

Does your agency collect data on the number of officer suicides in your agency?

In the past 12 months, how many officer suicides have you recorded in your agency? Does your agency have a suicide prevention training program?

Does your agency track officers that have been exposed to 'critical incidents' such as murder, suicide, and domestic violence?

Does your community experience high rates of youth suicide (For the purposes of this question, high is defined as 10 suicides per 100,000 residents aged 10-19)?

#### COMMUNITY-BASED OFFICER HIRE AND RELOCATION

Does your law enforcement agency have a written policy that requires that new officers/deputies reside within the jurisdiction they serve?

Does your law enforcement agency have a written policy that encourages new or existing officers to relocate to areas characterized by fragmented relationships between police and residents of the community, or where there are high incidents of crime?

Check all that apply:

#### OTHER

Which of the following information sources did you use to prioritize this problem/focus area as a problem/focus area to address through this award program (check all that apply):

If awarded funds, my agency will improve our understanding of this problem/focus area by examining (check all that apply):

If awarded funds my agency will use the following information sources to assess our response to this problem/focus area to determine whether the response was implemented and achieved the desired outcomes (check all that apply):

To the best of your ability at this time, please select from the below list what your primary goals are in responding to your selected problem/focus area (select up to 3):

An important part of a comprehensive community policing strategy is the formation of partnerships, such as working with other public agencies, private organizations, or participation in regional law enforcement partnerships. If awarded funds, will your agency and the award funded officers (or an equivalent number of redeployed veteran officers) initiate or enhance a partnership with an external group/organization to develop responses to this problem/focus area?

If yes, how many external groups/organizations will your agency initiate or enhance a partnership with to develop responses to this problem/focus area?

Name the most important external groups/organizations that your agency will initiate or enhance a partnership with to develop responses to this problem/focus area (maximum of three partners). Note: you may attach optional letters of this support from any or all of these prospective partners. You will be limited to listing no more than three partners per public safety problem/focus area.

Partner Name1:

For this partner, please indicate the statement that best characterizes this partner:

Partner Name2:

For this partner, please indicate the statement that best characterizes this partner:

Partner Name3:

For this partner, please indicate the statement that best characterizes this partner:

#### Instructions for Proposed Community Policing Strategy: Organizational Transformation

COPS Office awards must be used to initiate or enhance community policing activities. In this section you will be asked to identify the organizational change(s) that your agency plans to focus on through your requested COPS Office funding. Identifying the specific organizational change(s) that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program, and to ensure that ultimately the use of these funds will initiate or enhance your agency's capacity to implement community policing approaches.

If awarded funds, will your agency initiate or enhance any of the following <u>internal changes to personnel management</u>? (Select no more than 2 internal changes to personnel management that will be addressed with these award funds.)

Flexibility in officer shift assignments to facilitate addressing specific problems. Please explain.

Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.

Please explain.

Recruitment and hiring practices that reflect an orientation towards problem solving and community engagement.

Please explain.

In-service training for officers on basic and advanced community policing principles.

Please explain.

Field training officer (FTO) programs that teach and test problem solving, community engagement, and critical thinking skills.

Please explain.

Measure and include non-enforcement proactive community engagement efforts as part of officer performance evaluations.

Please explain.

Provide de-escalation training to sworn personnel and promote de-escalation as an important strategy to diffuse potentially volatile situations.

Please explain.

Early intervention systems that help identify officers who may be showing early signs of stress, personal problems, and questionable work conduct.

#### Please explain.

Career development and/or promotional processes (i.e. sergeant exams) that reinforce problem solving and community engagement.

Please explain.

Implement specific programs to improve the safety and wellness of personnel throughout your organization.

Please explain.

None of the above.

If awarded funds, will your agency initiate or enhance any of the following <u>internal changes to agency management</u>? (Select up to 2 internal changes to agency management that will be addressed with these award funds.)

Agency strategic plan that outlines the goals and objectives around community policing and other departmental priorities.

Please explain.

Organizational performance measurement systems that include community policing metrics, and conduct annual assessments of agency performance.

Please explain.

Technology systems that provide officers, analysts, and the community better and more timely access to data and information.

Please explain.

Mediation strategies to resolve citizen complaints.

Please explain.

Collection, analysis, and use of crime data and information in support of problem-solving goals.

Please explain.

Formal accreditation process.

Please explain.

System to capture and track problem solving and partnership efforts and activities.

Please explain.

An organizational assessment of community policing.

Please explain.

None of the above.

Did your agency consult with any of the following groups/organizations on the development of this community policing strategy? (check all that apply)

To what extent are there related governmental and/or community initiatives that complement your agency's proposed community policing strategy?

To what extent is there community support in your jurisdiction for implementing the proposed community policing strategy?

If awarded funds, to what extent will the community policing strategy impact the other components of the criminal justice system in your jurisdiction?

#### NEED FOR FEDERAL ASSISTANCE

All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below. [Please limit your response to a maximum of 1,000 characters.]

Enter the total population of the government entity applying for this award using the latest census estimate available in the American Fact Finder at <a href="http://FactFinder2.census.gov">http://FactFinder2.census.gov</a>.

Check here if the population of the entity applying for this award is not represented by U.S. Census figures (e.g., colleges, special agencies, school police departments, etc.).

If the population of the entity applying for this award is not represented by U.S. Census figures, please indicate the size of the population as of the latest available estimate.

Please indicate the source of this population estimate (e.g., website address).

If applicable, please explain why the service population differs from the census population.

FISCAL HEALTH AND UCR DATA

#### Instructions:

Enter your law enforcement agency's total operating budget for the current AND the previous fiscal year. *Please note: All figures must be rounded to the nearest whole dollar.* 

CURRENT FISCAL YEAR (2021):

PREVIOUS FISCAL YEAR (2020):

#### Instructions:

The U.S. Census Bureau American Community Survey (ACS) provides multi-year poverty rate estimates for communities. Please go to the U.S. Census Bureau (<u>https://data.census.gov/cedsci/</u>) to determine the percentage of individuals in poverty in your jurisdiction. For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable." Please note: All figures must be rounded to the nearest whole percent.

Percentage of Individuals in Poverty

Not Applicable

Instructions:

The Bureau of Labor Statistics' Local Area Unemployment Statistics (LAUS) program provides monthly estimates of unemployment for communities. Please go to the Bureau of Labor Statistics' LAUS website (<a href="http://www.bls.gov/lau/data.htm">http://www.bls.gov/lau/data.htm</a>) to find detailed instructions for looking up your local area's unemployment rate. It may be necessary to select the nearest best match to your jurisdiction (for example, a city of fewer than 25,000 people may report their county level rate). For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable". Please note: All figures must be rounded to the nearest whole percent.

Percentage (%) unemployed for October 2020:

#### Not Applicable

Since January 1, 2021, has your agency taken on additional law enforcement duties and responsibilities resulting from an agency merger or the disbanding of a neighboring law enforcement agency (which did not result in a new or supplemented funded contract to provide these law enforcement services)?

#### Instructions:

In addition to the data collected elsewhere in this application, the COPS Office would like to capture information from jurisdictions that may have faced an unanticipated catastrophic event that had a significant impact on the delivery of law enforcement services or have experienced an unusually large increase in the number of homicides in the past year. Examples of unanticipated catastrophic events include mass shootings, terrorist attacks, natural disasters, or other events leading to mass casualties that would not necessarily be reflected in the UCR crime statistics previously reported.

Please note that if your jurisdiction is faced with an unanticipated catastrophic event (e.g., mass shooting, terrorist attack, other mass casualty event) after submission of this application, but before the application closing date, you should contact the COPS Office immediately at 800-421-6770 to update your application to include this information.

Check the box if your agency experienced a major disaster or catastrophic event in the time period from January 1, 2020 to present.

- Description of event (including number of casualties)
- Type of event (major disaster, mass shooting, bombing, etc.)
- Impact of the event on delivery of law enforcement services
- Duration of the event (how long will law enforcement services be impacted by the event until recovery)
- Law enforcement response and recovery efforts

Please specify (Please limit your response to a maximum of 2,000 characters.).

#### **Property/Violent Crime:**

Please select at least one statement below:

#### Instructions:

Using UCR crime definitions, enter the actual number of incidents reported to your agency in the previous two calendar years (2020 and 2019) for the following crime types. Note that only those incidents for which your agency had primary response authority should be provided. Please enter 0 (zero) to indicate no incidents in a particular year/type.

Criminal Homicide (2020):

Please check here if the data is unavailable. Criminal Homicide (2019):

Please check here if the data is unavailable. Forcible Rape (2020):

Please check here if the data is unavailable. Forcible Rape (2019):

Please check here if the data is unavailable. Robbery (2020):

Please check here if the data is unavailable. Robbery (2019):

Please check here if the data is unavailable.

Burglary (2020):

Please check here if the data is unavailable. Burglary (2019):

Please check here if the data is unavailable.

Aggravated Assault (2020):

Please check here if the data is unavailable. Aggravated Assault (2019):

Please check here if the data is unavailable.

Motor Vehicle Theft (2020):

Please check here if the data is unavailable.

Motor Vehicle Theft (2019):

Please check here if the data is unavailable.

Larceny (except motor vehicle theft) (2020):

Please check here if the data is unavailable.

Larceny (except motor vehicle theft) (2019):

Please check here if the data is unavailable.

If awarded funds, will your agency commit to regularly collect, analyze and report incidents of hate crimes to the FBI as part of their annual Uniform Crime Reporting?

#### Instructions:

Agency Profile Questions (these questions are for information purposes only and will not be scored):

Does your agency have a wellness policy or program for officers?

Does your agency report crime data to the National Incident-Based Reporting System (NIBRS)?

Does your agency utilize the National Integrated Ballistic Information Network (NIBIN)?

Does your agency have a dedicated or specific investigator to investigate reported hate crimes?

CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

#### Instructions for the Continuation of Project after Federal Funding Ends:

Applicants must plan to retain all sworn officer positions awarded under your COPS Office hiring award for a minimum of 12 months at the conclusion of 36 months of federal funding for each position. The retained COPS Office-funded positions should be added to your agency's law enforcement budget with state and/or local funds at the end of award funding, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. These additional position(s) must be retained using state, local, or other nonfederal funding only. The retention period may begin during the five year period of performance of the award, and may extend beyond the end date of the award. You may not use funds awarded by other federal awards to cover the costs of retention. At the time of award application, applicants must affirm that they plan to retain the positions and identify the planned source(s) of retention funding. We understand that your agency's source(s) of retention funding may change during the life of the award. Your agency should maintain proper documentation of any changes in the event of an audit, monitoring or other evaluation of your award compliance. Please refer to the frequently asked questions on retention which can be found here <a href="https://cops.usdoj.gov/chp">https://cops.usdoj.gov/chp</a>.

Note: Agencies that do not plan to retain all the positions awarded under this award are ineligible to receive

#### CHP funding.

Will your agency plan to retain any additional positions awarded under this award for a minimum of 12 months at the conclusion of federal funding for each position?

Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention: (check all that apply)

If other, please provide a brief description of the source(s) of funding not to exceed 500 characters.

If your agency received CHP funding prior to October 1, 2018, please certify that your agency has or is retaining any CHPfunded officers for the required 12-month retention period.

#### OFFICIAL PARTNER(S) CONTACT INFORMATION

#### Instructions:

An official "partner" under the award may be a governmental, private, school district, or other applicable entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the award.

#### Partner 1

Title:

First Name:

Last Name:

<u>Name</u> of Partner Agency (e.g., Smithville Community Center):

<u>Type</u> of Partner Agency (e.g., School District):

Street1:

Street2:

City:

State:

Zip/Postal Code:

Phone:

#### Email Address:

Partner 2

Title:

First Name:

Last Name:

Name of Partner Agency (e.g., Smithville Community Center):

<u>Type</u> of Partner Agency (e.g., School District):

Street1:

Street2:

City:

State:

Zip/Postal Code:

Phone:

Email Address:

#### Partner 3

Title:

First Name:

Last Name:

Name of Partner Agency (e.g., Smithville Community Center):

Type of Partner Agency (e.g., School District):

Street1:

Street2:

City:

State:

Zip/Postal Code:

Phone:

Email Address:

28 CFR PART 23 (CRIMINAL INTELLIGENCE)

#### REVIEWS AND CERTIFICATIONS

Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems:

Please review the Application Resource Guide for additional information.

Please check one of the following, as applicable to your agency's intended use of this award:

#### CERTIFICATION OF REVIEW AND REPRESENTATION

By checking the box, the applicant indicates he or she understands that the signatures of the Law Enforcement Executive / Agency Executive, Government Executive / Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent to the COPS Office that: 1. the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Grant Application Guide, the COPS Office award owner's manual, the DOJ Financial Guide, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars; 2. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source? and 3. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.

#### ACKNOWLEDGEMENT OF ELECTRONIC SIGNATURE

By checking the box, the applicant indicates that he or she understands that the use of typed names in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form, constitute electronic signatures and that the electronic signatures are the legal equivalent of handwritten signatures. I understand.



## Confirmation

Thank you for submitting your grant application package via Grants.gov. Your application is currently being processed by the Grants.gov system. Once your submission has been processed, Grants.gov will send email messages to advise you of the progress of your application through the system. Over the next 24 to 48 hours, you should receive two emails. The first will confirm receipt of your application by the Grants.gov system, and the second will indicate that the application has either been successfully validated by the system prior to transmission to the grantor agency or has been rejected due to errors.

Please do not hit the back button on your browser.

If your application is successfully validated and subsequently retrieved by the grantor agency from the Grants.gov system, you will receive an additional email. This email may be delivered several days or weeks from the date of submission, depending on when the grantor agency retrieves it.

You may also monitor the processing status of your submission within the Grants.gov system by clicking on the "Track My Application" link listed at the end of this form.

Note: Once the grantor agency has retrieved your application from Grants.gov, you will need to contact them directly for any subsequent status updates. Grants.gov does not participate in making any award decisions.

IMPORTANT NOTICE: If you do not receive a receipt confirmation and either a validation confirmation or a rejection email message within 48 hours, please contact us. The Grants.gov Contact Center can be reached by email at <a href="mailto:support@grants.gov">support@grants.gov</a>, or by telephone at 1-800-518-4726. Always include your Grants.gov tracking number in all correspondence. The tracking numbers issued by Grants.gov look like GRANTXXXXXXXX.

If you have questions please contact the Grants.gov Contact Center: <u>support@grants.gov</u> 1-800-518-4726 24 hours a day, 7 days a week. Closed on federal holidays.

The following application tracking information was generated by the system:

Grants.gov Tracking Number:	GRANT13392034
UEI:	ZRXCMNNSUEJ1
Submitter's Name:	Barbra Ann B Montesquieu
CFDA Number:	16.710
CFDA Description:	Public Safety Partnership and Community Policing Grants
Funding Opportunity Number:	O-COPS-2021-97003
Funding Opportunity Description:	FY 21 COPS Office Hiring Program Solicitation
Agency Name:	Community Oriented Policing Services
Application Name of this Submission:	LAPD: Hiring for Community Policing
Date/Time of Receipt:	Jun 13, 2021 03:04:53 PM EDT

TRACK MY APPLICATION – To check the status of this application, please click the link below:

https://apply07.grants.gov/apply/spoExit.jsp?p=web/grants/applicants/track-my-application.html&tracking\_num=GRANT13392034

It is suggested you Save and/or Print this response for your records.



This Workspace form is one of the forms you need to complete prior to submitting your Application Package. This form can be completed in its entirety offline using Adobe Reader. You can save your form by clicking the "Save" button and see any errors by clicking the "Check For Errors" button. In-progress and completed forms can be uploaded at any time to Grants.gov using the Workspace feature.

When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

<b>OPPORTUNITY &amp; PACKA</b>	GE DETAILS:
Opportunity Number:	O-COFS-2021-97003
Opportunity Title:	FY 21 COPS Office Hiring Program Solicitation
Opportunity Package ID:	PKG00266983
CFDA Number:	16.710
CFDA Description:	Public Safety Partnership and Community Policing Grants
Competition ID:	
Competition Title:	
Opening Date:	05/07/2021
Closing Date:	06/15/2021
Agency:	Community Oriented Policing Services
Contact Information:	COPS Response Center
APPLICANT & WORKSPA	ACE DETAILS:
Workspace ID:	
Application Filing Name:	LAPD: Hiring for Community Policing
DUNS:	0378480120000
Organization:	LOS ANGELES, CITY OF
Form Name:	Application for Federal Assistance (SF-424)
Form Version:	3.0
Requirement:	Mandatory
Download Date/Time:	Jun 13, 2021 02:40:53 PM EDT
Form State:	No Errors
FORM ACTIONS:	

Application for Federal Assistance SF-424				
* 1. Type of Submissi Preapplication Application Changed/Corre		New	* If Revision, select appropriate letter(s):  * Other (Specify):	
* 3. Date Received:		Applicant Identifier:		
5a. Federal Entity Ide	ntifier:		5b. Federal Award Identifier:	
State Use Only:				
6. Date Received by	State:	7. State Application Ic	Identifier:	
8. APPLICANT INFO	RMATION:			
* a. Legal Name: C.	ity of Los Angeles	S		
* <b>b. Employer/Taxpay</b> 95-6000735	er Identification Number	(EIN/TIN):	* c. Organizational DUNS:	
d. Address:				
* Street1: Street2: * City:	100 West First St Los Angeles	treet		
County/Parish:				
* State:	CA: California			
Province:				
* Country:	USA: UNITED STATE	2S		
* Zip / Postal Code:	90012-4112			
e. Organizational U	nit:			
Department Name:			Division Name:	
f. Name and contact information of person to be contacted on matters involving this application:				
Prefix: Mrs	•	* First Name:	: Barbra Ann	
Middle Name: B.				
	tesquieu			
Suffix:				
Title: Sr. Management Analyst				
Organizational Affiliation: Los Angeles Police Department				
* Telephone Number: Fax Number:				
* Email: n3202@la	.pd.online			

Application for Federal Assistance SF-424
* 9. Type of Applicant 1: Select Applicant Type:
C: City or Township Government
Type of Applicant 2: Select Applicant Type:
Type of Applicant 3: Select Applicant Type:
* Other (specify):
* 10. Name of Federal Agency:
Community Oriented Policing Services
11. Catalog of Federal Domestic Assistance Number:
16.710
CFDA Title:
Public Safety Partnership and Community Policing Grants
* 12. Funding Opportunity Number:
0-C0PS-2021-97003
* Title: FY 21 COPS Office Hiring Program Solicitation
ri zi cors office ming riogram soficication
13. Competition Identification Number:
Title:
14. Areas Affected by Project (Cities, Counties, States, etc.):
Add Attachment         Delete Attachment         View Attachment
* 15. Descriptive Title of Applicant's Project:
COPS Hiring Program LAPD: Hiring for Community Policing
Third, niting for conductivy forforing
Attach supporting documents as specified in agency instructions.
Add Attachments Delete Attachments View Attachments

Application for Federal Assistance SF-424				
16. Congressional Districts Of:				
* a. Applicant CA-25	* b. Program/Project CA-25			
Attach an additional list of Program/Project Congressional Districts if ne	eeded.			
Congressional Districts.docx Ad	d Attachment Delete Attachment View Attachment			
17. Proposed Project:				
* a. Start Date: 10/01/2021	* b. End Date: 09/30/2026			
18. Estimated Funding (\$):				
* a. Federal 2,500,000.00				
* b. Applicant 6, 980, 209.00				
* c. State 0.00				
* d. Local 0.00				
* e. Other 0.00				
* f. Program Income				
* g. TOTAL 9,480,209.00				
* 19. Is Application Subject to Review By State Under Executive	Order 12372 Process?			
X a. This application was made available to the State under the	Executive Order 12372 Process for review on 06/15/2021.			
b. Program is subject to E.O. 12372 but has not been selected	d by the State for review.			
c. Program is not covered by E.O. 12372.				
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes,	" provide explanation in attachment.)			
Yes X No				
If "Yes", provide explanation and attach				
Ad	d Attachment Delete Attachment View Attachment			
<ul> <li>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</li> <li>x ** I AGREE</li> <li>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</li> </ul>				
Authorized Representative:				
Prefix: * First Nam	e: Michel			
Middle Name:				
* Last Name: Moore				
Suffix:				
* Title: Chief of Police				
* Telephone Number: (213) 486-03150 Fax Number:				
*Email: grants@lapd.online				
* Signature of Authorized Representative: Completed by Grants.gov upon submission. * Date Signed: Completed by Grants.gov upon submission.				



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<b>OPPORTUNITY &amp; PACKA</b>	AGE DETAILS:
Opportunity Number:	0-COPS-2021-97003
Opportunity Title:	FY 21 COPS Office Hiring Program Solicitation
Opportunity Package ID:	PKG00266983
CFDA Number:	16.710
CFDA Description:	Public Safety Partnership and Community Policing Grants
Competition ID:	
Competition Title:	
Opening Date:	05/07/2021
Closing Date:	06/15/2021
Agency:	Community Oriented Policing Services
Contact Information:	COPS Response Center
APPLICANT & WORKSP	ACE DETAILS:
Workspace ID:	
Application Filing Name:	LAPD: Hiring for Community Policing
DUNS:	0378480120000
Organization:	LOS ANGELES, CITY OF
Form Name:	Disclosure of Lobbying Activities (SF-LLL)
Form Version:	2.0
Requirement:	Mandatory
Download Date/Time:	Jun 13, 2021 02:48:01 PM EDT
Form State:	No Errors
FORM ACTIONS:	

### DISCLOSURE OF LOBBYING ACTIVITIES

#### Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013 Expiration Date: 02/28/2022

1. * Type of Federal Action:	2. * Status of Federal Action: 3. * Report Type:		
a. contract	a. bid/offer/application		
★ b. grant	X b. initial award b. material change		
c. cooperative agreement	c. post-award		
d. loan			
e. loan guarantee			
f. loan insurance			
4. Name and Address of Reporting	Entity:		
	Entity.		
Prime SubAwardee			
*Name City of Los Angeles			
* Street 1 100 West First Street	Street 2		
* City Los Angeles	State CA: California Zip 90012		
Congressional District, if known: 25, 27			
5. If Reporting Entity in No.4 is Subav	vardee, Enter Name and Address of Prime:		
6. * Federal Department/Agency:	7. * Federal Program Name/Description:		
DOJ, COPS	Public Safety Partnership and Community Policing Grants		
	CEDA Number. if applicable: 16.710		
8. Federal Action Number, if known:	9. Award Amount, if known:		
	\$		
10. a. Name and Address of Lobbying	Registrant:		
Prefix * First Name	Middle Name		
* Last Name			
N/A			
* Street 1	Street 2		
* City	State Zip		
b. Individual Performing Services (inclu	ding address if different from No. 10a)		
Brofix First Name	Middle Name		
*Last Name	Suffix		
* Street 1	Street 2		
* City	State Zip		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			
* Signature: Completed on submission to Gran	ts.gov		
*Name: Prefix *First Name			
* Last Name	Suffix		
Moore			
Title: Chief of Police	Telephone No.: (213) 486-0150 Date: Completed on submission to Grants.gov		
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# MEMORANDUM OF AGREEMENT BETWEEN THE LOS ANGELES CITY ATTORNEY THE LOS ANGELES POLICE DEPARTMENT AND CHILDREN'S INSTITUTE, INCORPORATED REGARDING THE CHILDREN EXPOSED TO VIOLENCE PROJECT

## I. PARTIES

The parties to this Memorandum of Agreement ("Agreement") are the City, by and through the Los Angeles City Attorney (LACA), and the Los Angeles Police Department (LAPD) and Children's Institute, Incorporated (CII).

## II. PURPOSE

This Agreement stands as evidence that LACA, LAPD and CII intend to work collaboratively toward the common goal of providing services **to Children Exposed to Violence (CEV)** in the City Of Los Angeles through an Initiative originally known as the **Children Exposed to Gun Violence Project** (**CEGV<sup>TM</sup>**) The LACA, LAPD and CII will cooperate to ensure that, through CEV, CII is able to provide children exposed to gun violence, gang violence and other violent incidents with a full range of services including on-scene crisis intervention, follow up in-person counseling and other services.

## **III. GENERAL INFORMATION**

## A. Hours of Operation:

- 1. Monday through Friday, 9:00a.m. 5:00p.m, as normal business hours; and,
- 2. Monday through Friday 5:00p.m. 10:00p.m., on an on-call basis for immediate response services at incidents where children are exposed to violence.

- B. Location of Project: CEV will operate in all of LAPD's Southeast Division, as well as most of 77<sup>th</sup> Division of LAPD (Slauson to the North, Central to the East, Manchester to the South and Van Ness to the West)
- C. **REACH Team<sup>™</sup> Community Response Team:** The personnel from CII, LAPD, and LACA who worked on CEGV<sup>™</sup>, now CEV, including crisis response and intervention, community follow-up, school education and community, and law enforcement trainings, will be known as the **REACH Team<sup>™</sup>**.
- D. **Gun Violence:** Any violence committed with the use of a gun (firearm, assault weapon or replica firearm.)
- E. **Gang Violence:** Any violence that is identified by LAPD or Schools as being gang related.
- F. **Other Incidents of Violence:** Includes but not limited to Domestic Violence, Assault with a Deadly Weapon, Stabbings, and other in home or community violence.
- G. Collaboration: All Parties will work collaboratively to ensure the overall success of CEV, and continue to work together to seek additional money to ensure long term success and possible further expansion of this Project.

# IV. RESPONSIBILITIES OF CHILDREN'S INSTITUTE, INC. (CII)

CII will be responsible for the following:

A. Manage a service team provided by CEGV funding consisting of 3 full-time care coordinators, 1 part-time therapist, and a clinical supervisor as a part of the overall REACH Team<sup>™</sup>. Additional staffing to be provided by CII and supported by other secured "CEV" related grant funding.

- B. Providing the following services as part of the Project:
  - 1. During Project hours of operation, respond to the scene of a qualifying violence incident when notified by LAPD or through LACA to provide triage services to children, if children are present at the scene. Services may include immediate crisis intervention counseling, the distribution of written materials including a community resources list, needs assessment for referral to CII for follow up services or referral to other service providers as appropriate.
  - 2. Respond to the location of a qualified violence incident within 24 hours or as soon as possible to offer services to any child or family who witnessed the incident, or its aftermath, if the CII Advocates did not respond to provide services at the time of the incident. Services may include the distribution of written materials including a community resources list, needs assessments for referral to CII for follow up services or referral to other service providers as appropriate.
  - 3. For qualifying violence incidents that occur outside of the Project hours of operation, CII will contact families on the next business day, or as soon as the information is known, to make initial contact and offer services.
  - 4. Provide up to 6 follow up trauma informed counseling and case management contacts to children who have been identified in Paragraphs 1, 2, and 3 of this section at no cost and following completion of minimal paperwork including a Consent for Services completed by the parent or guardian. If a child, residing in the project location, would benefit from longer term therapy, then referral to CII's mental health program, or to other community-based providers, will be provided.
  - 5. Provide regular community outreach to project area schools, housing developments, community service organizations, non-profit groups and other organizations, including but not limited to:

- a. Working with the LAPD Community Safety Partnership (CSP) in the Watts housing developments or other CSP sites in the geographic areas to provide support following incidents of violence, including attending community meetings and door to door outreach.
- b. Coordinating with LAPD, the Community Safety Partnership, South Bureau Homicide and community leadership groups, including schools, faith-based organizations, community organizations and other non-profit agencies.
- 6. Share with the Los Angeles City Attorney's Office quarterly reports on agreed upon CEGV measures, including statistics, program outcomes and other information as needed as part of the XC Grant and any other grant that is secured by the City Attorney's Office.
- 7. All REACH Team<sup>™</sup> members employed by CII must have passed a criminal history check through the Federal Bureau of Investigation, California Department of Justice, California Child Abuse Criminal Index, and the National Sex Offender Public Registry, through its corresponding National Sex Offender Public Website (NSOPW).
- C. Ensuring that CII REACH Team<sup>™</sup> members, while at the scene of an incident:
  - 1. Wear a name tag provided by CII, which includes the CII name, the name of the advocate and a photograph of the advocate. The name tag must be worn and visible at all times.
  - 2. Adhere to all LAPD instructions/protocols.
  - 3. Not in any way to be involved in the criminal investigation of the incident, but rather are solely to provide crisis intervention services, support services, and referrals for service.
  - 4. Check in and out with a designated LAPD officer at the scene.

- D. Ensuring that CII staff must not divulge confidential information, data, or records of the LAPD to any person to whom issuance of such data, information, or records has not been authorized by the LAPD.
- E. Ensure that CII staff are available during the CEV hours of operation.
- F. Ensure that all follow-up services provided shall be maintained confidential. Follow-up services may include counseling, support groups, linking clients to other services, and insurance information.
- G. The CII Project Supervisor or other member of the REACH Team<sup>TM</sup> will assist the Los Angeles City Attorney's office in roll call training/school/parent/ community education regarding the Project and the topic of children exposed to violence in general.

## V. RESPONSIBILITIES OF THE LOS ANGELES POLICE DEPARTMENT

The Los Angeles Police Department will be responsible for the following:

- A. During the Project hours of operation, when a qualified violence incident has occurred, LAPD will, when immediate response is appropriate, notify the REACH Team<sup>™</sup> to provide immediate crisis intervention services to children who have witnessed the incident or its aftermath.
  - 1. The LAPD will notify the REACH Team<sup>™</sup> of the incident as follows:
  - a. The Southeast Division or 77<sup>th</sup> Division Watch Commander (WC), depending on the location of the incident, will notify the REACH Team<sup>TM</sup> by calling the phone number posted in the WC's office if during Project hours or on-call hours and the team is needed to respond.
    - i. The REACH Team<sup>™</sup> will not respond to the scene until either the WC or Commanding Officer notifies them that there are children and parents present at a scene and it is safe to respond.
  - b. If after hours, and there is no need for immediate response, the WC will notify by phone, email or text the REACH Team<sup>™</sup> points of contact so the

incident can be followed up on within 24 hours or as soon as possible. The LAPD sergeant responding or aware of an incident in the Housing Developments will notify the REACH Team<sup>TM</sup> to respond to the scene during CEGV<sup>TM</sup> hours or on-call. If after hours or no need for immediate response, the CSP Sergeant will notify by phone, email or text the REACH Team<sup>TM</sup> points of contact so the incident can be followed up on.

- c. REACH Team<sup>™</sup> members who respond to a crime scene will be met at the scene by a designated officer identified by the WC. The officer will accompany the REACH Team<sup>™</sup> by directing them to the family/children in need of services. An officer will stand nearby, if needed, while the REACH Team<sup>™</sup> provides crisis response trauma counseling to children and refer families for services.
- B. If a call for service related to a qualifying violent incident is received but there are no children present at the scene upon the officers arrival and subsequent investigation then:
  - The Sergeant on scene will notify the on-duty Southeast or 77<sup>th</sup> Division WC of the incident and that there are <u>no children</u> <u>present</u> at the scene, but shall indicate in the report whether children <u>may have been present</u>.
  - 2. The on-duty Southeast Division or 77<sup>th</sup> Division WC will notify the REACH Team<sup>™</sup> via email of the call for service information, including, the time and location of the incident and identifying information of the children and the parent's contact information.
  - 3. If available, an Officer or Senior Lead Officer (SLO) will accompany the REACH Team<sup>™</sup> the next business day, during business hours, so that the REACH Team<sup>™</sup> can offer services to children in the immediate area of the incident affected by the violence.

- C. LAPD Southeast and 77<sup>th</sup> Division officers and detectives as well as South Bureau Homicide Detectives will attend roll call training to be trained on CEV and the REACH Team<sup>TM</sup>.
- D. CSP officers will assist the REACH Team<sup>™</sup> in providing community outreach in the Housing Developments, including training, community meetings, and door-to-door outreach, if necessary, following an incident.
- E. Southeast SLO officers will assist the REACH Team<sup>™</sup> in providing community outreach, including trainings, community meetings, and assist in follow-up to locations where an incident occurred if needed.
- F. LAPD from Southeast and 77<sup>th</sup> will appoint a primary and backup point of contact to communicate and coordinate with members of the REACH Team<sup>™</sup>.

# VI. RESPONSIBILITIES OF THE LOS ANGELES CITY ATTORNEY'S OFFICE

The Los Angeles City Attorney will be responsible for the following:

- A. Serving as the liaison between LAPD and CII, including providing general, non-confidential information regarding the qualifying incident and supporting any issues that may occur programmatically between LAPD and CII as part of the REACH Team<sup>TM</sup> activities under CEV.
- B. Provide training on CEV and the issue of trauma for LAPD Southeast, 77<sup>th</sup> Division and South Bureau Homicide.
- C. Develop a working relationship with the schools located in Southeast and 77<sup>th</sup> Divisions, and along with REACH Team<sup>™</sup> members from CII, provide training and education for parents and staff about CEV and trauma.
- D. Work with the REACH Team<sup>™</sup> to train and educate community groups in Southeast and 77<sup>th</sup> Divisions about CEV and trauma.

- E. Arrange weekly contact with the Project Supervisor from CII to coordinate additional services that the City may be able to provide to the family.
- F. Meet with the entire REACH Team<sup>™</sup> monthly for updates, strategies, and program improvement ideas.

## VII. POINTS OF CONTACT

- A. The Point of Contact for the LACA: Lara A. Drino, Deputy City Attorney Director of Child Abuse Policy and Prevention 213-202-5400 <u>lara.drino@lacity.org</u>
- B. The Point of Contacts for the LAPD is: Regina Scott, Deputy Chief Operation South Bureau <u>25512@lapd.online</u>

Lou Paglialonga, Commander Operation South Bureau <u>30329@lapd.online</u>

Emada Tingerides, Deputy Chief Community Safety Partnership Bureau. <u>31546@lapd.online</u>

C. The Point of Contact for CII: Danette McBride, Vice President of Community Innovations <u>dmcbride@childrensinstitute.org</u>

## VIII. PROPERTY OF CITY

A. **Ownership.** CITY shall own all titles, rights and interests in all Work Products created by CII and all of its subcontractors (collectively "Vendors") under this Agreement funded by the XC grant. Vendors hereby assign, and if later required by the CITY, shall assign to the CITY all titles, rights and interests in all Work Products. CII shall cooperate and cause its subcontractors to cooperate in perfecting CITY's titles, rights or interests in any Work Product, including prompt execution of documents as presented by the CITY.

1. Binding on Subcontractors: CII further agrees that before commencement of any subcontract work it will incorporate all provisions in this Agreement on property ownership, including Section VII-A, to contractually bind or otherwise oblige its subcontractors and personnel performing work under this Agreement such that the CITY's titles, rights, and interests in Work Products are preserved and protected as intended herein.

B. **Trademarks and Branding.** The City of Los Angeles (CITY), via LACA and LAPD, is exclusively owner of the MARKS listed in Schedule A hereto. CII and its subcontractors shall not contest or cause others to contest CITY's titles and rights in the MARKS. Further, CII shall brand using the MARKS the CEGV<sup>™</sup> program for all services offered under this Agreement.

## C. Licenses

a. **Trademark License.** CITY hereby grants CII and CII accepts a limited, non-exclusive, non-transferrable trademark license to use the MARKS and other related marks as additionally authorized from time to time in writing. The license is concurrent and co-existent with this Agreement and limited to use by CII for the sole purposed of performing this Agreement.

- i) LACA and LAPD retain the right of quality control of the CEGV<sup>™</sup> program and related services, including the right to review and approve all materials bearing the MARKS.
- CII and its subcontractors shall affix legally acceptable trademark notice, including "CEGV™ and REACH Team™ are trademarks of the City of Los Angeles", at appropriate locations, when using any of the MARKS.
- b. **Copyright License.** CITY hereby grants and CII accepts a limited, non-exclusive, non-transferrable copyright license to use all copyright materials created under this Agreement for the sole purpose of performing the Agreement. The license is concurrent and co-existent with this Agreement and limited to use by CII for the sole purpose of performing this Agreement.
  - i) CII and its subcontractors shall affix copyright notice: *"Copyright* © *City of Los Angeles"*, on all writings and content created under this Agreement.
- c. **Reserved Rights.** CITY reserves all rights not expressly granted to CII hereunder.
- **D. Disposal of Program Materials.** Upon cancellation, expiration or termination of this Agreement, CII shall promptly return undistributed materials and program data and statistics to LACA in manner and format as directed by LACA. CITY reserves the right to forego possession of such physical elements or materials.
- E. **Representations and Warranties.** CII herby represents and warrants that the Work Products created by Vendors do not infringe on any intellectual property rights of others, including without limitation copyright and right of publicity of a person.

# IX. MODIFICATION OF AGREEMENT

This Memorandum of Agreement may be supplemented, amended, or modified only by the written mutual agreement of the parties.

# X. EFFECTIVE DATE AND TERM OF AGREEMENT

This Memorandum of Agreement will become effective on the date of the final signature of the parties and shall remain in effect for (3) years from date of execution.

## XI. TERMINATION

Either party may terminate with or without cause this Agreement with a thirty (30) days written notice to the other party.

# XII. COMPENSATIONS TO CII

CII's exclusive compensations would be the portions of grant monies CITY allots for this Agreement but no more than the total of grant amounts of the funding grants listed in Schedule B, which is attached hereto and made part thereof. CITY reserves the right to audit CII's performance of this Agreement and finances related thereto.

# XIII. MISCELLANEOUS

- a. **Independent Contractor.** CII is acting hereunder as an independent contractor and not as an agent or employee of the LACA, LAPD or the CITY. Except for being a licensed authorized user of the MARKS in Schedule A, CII shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of the LACA, LAPD or CITY.
- b. **CII Obligations.** CII's obligations hereunder are personal to CII and shall not be sublicensed, assigned, mortgaged or otherwise transferred or encumbered by CII or by operation of law unless otherwise previously agreed in writing by CITY.
- c. **No Intended Third-party Beneficiary.** Neither party herein intend to create any third-party beneficiary to this Agreement.

Agreed to:

Date:	

MICHAEL MOORE Chief of Police Los Angeles Police Department

Agreed to:

Date:

MIKE N. FEUER City Attorney Los Angeles City Attorney

Agreed to:

Date: \_\_\_\_\_

TODD SOSNA, Ph.D. Chief Program Officer Children's Institute, Inc.

## **SCHEDULE A**

### LICENSED TRADEMARKS

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# MEMORANDUM OF AGREEMENT BETWEEN THE LOS ANGELES CITY ATTORNEY THE LOS ANGELES POLICE DEPARTMENT AND CHILDREN'S INSTITUTE, INCORPORATED REGARDING THE CHILDREN EXPOSED TO VIOLENCE PROJECT

## 1. MARKS being licensed by CITY via LACA:

- 1. REACH Team<sup>™</sup>
- 2. CEGV<sup>TM</sup>

### **SCHEDULE B**

#### **LIST OF FUNDING GRANT(S)**

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# MEMORANDUM OF AGREEMENT BETWEEN THE LOS ANGELES CITY ATTORNEY THE LOS ANGELES POLICE DEPARTMENT AND CHILDREN'S INSTITUTE, INCORPORATED REGARDING THE CHILDREN EXPOSED TO VIOLENCE PROJECT

1. VOCA – XC GRANT \$389,000 Grant Period 1/1/21-12/31/21 Memorandum of Agreement Children Exposed to Violence Project

## **SCHEDULE C**

### FOR REFERENCE ONLY

### LIST OF FUNDING GRANT(S)

# MEMORANDUM OF AGREEMENT BETWEEN THE LOS ANGELES CITY ATTORNEY THE LOS ANGELES POLICE DEPARTMENT AND CHILDREN'S INSTITUTE, INCORPORATED REGARDING

#### THE CHILDREN EXPOSED VIOLENCE PROJECT

- 1. PSN GRANT \$630,000 Grant Period 2/1/2021-9/30/2022
- 2. OJJDP GRANT \$1,015,150 Grant Period 10/1/2020-9/30/2023